

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, January 20, 2011
2:00 P.M.

Meeting Called to Order 2:00 p.m.

- A. Call of Roll
 - Present: Manego-Ramey, Campbell, Thornton, Rollins, Smith, Evans, Martin, Polk-Montgomery (arrived at 2:02pm)**
 - Absent: Packer**
- B. Approval of Minutes of Prior Meeting
 - December 16, 2010 Regular Meeting**
 - Approved**
- C. Introduction of Special Guests/Special Recognition/Awards
- D. Reports by the Director of Aviation (Information Only)
 - Item 1 **Financial Activity Report**
Bill Fraught, Asst. Financial Manager
 - Item 2 **Aviation Activity Report**
Carol Lowe, Deputy Director of Commercial Management
 - Item 3 **NOAB Construction Status Report**
George Groh, Program Manager
Aviation Resources Team
- E. Opportunity for Public Comment (If any)
- F. Committee Reports/Tabled Items/Action on Committee Reports
 - Item 4 **Finance Committee Report**
Approved

G. Review and Approval of “Consent” Agenda

Item 5	Approval of SLDBE Panel Billings	
	Angel Adams Parham, Ph.D.	\$ 146.87
	Jose Juan Bautista, Ph.D.	\$ 375.00
	Carroll J. Wiltz, Ph.D.	\$ 178.13
	Frank Martin	\$ 150.00

Approved

Item 6	Approval of Legal Invoices	
	Adams & Reese	\$ 24,595.50
	Dwyer, Cambre & Suffern, APLC	\$ 18,079.12
	McGlinchey Stafford, PLLC	\$ 5,028.65
	Middleberg, Riddle & Gianna	\$ 46,559.30
	Sylvia C. Pastrano, Inc.	\$ 431.00
	Roedel, Parsons Koch, Blache, Balhoff & McCollister	\$ 7,000.00

Approved

H. Items for Executive Session

I. Action on Matters from Executive Session

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Item 7	Terminal Renovation Phase IV – Design Services – Consultant Selection	
	URS Perez Architectural Alliance	
	Metairie, Louisiana	

Approved

Item 8	Time Keeping System Upgrade	\$ 122,644.00
	Kronos	
	Chelmsford, Massachusetts	

Approved

Item 9	Resolution to increase the authority of the Director of Aviation to enter into contracts and agreements	
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Approved

Finance Committee:

Item 10	Lease of Space - Apron	\$ 925.00
	Atlantic Aviation	Monthly Income
	Kenner, Louisiana	

Approved

- Item 11 **Approval of the Sale of Global Business Ventures**
 DNC Travel & Hospitality
 Buffalo, New York
Approved

Construction Committee:

- Item 12 **Permission to Advertise a Request for Qualification (RFQ) for Airport Security Perimeter Fence Replacement Design Services with a DBE Goal of 37.92%**
Approved
- Item 13 **Interior Terminal Improvements – Phase I – Restrooms – Change Order #4** \$ 366.00
 Gibbs Construction
 New Orleans, Louisiana
Approved
- Item 14 **Expansion of Concourse D – Change Order # 4** \$ 11,936.00
 McDonnell Group, LLC
 Metairie, Louisiana
Approved
- Item 15 **PAL Task Orders 18H & 18J – Close Out** \$ 210,380.02
 Parson’s Aviation of Louisiana credit
 New Orleans, Louisiana
Approved

Operations & DBE Committee:

- Item 16 **Fire Alarm & Fire Protection Annual Maintenance – Month to Month** \$ 200,000
 NTE
 SimplexGrinnell
 Harahan, Louisiana
Approved
- Item 17 **Overhead Door Annual Maintenance - Month to Month Contract Extension** \$ 25,000
 NTE
 Dial One House of Doors
 Harahan, Louisiana
Approved
- Item 18 **Waste Removal and Disposal Annual Maintenance - Month to Month Contract Extension** \$ 100,000
 NTE
 River Parish Disposal
 New Orleans, Louisiana
Approved

Item 19	Vertical Transportation Systems Maintenance – Month to Month Contract Extension Schindler Elevator Corporation Chicago, Illinois Approved	\$ 60,000 NTE
Item 20	Vertical Transportation Systems Maintenance – Month to Month Contract Extension Kone Inc. Moline, Illinois Approved	\$ 27,000 NTE
Item 21	Automatic Door Annual Maintenance – Month to Month Contract Extension Door Controls Inc. Kenner, Louisiana Approved	\$ 12,500 NTE
Item 22	Demolition of Structures – Phase 10 Month to Month Extension Hamps Construction, LLC New Orleans, Louisiana Approved	\$100,000 NTE

K. Review of Discussion Items/Referral to Committees

L. Action on Discussion Items/Referral to Committees

M. Business from Prior Meetings

N. Schedule for Next Meetings

February 17, 2011; 2:00 p.m. – Regular Meeting

O. Adjournment

Meeting Adjourned at 2:38pm

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Monday, February 21, 2011
2:00 P.M.

Meeting Called to Order at 2:08 p.m.

- A. Call of Roll
 - Present: Rollins, Thornton, Evans, Campbell, Martin**
 - Absent: Polk-Montgomery, Manego-Ramey, Smith**
- B. Approval of Minutes of Prior Meeting
 - January 20, 2011 Regular Meeting**
 - Approved**
- C. Introduction of Special Guests/Special Recognition/Awards
- D. Reports by the Director of Aviation (Information Only)
 - Item 1 **Financial Activity Report**
Bill Fraught, Assistant Financial Manager
 - Item 2 **Aviation Activity Report**
Carolyn Carlton-Lowe, Deputy Director of Commercial Management
 - Item 3 **Removed from Agenda**
 - Item 4 **NOAB Construction Status Report**
George Groh, Program Manager
Aviation Resources Team
- E. Opportunity for Public Comment (If any)
 - Mr. Joe Baucum, Jefferson Parish Council of Garden Clubs**
- F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of “Consent” Agenda

Approved

Item 5	Approval of SLDBE Panel Billings	
	Angel Adams Parham, Ph.D.	\$ 628.12
	Jose Juan Bautista, Ph.D.	\$ 450.00
	Carroll J. Wiltz, Ph.D.	\$ 678.00
	Frank Martin	\$ 806.25
Item 6	Approval of Legal Invoices	
	Adams & Reese	\$ 692.25
	Dwyer, Cambre & Suffern, APLC	\$ 28,811.94
	Godfrey Firm	\$ 10,672.67
	Godfrey Firm (Capital)	\$ 2,168.64
	LeBlanc Butler, LLC	\$ 8,386.14
	McGlinchey Stafford, PLLC	\$ 7,321.68
	Middleberg, Riddle & Gianna	\$ 106,839.46
	Sylvia C. Pastrano, Inc.	\$ 1,240.00
	Roedel, Parsons Koch, Blache, Balhoff & McCollister	\$ 7,000.00
Item 7	Director’s Report for Expenditures	

H. Items for Executive Session

Enter into Executive Session at 2:38 p.m.

