

# AGENDA

## Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at  
**Louis Armstrong New Orleans International Airport**  
**Nolan A. Marshall, Sr. New Orleans Aviation Board Room**  
**Wednesday, September 16, 2009**  
**2:00 P.M.**

### **Meeting called to order at 2:05pm**

- A. Call of Roll  
**Lea Polk Montgomery Absent**
- B. Approval of Minutes of Prior Meetings  
**August 19, 2009 Regular Meeting**  
**Approved**
- C. Introduction of Special Guests/Special Recognition/Awards  
**Acceptance of Preliminary Application for Privatization by FAA**
- D. Reports by the Director of Aviation –
  - Item 1 **Air Service Update**  
**Cash Reports**
- E. Staff Reports – Deputy Directors of Aviation
  - Item 2 **Janitorial Report**  
**Maggie Woodruff, Deputy Director of Community & Governmental Affairs**  
**Sonny Davidson, Facilities Maintenance Manager**
  - Item 3 **Passenger Survey**  
**Carol Lowe, Deputy Director of Commercial Management**  
**Andy Weddig, Unison Consulting**
  - Item 4 **DBE Form Report**  
**Courtney Courseault Thornton, Legal Counsel**  
**Peter Brooks, Metro-Source**
- F. Committee Reports/Tabled Items/Action on Committee Reports
- G. Review and Approval of “Consent” Agenda  
**Consent Agenda Approved**

Item 5	<b>Approval of Director’s Report for Expenditures</b>	
Item 6	<b>Approval of SLDBE Panel Billings</b> Carroll J. Wiltz	\$ 543.75
Item 7	<b>Approval of Legal Invoices</b> McGlinchey Stafford, PLLC (Capital) Adams and Reese Dwyer, Cambre & Suffern, APLC Godfrey Firm LeBlanc Butler, LLC McGlinchey Stafford, PLLC Middleberg, Riddle & Gianna Wayne James & Associates Sylvia C. Pastrano, Inc. Roedel, Parsons, Koch, Blache, Balhoff & McCollister (Lobbyist)	\$ 2,286.50 \$ 270.00 \$ 16,448.19 \$ 21,284.04 \$ 2,675.00 \$ 35,150.83 \$ 44,124.80 \$ 11,445.00 \$ 373.00 \$ 7,000.00
Item 8	<b>Resolution Ratifying Acceptance of FAA Grant Offer, AIP Grant No. 3-22-0037-082-2009, Prepare Airport Geographical Information System (A-GIS)</b>	\$ 440,000 grant

H. Items for Executive Session

**Entered into Executive Session at 2:44pm  
Regular Session Resumed at 3:09 pm**

I. Action on Matters from Executive Session

Item 9 **Personnel Matter – Director of Aviation  
Sean Hunter Resigned effective October 15, 2009**

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Item 10 **A resolution determining to contribute not exceeding \$18,000,000 of the Board’s legally available money to the construction of the consolidated rental car facility and related projects for the Airport; encumber amounts required to provide available moneys of not exceeding \$17,000,000 in connection with the anticipated award of a single construction contract relating to the consolidated rental car facility and related projects; authorize the acceptance of the commitment of Iberia Bank to purchase the Board’s previously authorized Series 2009 PFC Interim Notes in an amount not to exceed \$15,000,000 represented by a drawdown bond form note in order to reduce a portion of the encumbrance as quickly as possible; approve and ratify the distribution to rating agencies and bond insurers of a preliminary official statement relating to the not exceeding \$140,000,000 New Orleans Aviation Board Gulf Opportunity Zone Revenue Bonds (Consolidated Rental Car Project) Series 2009 A; providing with respect to fees of certain consultants and bond**

**counsel; and other matters in connection therewith**

**Approved**

- Item 11 **A resolution declaring the official intention of the New Orleans Aviation Board to reimburse itself for certain expenditures to be made by it from its legally available moneys in connection with certain passenger facility charge projects from the proceeds of the not exceeding \$78,000,000 New Orleans Aviation Board Interim Revenue Notes (Passenger Facility Charge Projects) Series 2009 A, and/or alternatively the not exceeding \$80,000,000 New Orleans Aviation Board Revenue Refunding Bonds (Passenger Facility Charge Projects) Series 2010 in accordance with the provisions of Sections 1.150-2(d) and (e) of the U. S. Treasury Regulations; amending the description and definition of the 2009 PFC Projects; and other matters in connection therewith**

**Approved**

- Item 12 **Resolution of the New Orleans Aviation Board Providing Acceptance of Federal, State and Local Agency Grants and Reimbursable Agreements Issued by the Federal, State and Local Agencies and Authorities for Capital Improvements to the Airport and/or Operating Expenses**

**Approved**

- Item 13 **Approval for the Director and Chairman to Negotiate the Premium for the Placement of Insurance**

- **Automobile Policy**

**Approved**

- Item 14 **Public Relations Consulting Services – Month to Month Contract Renewal through December 2009**

Time Only

Mayer + Grisko  
McKatz  
Cygnet  
LeBlanc & Schuster  
In the Event  
Robert Berning  
Deveney/MIRG

**Approved**

- Item 15 **Concessions Consulting Services – Contract Amendment**

\$ 77,020

Unison Consulting Inc.  
Chicago, Illinois

NTE

**Approved**

- Item 16 **Amendment to Taxicab Rules and Regulations –**

**Credit Card Usage**  
**Approved effective Jan 1, 2010**

Item 17	<b>Lease of Real Property - Month to Month</b> JJ Concrete & Materials, Inc. Kenner, Louisiana <b>Approved</b>	\$ 20,850 monthly income
Item 18	<b>Airfield Lighting Vault Design Services – Contract Award</b> Marrero Couvillion & Associates Baton Rouge, Louisiana <b>Approved</b>	
Item 19	<b>Terminal &amp; Concourse Hurricane (Katrina) Repairs, Exterior &amp; Roof (Parabola Roof Replacement) – Change Order #5 – Add 120 Days</b> The Lathan Company, Inc. Mobile, Alabama <b>Approved</b>	Time Only
Item 20	<b>Consolidated Rental Car Facilities – Amendment # 7</b> Coover Clark and Associates, Inc. Denver, Colorado <b>Approved</b>	\$ 184,111.87 NTE
Item 21	<b>Exterior Terminal Improvements – Design Services - Amendment # 2</b> Sizeler Thompson Brown Architects New Orleans, Louisiana <b>Approved</b>	\$ 83,000 NTE
Item 22	<b>Inspection Services - Wildlife Inspection and Mitigation - Amendment # 3</b> STI Secam Technologies, Inc. Destrehan, Louisiana Wildlife <b>Approved</b>	\$ 100,000 NTE
Item 23	<b>Request for Bids for Security Guard Services and Set a SLDBE Goal of 27.59 %</b> <b>Approved</b>	

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings
- N. Opportunity for Public Comment (If any)

O. Schedule for Next Meetings

**October 21, 2009; 2:00 p.m. – Regular Meeting**

P. Adjournment

**Meeting adjourned at 3:30 pm**