Item 8	Personnel Matter – Legal Review/Analysis of Credit Card Expenditures	
Item 10	Enmon Enterprises, LLC d/b/a Jani King New Orleans v. City of New Orleans by and through New Orleans Aviation Board et. al.	

**No Action Take in Executive Session
Regular session resumed at 3:58 p.m.**

I. Action on Matters from Executive Session

Item 9	Tec Trans, Inc. and Yellow Cab of Greater Orange County v. The New Orleans Aviation Board	
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Approval of Payment per February 4, 2011 Judgement by Judge Lemmon in Favor of Tec Trans, Inc. in the Amount of \$121,417.52

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Item 11	Air Service Incentive Cooperative Marketing Campaign for the WestJet nonstop service to Toronto	\$ 100,000
	Approved	NTE

- Item 12 **Resolution to Authorize the Director of Aviation to Extend and Approve Payment of Moving and Relocation Benefits to Unclassified Employees**
Approved
- Item 13 **Removed from Agenda**
- Item 14 **Permission to Advertise a Request for Bid (RFB) for Airport Fence Repairs and Replacement Annual Maintenance with a SLDBE Goal of 30.00%**
Approved
- Item 15 **Permission to Advertise a Request for Bid (RFB) for Airport Roofing and Water Proofing Maintenance Service with a SLDBE Goal of 33.68%**
Approved

Finance Committee:

- Item 16 **Exercise Lease Option – Fuel Farm** \$ 94,480.00
Aircraft Service International Inc. annual income
Kenner, Louisiana
Approved
- Item 17 **Revised Travel and Business Expense Policy for Board Members & Director to Allow for the Approval of Travel in the event travel is to take place prior to the next regular meeting of the Finance Committee**
Approved
- Item 18 **Director’s Credit Card Expense Report**
Approved
- Item 19 **Board Member & Director Travel Request**
Approved

Construction Committee:

- Item 20 **Terminal Renovation Phase IV – Design Services – Design Fee Schedule** \$ 2,246,300
URS Perez Architectural Alliance NTE
Metairie, Louisiana
Approved
- Item 21 **Terminal Apron Rehabilitation – Alternate #1 – Change Order #1 - Change in Scope** No Additional Cost
JB James Construction Co., LLC
Baton Rouge, Louisiana
Approved

- | | | |
|---------|---|---------------------|
| Item 22 | Expansion of Concourse D – Change Order # 5
McDonnell Group, LLC
Metairie, Louisiana
Approved | \$ 57,038.00 |
| Item 23 | Taxiway G Extension Engineering and Design Service – Amendment #2
Jacobs Engineering
Jacksonville, Florida
Approved | \$ 3,314.00
NTE |
| Item 24 | On-Call Surveying Services
Linfield, Hunter & Junius, Inc.
Metairie, Louisiana
Item Deferred | \$ 25,000.00
NTE |
| Item 25 | Terminal and Concourse Hurricane (Katrina) Repairs, Main & West Roofs – Amendment #7
AIMS Group
Metairie, Louisiana
Approved | \$ 6,247.43
NTE |
| Item 26 | Resolution Approving an Agreement between the NOAB and Motiva Enterprises, LLC wherein Motiva Enterprises, LLC Grants to the NOAB a Servitude Over Land Owned by Motiva Enterprises, LLC Necessary for the Construction of South Access Road in Consideration of the Construction Work to Protect the Pipelines that South Access Road Will Cross and the Construction of a Queuing Lane on South Firehouse Road for Use by Vehicles Waiting to Enter the Tank Farm Operated by Motiva Enterprises, LLC
Approved | |

K. Review of Discussion Items/Referral to Committees

L. Action on Discussion Items/Referral to Committees

M. Business from Prior Meetings

N. Schedule for Next Meetings

March 17, 2011; 2:00 p.m. – Regular Meeting

O. Adjournment

Meeting Adjourned at 4:12pm

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, March 17, 2011
2:00 P.M.

Meeting Called to Order at 2:03 p.m.

- A. Call of Roll
 - Present: Rollins, Manego-Ramey, Campbell, Evans, Martin**
 - Absent: Thornton, Smith, Polk-Montgomery**
- B. Approval of Minutes of Prior Meeting
 - February 21, 2011 Regular Meeting**
 - Approved**
- C. Introduction of Special Guests/Special Recognition/Awards
- D. Reports by the Director of Aviation (Information Only)
 - Item 1 **Financial Activity Report**
Bill Fraught, Asst. Financial Manager
 - Item 2 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer
 - Item 3 **NOAB Construction Status Report**
George Groh, Program Manager, Aviation Resources Team
 - Item 4 **Project Schedule - Super Bowl 2013**
Raymond Nutall, Chief Engineer
- E. Opportunity for Public Comment (If any)
- F. Committee Reports/Tabled Items/Action on Committee Reports
- G. Review and Approval of "Consent" Agenda
 - Approved**
 - Item 5 **Approval of SLDBE Panel Billings**

Jose Juan Bautista, Ph.D.	\$ 450.00
Carroll J. Wiltz, Ph.D.	\$ 534.37
Frank Martin	\$ 424.88

Item 6	Approval of Legal Invoices	
	Adams & Reese	\$ 1,648.75
	Baker Donelson	\$ 27.00
	Dwyer, Cambre & Suffern, APLC	\$ 28,811.94
	Hailey McNamara	\$ 3,141.53
	LeBlanc Butler, LLC	\$ 6,338.98
	McGlinchey Stafford, PLLC	\$ 5,057.16
	Middleberg, Riddle & Gianna	\$ 61,134.20
	Sylvia C. Pastrano, Inc.	\$ 257.00
	Roedel, Parsons Koch, Blache, Balhoff & McCollister	\$ 7,000.00

H. Items for Executive Session

Entered into Executive Session at 2:32 p.m.

Item 7 **Personnel Matter – Legal Review/Analysis of Credit Card Expenditures**

Item 8 **Baker Ready Mix, LLC v. City of New Orleans, et al., CDC No. 06-1125 “N”**

**No Action Taken in Executive Session
Regular Session Resumed at 3:26 p.m.**

I. Action on Matters from Executive Session

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 9 **Director’s Credit Card Expense Report**
Approved

Item 10 **Placement of Insurance Coverage**

- **Property**
 - C N A \$ 1,093,664
- **Boiler & Machinery**
 - Hartford \$ 11,307

Approved

Operations Committee:

Item 11 **Memorandum of Understanding between Medical Center of Louisiana at New Orleans and University Healthcare System, L.C. and NOAB**
Approved

Construction Committee:

- Item 12 **Second Amending Resolution Authorizing Entry, Construction, Grant of Servitudes and Other Actions Relating to Corps of Engineers/East Jefferson Levee District Levee Improvements Projects**
Approved
- Item 13 **Aircraft Passenger Loading Bridges – Change Order #6** (\$ 263,509.00)
ThyssenKrupp Airport Systems, Inc. credit
Fort Worth, Texas
Approved
- Item 14 **North Perimeter Road Improvements and Runway 6/24 Conversion to Taxiway Design Services – Amendment #3** \$ 91,104.00
Lambert Engineers, LLC NTE
New Orleans, Louisiana
Approved
- Item 15 **Interior Terminal Improvements Phase 1 - Restrooms - Resident Inspection Services – Amendment #1** \$ 47,500.00
AIMS Group NTE
Metairie, Louisiana
Approved
- Item 16 **Interior Terminal Renovations – Phase 2 (FIDS Upgrade) Construction Services – Change Order #4** (\$ 444,546.50)
International Display Systems (IDS) credit
Dayton, Ohio
Approved
- Item 17 **Terminal Improvements Phase 2 Exteriors and Phase 3 Interiors – Change Order # 3** \$ 12,890.00
Gibbs Construction LLC
New Orleans, Louisiana
Approved
- Item 18 **Interior Terminal Improvements, Phase 1 – Restrooms Change Order #5** **\$ 16,133.56**
Gibbs Construction
New Orleans, Louisiana
Approved
- Item 19 **On-Call Surveying Services** \$ 25,000.00
Approved NTE

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings

- N. Schedule for Next Meetings

April 21, 2011; 2:00 p.m. – Regular Meeting

- O. Adjournment
Meeting Adjourned at 3:30 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, April 21, 2011
2:00 P.M.

Meeting Called to Order at 2:05 pm

- A. Call of Roll
 - Present: Rollins, Thornton, Evans, Manego-Ramey, Martin**
 - Absent: Polk-Montgomery, Smith, Campbell**
- B. Approval of Minutes of Prior Meeting
 - March 17, 2011 Regular Meeting**
 - Approved**
- C. Introduction of Special Guests/Special Recognition/Awards
 - Renee Brundt – Human Resources Manager**
- D. Reports by the Director of Aviation (Information Only)
 - Item 1 **Financial Activity Report**
Ray Anderson, Chief Financial Officer
 - Item 2 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer
 - Item 3 **NOAB Construction Status Report**
George Groh, Program Manager, Aviation Resources Team
- E. Opportunity for Public Comment (If any)
- F. Committee Reports/Tabled Items/Action on Committee Reports
- G. Review and Approval of “Consent” Agenda
 - Consent Agenda Approved**
 - Item 4 **Approval of SLDBE Panel Billings**
 - Jose Juan Bautista, Ph.D. \$ 787.50
 - Carroll J. Wiltz, Ph.D. \$ 924.76
 - Frank Martin \$ 1,068.74

Item 5	Approval of Legal Invoices	
	Adams & Reese	\$ 177.75
	Dwyer, Cambre & Suffern, APLC	\$ 27,532.81
	Hailey McNamara	\$ 998.89
	LeBlanc Butler, LLC	\$ 2,074.55
	McGlinchey Stafford, PLLC	\$ 3,827.49
	Middleberg, Riddle & Gianna	\$ 65,909.61
	Sylvia C. Pastrano, Inc.	\$ 275.00
	Roedel, Parsons Koch, Blache, Balhoff & McCollister	\$ 7,000.00

Item 6 **Director’s Report for Expenditures**

H. Items for Executive Session

Enter into Executive Session at 2:40 pm

Item 7 **Retroactive Specialty Pay for Emergency Pay**

Regular session resumed at 3:37pm

I. Action on Matters from Executive Session

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 8 **Director’s Credit Card Expense Report**

Approved

Item 9 **Temporary Operation of Pizza to Go Restaurant**

CA1 / Pampy’s

New Orleans, Louisiana

Approved

Item 10 **Resolution to Sell Certain Immovable Property to the East Jefferson Levee District**

Approved

Item 11 **A resolution acknowledging that Whitney National Bank, a lessor at the Louis Armstrong New Orleans International Airport, intends to merged with Hancock Bank effective at the close of business April 30, 2011; and accepting and consenting to Hancock Bank (to be known as Whitney Bank) its successor**

Approved

Operations Committee:

- Item 12 **Permission to Advertise for Bid and Set a SLDBE Goal of 26.29% for Passenger Jet Bridge Annual Maintenance**
Approved
- Item 13 **Permission to Advertise for Bid and Set a SLDBE Goal of 13.79% for Conveyor Systems Annual Maintenance**
Approved

Construction Committee:

- Item 14 **Recommended for Approval by Construction Committee to Rescind Change Order Credit in the Amount of \$444,546.50 and Amend Contract with International Display Systems to Reduce Performance and Payment Bond Contract Amounts**
Approved
- Item 15 **Recommended for Approval by Construction Committee for Concourse D Expansion – Change Order #6** \$ 7,035.00
McDonnell Group, LLC credit
Metairie, Louisiana
Approved
- Item 16 **Recommended for Approval by Construction Committee for Airfield Lighting Vault – Change Order #1** \$ 4,945.73
Ronald Franks Construction Co. LLC credit
Savannah, Tennessee
Approved
- Item 17 **Recommended for Approval by Construction Committee for Exterior / Interior Terminal Improvements – Phases 2 & 3 -** \$ 61,243.00
Change Order #4
Gibbs Construction
New Orleans, Louisiana
Approved
- Item 18 **Recommended for Approval by Construction Committee for Permission to Advertise for a Request for Qualification for Master Airport Planning Consultant Services and Set a DBE Goal of 40.00%**
Approved

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings

N. Schedule for Next Meetings

May 19, 2011; 2:00 p.m. – Regular Meeting

O. Adjournment

Meeting Adjourned at 3:42 pm

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, May 26, 2011
2:00 P.M.

Meeting Called to Order at 2:05pm

- A. Call of Roll
Present: Rollins, Thornton, Martin, Evans, Campbell, Manego-Ramey
Absent: Polk Montgomery, Smith
- B. Approval of Minutes of Prior Meeting
April 21, 2011 Regular Meeting
Approved
- C. Introduction of Special Guests/Special Recognition/Awards
- D. Reports by the Director of Aviation (Information Only)
 - Item 1 **Terminal Renovation IV – Interior Design**
April Meyer, Architectural Alliance
 - Item 2 **Financial Activity Report**
Ray Anderson, Chief Financial Officer
 - Item 3 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer
 - Item 4 **NOAB Construction Status Report**
George Groh, Program Manager, Aviation Resources Team
- E. Opportunity for Public Comment (If any)
- F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of “Consent” Agenda

Consent Agenda Approved

Item 5	Approval of SLDBE Panel Billings	
	Jose Juan Bautista, Ph.D.	\$ 337.50
	Carroll J. Wiltz, Ph.D.	\$ 409.50
	Frank Martin	\$ 421.87
	Angel Adams Parham	\$ 771.88
Item 6	Approval of Legal Invoices	
	Adams & Reese	\$ 177.75
	Dwyer, Cambre & Suffern, APLC	\$ 27,532.81
	Hailey McNamara	\$ 998.89
	LeBlanc Butler, LLC	\$ 2,074.55
	McGlinchey Stafford, PLLC	\$ 3,827.49
	Middleberg, Riddle & Gianna	\$ 65,909.61
	Sylvia C. Pastrano, Inc.	\$ 275.00
	Roedel, Parsons Koch, Blache, Balhoff & McCollister	\$ 7,000.00

H. Items for Executive Session

I. Action on Matters from Executive Session

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 7	Director’s Credit Card Expense Report	
	Approved	
Item 8	Director Travel Request	
	Approved	
Item 9	Resolution Acknowledging and Approving the Louisiana Compliance Questionnaire	
	Approved	

Operations Committee:

Item 10	Modification to Cooperative Agreement with the Transportation Security Administration for the Law Enforcement Officer Reimbursement Agreement Program	
	Approved	
Item 11	Permission to Advertise for Bid and Set a SLDBE Goal of 40% for Computer Network Annual Maintenance Services	
	Approved	

- Item 12 **Permission to Advertise for Bid and Set a SLDBE Goal of 19.89% for Fire Alarm and Fire Protection Annual Maintenance Services**
Approved
- Item 13 **Permission to Advertise for Bid and Set a SLDBE Goal of 13.33% for Bird, Rodent, and Pest Control Services**
Approved
- Item 14 **Permission to Advertise for Bid the Procurement of an Aircraft Rescue and Firefighting (ARFF) Vehicle**
Approved
- Item 15 **Fence Repair / Replacement Annual Maintenance -** \$ 20,000
Month to Month Extension NTE
Affordable Fence, Inc.
New Orleans, Louisiana
Approved
- Item 16 **Janitorial Services – Contract Award** \$ 2,408,830
Enmon Enterprises, LLC (dba Jani-King)
Metairie, Louisiana
Approved
- Item 17 **Interactive Employee Training System Annual Maintenance** \$ 35,000
American Association of Airport Executives (AAAE) NTE
Alexandria, Virginia
Approved

Construction Committee:

- Item 18 **Permission to Advertise Request for Qualifications and Set a SLDBE Goal of 38.46% for Public Relations Consulting Services**
Approved
- Item 19 **Program Management Service –Amendment #1** \$ 2,851,301.63
Aviation Resources Team Lump Sum NTE
New Orleans, Louisiana \$666,000 Contingency
Approved
- Item 20 **Concourse D Expansion – Change Order #7** \$ 45,760.00
McDonnell Group, LLC
Metairie, Louisiana
Approved
- Item 21 **Airfield Lighting Vault – Change Order #2** \$ 16,434.87
Ronald Franks Construction Co. LLC
Savannah, Tennessee
Approved

Item 22	Exterior / Interior Terminal Improvements – Phases 2 & 3 - Change Order #5 Gibbs Construction New Orleans, Louisiana Approved	\$ 129,302.00
Item 23	Exterior Terminal Improvements, Phase 2 – Design Services – Amendment #3 Sizeler Architects New Orleans, Louisiana Approved	\$ 8,400.00 NTE
Item 24	Concourse D Expansion – Design Services – Amendment #11 Sizeler Architects New Orleans, Louisiana Approved	\$ 19,713.00 NTE
Item 25	Interior Terminal Improvements, Phase 3 – Design Services – Amendment #5 Murray Architects New Orleans, Louisiana Approved	\$ 67,621.90 NTE
Item 26	Permission to Advertise for Bid and Set a DBE Goal of 33.41% for Taxiway Golf Extension Approved	
Item 27	Permission to Advertise for Bid and Set a DBE Goal of 26.67% for Airport Perimeter Security Fence Replacement Approved	

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings
- N. Schedule for Next Meetings

June 16, 2011; 2:00 p.m. – Regular Meeting

- O. Adjournment
Meeting Adjourned at 4:07 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, June 16, 2011
2:00 P.M.

Meeting Called to Order at 2:05p.m.

A. Call of Roll

Present: Rollins, Thornton, Campbell, Evans, Martin
Evans departed at 3:02p.m. after all action items were voted on
Martin departed at 3:32 p.m. after all action items were voted on
Absent: Smith, Polk-Montgomery, Manego-Ramey

Items taken out of order with all action items being heard first and information only reports being heard at the end following all items requiring a vote.

B. Approval of Minutes of Prior Meeting

C. Introduction of Special Guests/Special Recognition/Awards

D. Reports by the Director of Aviation (Information Only)

Item 1 **Customer Service Presentation**
 Michelle Wilcut, Deputy Director

Item 2 **Hurricane Briefing**
 Walter Krygowski, Chief Operations Officer

Item 3 **Aviation Activity Report**
 Walter Krygowski, Chief Operations Officer

Item 4 **Financial Activity Report**
 Ray Anderson, Chief Financial Officer

Item 5 **NOAB Construction Status Report**
 George Groh, Program Manager, Aviation Resources Team

E. Opportunity for Public Comment (If any)

F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of "Consent" Agenda

Consent Agenda Approved

Item 6	Approval of SLDBE Panel Billings	
	Jose Juan Bautista, Ph.D.	\$ 525.00
	Frank Martin	\$ 468.75
	Angel Adams Parham	\$ 337.50
	Carroll J. Wiltz, Ph.D.	\$ 459.38
Item 7	Approval of Legal Invoices	
	Dwyer, Cambre & Suffern, APLC	\$ 17,693.81
	Hailey McNamara	\$ 70.00
	LeBlanc Butler, LLC	\$ 8,101.66
	Middleberg, Riddle & Gianna	\$ 27,703.91
	Sylvia C. Pastrano, Inc.	\$ 227.00
	Roedel, Parsons, Koch, Blache, Balhoff & McCollister	\$7,000.00

H. Items for Executive Session

I. Action on Matters from Executive Session

J. Review and Approval of Regular Agenda/Items Removed from "Consent" Agenda

Items Approved by Finance Committee and Submitted to Full Board:

Item 8	Director's Credit Card Expense Report	
	Approved	
Item 9	Director's Report for Expenditures	
	Approved	
Item 10	Permission to Advertise for Lease and Waive SLDBE Goal for Commercial Banking Services	
	Approved	
Item 11	Host AAAE National Airports Conference	\$35,000
	American Association of Airport Executives	NTE
	Alexandria, Virginia	
	Approved	

Items Approved by Operations & DBE Committee and Submitted to Full Board:

Item 12	Permission to Advertise for Bid and Waive SLDBE Goal for Automatic Door Maintenance Services	
	Approved	
Item 13	Permission to Advertise for Bid and Set a SLDBE Goal of 13.79% for Elevator and Escalator Maintenance Services	
	Approved	

- Item 14 **Permission to Advertise for Bid and Set a SLDBE Goal of 10% for Overhead Door Maintenance Services**
Approved
- Item 15 **Permission to Advertise for Bid and Set a SLDBE Goal of 22.22% for Waste Removal and Disposal Services**
Approved
- Item 16 **Bird, Rodent, and Pest Control Services Annual Maintenance -** \$ 40,000
Month to Month Extension NTE
Orkin Commercial Services
Kenner, Louisiana
Approved
- Item 17 **Fire Alarm and Fire Protection Annual Maintenance -** \$ 100,000
Month to Month Extension NTE
SimplexGrinnell LP
Harahan, Louisiana
Approved
- Item 18 **Passenger Jet Bridge Annual Maintenance -** \$ 100,000
Month to Month Extension NTE
Airport Bridge Company
Ponchatoula, Louisiana
Approved
- Item 19 **Exterior Landscape Maintenance -** \$ 148,000
Month to Month Extension NTE
R & P Grass Maintenance LLC
New Orleans, Louisiana
Approved
- Item 20 **Short Term Parking Garage Management Contract –** \$191,202
Month to Month Extension NTE
New South Parking
New Orleans, Louisiana
Approved
- Item 21 **Air Service Development Consultant Services –** \$ 45,000
Month to Month Extension NTE
Boyd Aviation Consulting Service
InterVISTAS Consulting
OAG Back Aviation
Approved

Construction Committee:

- Item 22 **Permission to Advertise Request for Qualifications and Set a SLDBE Goal of 13.70% for Federal Project Audit Services**
Approved
- Item 23 **Permission to Advertise Request for Qualifications and Set a SLDBE Goal of 31.40% for Financial Consulting Services**
Approved
- Item 24 **Permission to Advertise Request for Qualifications for State/Local Representation Services**
Approved
- Item 25 **Master Consultant Services – Month-to-Month Extension** Time Only
TMG Consulting
New Orleans, Louisiana
Approved
- Item 26 **Concourse D Expansion – Design Services – Amendment #12** \$ 4,046.00
Sizeler Architects NTE
New Orleans, Louisiana
Approved
- Item 27 **Aircraft Passenger Loading Bridges – Change Order #7** (\$ 3,333,005.00)
ThyssenKrupp Airport Systems, Inc. credit
Fort Worth, Texas
Approved
- Item 28 **Airfield Lighting Vault – Change Order #3** \$ 7,757.41
Ronald Franks Construction Co. LLC
Savannah, Tennessee
Approved
- Item 29 **Interior Terminal Improvements – Phases 1 Change Order #6** \$ 510,166.00
Gibbs Construction
New Orleans, Louisiana
Approved
- Item 30 **Exterior / Interior Terminal Improvements – Phases 2 & 3 - Change Order #6** \$ 81,817.00
Gibbs Construction
New Orleans, Louisiana
Approved

Item 31	Runway 10-28 Approach Lights Relocation Change Order #1 Walter J. Barnes Electric Company, Inc. Jefferson, Louisiana Removed from Agenda	\$ 43,612.05
Item 32	Taxiway Golf Extension – Material Testing Services Beta Testing and Inspection, LLC Gretna, Louisiana Approved	\$ 135,000.00 NTE
Item 33	Taxiway Golf Extension – Resident Inspection Services Shaw Environmental Baton Rouge, Louisiana Approved	\$ 98,000.00 NTE
Item 34	Airport Perimeter Security Fence Replacement - Resident Inspection Services HOV Services, Inc. New Orleans, Louisiana Approved	\$ 70,000 NTE
Item 35	Consolidated Rental Car Facility – Design Services Amendment # 9 Coover Clark and Associates, Inc. Denver, Colorado Approved	\$ 825,000.00 NTE
Item 36	Consolidated Rental Car Facility – Change Order #1 Satterfield & Pontikes Construction, LLC Kenner, Louisiana Approved with Conditions	\$ 19,327,431
Item 37	REMOVED Janitorial Services Contract Award, NOAB Project # 1-7-2-2011-01 Rescission of contract award to Enmon Enterprises, LLC d/b/a Jani-King Contract Award to Aircraft Services International Group	

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings
- N. Schedule for Next Meetings

July 21, 2011; 2:00 p.m. – Regular Meeting

- O. Adjournment
Meeting Adjourned at 3:37 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, July 21, 2011
2:00 P.M.

Meeting Called to Order at 2:02 p.m.

- A. Call of Roll
 - Present – Rollins, Thornton, Martin, Campbell, Evans,
Polk Montgomery, Manego-Ramey**
 - Absent - Smith**

- B. Approval of Minutes of Prior Meeting
 - May 26, 2011 Regular Meeting**
Approved
 - June 16, 2011 Regular Meeting**
Approved

- C. Introduction of Special Guests/Special Recognition/Awards

- D. Reports by the Director of Aviation (Information Only)
 - Item 1 **Access Road Beautification Project**
Walter Krygowski, Chief Operations Officer.

 - Item 2 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer

 - Item 3 **Financial Activity Report**
Ray Anderson, Chief Financial Officer

 - Item 4 **NOAB Construction Status Report**
George Groh, Program Manager, Aviation Resources Team

- E. Opportunity for Public Comment (If any)

- F. Committee Reports/Tabled Items/Action on Committee Reports

- G. Review and Approval of “Consent” Agenda
 - Consent Agenda Approved**
 - Item 5 **Approval of SLDBE Panel Billings**
Frank Martin \$ 534.75

Item 6	Approval of Legal Invoices	
	Dwyer, Cambre & Suffern, APLC	\$ 4,777.36
	LeBlanc Butler, LLC	\$ 210.00
	McGlinchey Stafford	\$ 6,568.44
	Middleberg, Riddle & Gianna	\$26,271.00
	Sylvia C. Pastrano, Inc.	\$ 671.00
	Roedel, Parsons, Koch, Blache, Balhoff & McCollister	\$7,000.00

H. Items for Executive Session

Entered Into Executive Session at 2:52 p.m.

Item 7 **Baker Ready Mix, LLC v. City of New Orleans, et al., CDC
No. 06-1125 “N”**

**Board Member Campbell departed after Executive Session
Regular Session Resumed at 3:25 p.m.**

I. Action on Matters from Executive Session

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Items Approved by Finance Committee and Submitted to Full Board:

Item 8 **Director’s Credit Card Expense Report**
Approved

Item 9 **Director & Chairman Travel Request**
Approved

Item 10 **Permission to Advertise for Bid the Sale of Former Noise Abatement
Administrative Building at 1023-1025 Williams Boulevard, Kenner**
Approved

Operations & DBE Committee:

Item 11 **Janitorial Services Contract, #1-7-2-2011-01 -- Authorization to seek
opinion from State Attorney General on Public Bid Law**
Approved

Item 12 **Permission to Advertise a Request for Qualifications (RFQ) and Set a
SLDBE Goal of 25.00% for Wildlife Inspection and Mitigation Services**
Approved

- | | | |
|---------|--|---------------------|
| Item 13 | Airport Fence Repairs and Replacement Annual Maintenance – Contract Award
EBE Fence Company
New Orleans, Louisiana
Approved | \$ 75,000.00
NTE |
| Item 14 | Roofing and Water Proofing Maintenance – Contract Award
Crown Architectural Metal Co. LLC
Kenner, Louisiana
Approved | \$ 75,000.00
NTE |
| Item 15 | Mutual Aid Agreement with the City of Kenner to Allow the use of Parking Garage in the case of Tropical Weather
Approved | |

Items Approved by Construction Committee and Submitted to Full Board:

- | | | |
|---------|---|---------------|
| Item 16 | In House Legal Services – Month-to-Month Extension
Courtney Courseault Thornton, LLC
New Orleans, Louisiana
Approved | \$ 341,946.75 |
| Item 17 | Resolution for Participation with the City of New Orleans in Washington D.C. Representation Services
Approved | |
| Item 18 | Master Consulting Services – Contract Award
TMG Consulting
New Orleans, Louisiana
Approved | |

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings
- N. Schedule for Next Meetings

August 18, 2011; 2:00 p.m. – Regular Meeting

- O. Adjournment
Meeting Adjourned at 3:30 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, August 18, 2011
2:00 P.M.

Meeting Called to Order at 2:08 p.m.

- A. Call of Roll
Present: Rollins, Evans, Campbell, Polk-Montgomery, Martin
Absent: Smith, Thornton, Manego-Ramey
- B. Approval of Minutes of Prior Meeting
- C. Introduction of Special Guests/Special Recognition/Awards
- D. Reports by the Director of Aviation (Information Only)
 - Item 2 ~~Electronic Timekeeping System Update~~ **Removed from Agenda**
~~Michelle Wilcut, Deputy Director~~
 - Item 3 **Aviation Activity Report**
Jeff Sigmon, Assistant Manager of Air Service and Air Cargo
 - Item 4 **Financial Activity Report**
Ray Anderson, Chief Financial Officer
 - Item 6 **NOAB Construction Status Report**
George Groh, Program Manager, Aviation Resources Team
 - Item 1 **Presentation by Andy Kopplin and Aimee Quirk, City of New Orleans**
Meeting in recess from 2:42 p.m. until 3:00 p.m. for media interviews
 - Item 5 **2010 Financial Audit**
Ray Anderson, Chief Financial Officer
- E. Opportunity for Public Comment (If any)
Bruce Shreves of Simon, Peragine, Smith & Redfearn on Item 23
- F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of “Consent” Agenda

Consent Agenda Approved

Item 7	Approval of SLDBE Panel Billings	
	Frank Martin	\$ 265.50
	Carroll J. Wiltz, Ph.D.	\$ 721.88
	Jose Juan Bautista, Ph.D.	\$ 812.50
	Angel Adams Parham	\$ 281.25
Item 8	Approval of Legal Invoices	
	The Godfrey Firm (Capital)	\$ 18,418.19
	Dwyer, Cambre & Suffern, APLC	\$ 1,068.58
	LeBlanc Butler, LLC	\$ 175.50
	McGlinchey, Staffard PLLC	\$ 5,404.23
	Middleberg, Riddle & Gianna	\$ 24,129.50
	Sylvia C. Pastrano, Inc.	\$ 575.00
	Roedel, Parsons, Koch, Blache, Balhoff & McCollister	\$7,000.00

H. Items for Executive Session

I. Action on Matters from Executive Session

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 9 **Director’s Credit Card Expense Report**
Approved
- Item 10 ~~**Board Member Travel Request**~~
Removed from Agenda
- Item 11 **Permission to Solicit a Request for Lease Space for a Business Service Center Concession and set an AC-DBE Goal of 31.91% for Construction and 20.69% for Purchasing of Goods & Services**
Approved
- Item 12 **Permission to Solicit a Request for Proposals (RFP) for a Secret Shopper Services, Price Indexing and Customer Service Incentive Program and set a SLDBE Goal of 31.55%**
Approved
- Item 13 **Resolution Authorizing the Director to take the necessary steps to relocate certain tenants in connection with the Interior Terminal Renovations – Phase III, Project No. 1065 and Terminal Renovation – Phase IV, Project No. 1097**
Approved

Item 14 **Resolution to acknowledge, accept and consent to the addition of concession space to the Master Lease, Development and Concession Agreement with New Orleans Air Ventures for the operation of news, gift and specialty retail services as the Airport and Authorize the Director and legal counsel to execute the necessary steps consistent with the agreement to add said additional retail space**

Approved

Item 15 **Resolution to acknowledge, accept and consent to the addition of concession space to the Master Lease, Development and Concession Agreement with CA One/Pampy's for the operation of permitted food and beverage operations at the Airport and Authorize the Director and Legal Counsel to execute the necessary steps consistent with the agreement to add said additional food and beverage space**

Approved

Operations & DBE Committee:

Item 16 **Purchase of ARFF Vehicle – Bid Award** \$ 756,973.00
Subject to Receipt of FAA Grant
Rosenbauer Firefighting Technology
Wyoming, Minnesota

Approved

Construction Committee:

Item 17 **Runway 10/28 Approach Lights Relocation -** \$28,874.00
Change Order #1
Walter J. Barnes Electric
New Orleans, Louisiana

Approved

Item 18 **Airfield Lighting Vault - Change Order #4** \$33,932.00
Ronald Franks Construction Co. LLC
Savannah, Tennessee

Approved

Item 19 **Expansion of Concourse D - Change Order #8** \$32,925.00
The McDonnell Group
Metairie, Louisiana

Approved

Item 20 **North Perimeter Road and Runway 6-24 – Design Services -** \$61,404.00
Amendment #4 NTE
Lambert Engineers
New Orleans, Louisiana

Approved

- | | | |
|---------|--|---------------------------|
| Item 21 | Airport Master Planning Consultant – Month to Month Extension
TMG Consulting
New Orleans, Louisiana
Approved | \$460,000.00
NTE |
| Item 22 | Approval of Agreement for Electric Service to New Airfield Lighting Vault
Entergy Louisiana
New Orleans, Louisiana
Approved | \$85,863.00 |
| Item 23 | Taxiway Golf Extension – Reject All Bids & Declare All Bids Nonresponsive and NOAB does not intent to build within 1 year of this bid opening date
Approved | |
| Item 24 | Perimeter Security Fence Replacement – Contract Award Subject to Receipt of FAA Grant
U.S. Fence & Gate, Inc.
New Orleans, Louisiana
Reject All Bids & Declare All Bids Nonresponsive and NOAB does not intent to build within 1 year of this bid opening date | \$1,881,669.50 |

OFF AGENDA ITEM

- | | | |
|---------|--|--------------------|
| Item 25 | Extension of Taxiway Golf – Amendment #3
Jacobs Engineering Groups, Inc.
Jacksonville, Florida
Approved | \$1,000,000
NTE |
|---------|--|--------------------|

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings
- N. Schedule for Next Meetings

September 15, 2011; 2:00 p.m. – Regular Meeting

- O. Adjournment
Meeting Adjourned at 3:52 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, September 15, 2011
2:00 P.M.

Meeting Called to Order at 2:04 p.m.

A. Call of Roll

Present: Rollins, Manego-Ramey(departed 3:17pm), Evans, Campbell, Martin,
Thornton (arrived 2:12pm)

Absent: Polk-Montgomery, Ogden

B. Approval of Minutes of Prior Meeting

July 21, 2011 Regular Meeting

Approved

August 18, 2011 Regular Meeting

Approved

Off Agenda Item Added to Agenda – Item 27 – Permission to Advertise for Design Services for Airport Long Term Strategic Development Alternatives

2:12 pm – Board Member Thornton arrived

C. Introduction of Special Guests/Special Recognition/Awards

Passing of Board Member Henry Smith

Airport Website wins ACI-NA Award

D. Reports by the Director of Aviation (Information Only)

Item 1 **Electronic Timekeeping System Update**
Michelle Wilcut, Deputy Director

Item 2 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer

Item 3 **Financial Activity Report**
Ray Anderson, Chief Financial Officer

Item 4 **NOAB Construction Status Report**
George Groh, Program Manager, Aviation Resources Team

E. Opportunity for Public Comment (If any)

F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of "Consent" Agenda

Approved

Item 5	Approval of SLDBE Panel Billings	
	Frank Martin	\$ 590.62
	Carroll J. Wiltz, Ph.D.	\$ 487.50
	Jose Juan Bautista, Ph.D.	\$ 600.00
	Angel Adams Parham	\$ 506.24
Item 6	Approval of Legal Invoices	
	Adams and Reese	\$ 11.25
	Dwyer, Cambre & Suffern, APLC	\$ 6,318.34
	LeBlanc Butler, LLC	\$ 1,313.90
	Middleberg, Riddle & Gianna	\$ 29,810.00
	Sylvia C. Pastrano, Inc.	\$ 317.00
	Roedel, Parsons, Koch, Blache, Balhoff & McCollister	\$7,000.00

H. Items for Executive Session

I. Action on Matters from Executive Session

J. Review and Approval of Regular Agenda/Items Removed from "Consent" Agenda

Finance Committee:

Item 7	Director's Credit Card Expense Report	
	Approved	
Item 8	Sale of Ownership of Airport Shuttle, Inc. to Limousine Livery, LTD.	
	Approved	
Item 9	Lease Agreement for the Storage of Transportation Security Administration Emergency Screening Equipment	\$ 64,000.00
	General Service Administration	Revenue
	Fort Worth, Texas	
	Approved	
Item 10	Permission to Advertise a Request for Proposal (RFP) for Insurance Brokerage Services with a SLDBE Goal of 29.29%	
	Approved	
Item 11	A resolution authorizing the execution and delivery of a First Amendment to that certain CFC Master Indenture and First Supplemental Indenture both dated as of December 1, 2009, among the New Orleans Aviation Board, the City of New Orleans, and the Bank of New York Mellon Trust Company, N. A., providing for the issuance of the \$96,515,000 New Orleans Aviation Board Gulf Opportunity Zone	

Customer Facility Charge Revenue Bonds (Consolidated Rental Car Project) Series 2009 A (Non-AMT) in order to supplement and amend the description of the Initial CFC Projects found in Exhibit "A" of the First Supplemental Indenture so as to include 12 additional items requested by the rental car companies operating at Louis Armstrong New Orleans International Airport; amending Exhibit "C" to the First Supplemental Indenture so as to include two (2) additional Ineligible Items; amending Section 302(2)(h) of the CFC Master Indenture; and other matters in connection therewith

Approved

- Item 12 **A resolution determining that the Rate Requirement of Section 402(b) of the CFC Master Trust Indenture securing the \$96,515,000 New Orleans Aviation Board Gulf Opportunity Zone CFC Revenue Bonds (Consolidated Rental Car Project) Series 2009 A (Non-AMT) will be met for the Bond Year ending January 1, 2012; establishing the CFC Costs for the Bond Year ending January 1, 2013; estimating the CFC Revenues to be collected during the Bond Year ending January 1, 2013; determining no increase in the CFC rate is presently required; and other matters in connection therewith**

Approved

3:17pm – Board Member Manego-Ramey departed – Quorum maintained

Operations & DBE Committee:

- Item 13 **Permission to Advertise for Bid for Demolition, Hauling and Disposal Services with a SLDBE Goal of 36.32%**

Approved

- Item 14 **Overhead Door Annual Maintenance -** \$ 25,000.00
Month to Month Contract Extension NTE
Dial One House of Doors
Harahan, Louisiana

Approved

- Item 15 **Vertical Transportation Systems Maintenance –** \$ 58,000.00
Month to Month Contract Extension NTE
Schindler Elevator Corporation
Chicago, Illinois

Approved

- Item 16 **Vertical Transportation Systems Maintenance –** \$ 30,000.00
Month to Month Contract Extension NTE
Kone Inc.
Moline, Illinois

Approved

- | | | |
|---------|--|---------------------|
| Item 17 | Passenger Jet Bridge Annual Maintenance -
Month to Month Extension
Airport Bridge Company
Ponchatoula, Louisiana
Approved | \$ 78,600.00
NTE |
| Item 18 | Conveyor Belt System - Annual Maintenance
Month to Month Extension
Lagarde LTD/Chiller Specialties
Jefferson, Louisiana
Approved | \$ 84,335.00
NTE |
| Item 19 | Inspection Services - Wildlife Inspection and Mitigation -
Month to Month Extension
STI Secam Technologies, Inc.
Destrehan, Louisiana Wildlife
Approved | \$ 83,000.00
NTE |
| Item 20 | Exterior Landscape Maintenance Services – Month to
Month Extension
R & P Grass Maintenance LLC
New Orleans, Louisiana
Approved | \$150,000.00
NTE |

Construction Committee:

- | | | |
|---------|--|------------------------------|
| Item 21 | Interior Terminal Improvements – Phases 1- Restrooms
Change Order #7
Gibbs Construction
New Orleans, Louisiana
Approved | \$ 118,996.00
Add 25 Days |
| Item 22 | Concourse D Expansion – Change Order #9
McDonnell Group, LLC
Metairie, Louisiana
Approved | \$ 104,590.00 |
| Item 23 | Airfield Lighting Vault – Change Order #5
Ronald Franks Construction Co. LLC
Savannah, Tennessee
Approved | \$ 3,849.00 |
| Item 24 | North Perimeter Road Construction – Change Order #1
Gibbs & Register, Inc.
Winter Garden, Florida
Approved | \$ 92,466.50
Add 9 days |

- | | | |
|---------|---|--------------------------|
| Item 25 | Consolidated Rental Car Facility – Change Order #2
Satterfield & Pontikes Construction, LLC
Kenner, Louisiana
Approved | (\$ 44,960.00)
credit |
| Item 26 | Master Consulting Services – Negotiated Fee and Addition of Subconsultant
TMG Consulting
New Orleans, Louisiana
Deferred | \$ 1,450,000.00
NTE |

Off Agenda Item

- Item 27 Permission to Advertise for Design Services for Airport Long Term Strategic Development Alternatives with Local participation to extent possible under FAA rules**
Approved

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings
- N. Schedule for Next Meetings

October 20, 2011; 2:00 p.m. – Regular Meeting

- O. Adjournment

Meeting Adjourned at 4:08 p.m.

- ** **New Orleans Aviation Board walk through of Terminal Improvement Project following adjournment of meeting. No action to be taken during walk through.**

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, October 20, 2011
2:00 P.M.

Meeting Called to Order at 2:08 p.m.

- A. Call of Roll
Present: Rollins, Thornton, Evans, Campbell, Polk-Montgomery, Manego-Ramey, Martin, Ogden
Absent: None
- B. Approval of Minutes of Prior Meeting
September 15, 2011 Regular Meeting
Approved
- C. Introduction of Special Guests/Special Recognition/Awards
Ed Quatrevaux, OIG work at NOAB in 2011-2015
- D. Reports by the Director of Aviation (Information Only)
- Item 1 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer
 - Item 2 **Financial Activity Report**
Ray Anderson, Chief Financial Officer
 - Item 3 **NOAB Construction Status Report**
George Groh, Program Manager, Aviation Resources Team
- E. Opportunity for Public Comment (If any)
- F. Committee Reports/Tabled Items/Action on Committee Reports
- G. Review and Approval of "Consent" Agenda
Entire Consent Agenda Approved
- Item 4 **Approval of Legal Invoices**

The Godfrey Firm (Capital)	\$ 11,361.06
Adams and Reese	\$ 175.00
Dwyer, Cambre & Suffern, APLC	\$ 5,747.53
The Godfrey Firm	\$ 3,272.49
LeBlanc Butler, LLC	\$ 2,683.90

	McGlinchey Stafford	\$ 10,508.05
	Middleberg, Riddle & Gianna	\$ 30,318.68
	Sylvia C. Pastrano, Inc.	\$ 1,168.00
	Roedel, Parsons, Koch, Blache, Balhoff & McCollister	\$ 7,000.00
Item 5	Approval of SLDBE Panel Billings	
	Frank Martin	\$ 553.12
	Carroll J. Wiltz, Ph.D.	\$ 506.25
	Jose Juan Bautista, Ph.D.	\$ 450.00
Item 6	Resolution Ratifying Acceptance of FAA Grant Offers as Follows:	
	○ Grant No.: 3-22-0037-091-2011	\$ 578,000.00
	▪ Acquire Aircraft Rescue and Fire Fighting Vehicle	
	○ Grant No.: 3-22-0037-092-2011	\$ 1,130,000.00
	▪ Construct Taxiway G: Phase I Design (Both East and West of TW S)	

H. Items for Executive Session

Entered Executive Session at 2:45 p.m.

- Item 7 **CDC No. 2009-12898**
Enmon Enterprises, L.L.C. D/B/A Jani King of New Orleans v. CNO by
and through NOAB et al., “Division E-7”
- CDC No. 11-10266**
Enmon Enterprises, L.L.C. D/B/A Jani King of New Orleans v. CNO by
and through NOAB et al., “Division G-11”

Off Agenda Item

- Item 33 **Viking Construction Group, LLA v. Satterfield & Pontikes Construction**
Group, LLC etal, CDC No. 2011-4001, Division K-5

Regular Session Resumed at 3:19 p.m.

Member Manego-Ramey departed at end of Executive Session

I. Action on Matters from Executive Session

Items 34, 35, 36 & 37 Added to Agenda

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Items Not Presented to Committees:

- Item 8 **Earl J. Falgoust et al. v. The Parish of Jefferson and Redflex Traffic**
Systems, Inc. – Opt Out
Approved

- | | | |
|--------|---|---------------|
| Item 9 | Program Management Services – Consideration of Amendment
Aviation Resources Team
New Orleans, Louisiana
Item sent back to staff for further review | \$ 676,460.12 |
|--------|---|---------------|

Items Approved by Finance Committee and Submitted to Full Board:

- | | | |
|---------|--|---------------|
| Item 10 | Director’s Credit Card Expense Report
Approved | |
| Item 11 | Director’s Travel Request
Approved | |
| Item 12 | Placement of Insurance
<ul style="list-style-type: none"> • Automobile Policy <ul style="list-style-type: none"> ○ Hanover Insurance | \$ 170,028.00 |
| Item 13 | LaDOTD Aviation Trust Fund Resolution
Approved | |
| Item 14 | Ratification of the 2012 City of New Orleans Operating Budget for the New Orleans Aviation Board
Approved | |
| Item 15 | Commercial Banking Concession Agreement – Award
Hancock Holding Company, Inc. dba Whitney Bank
New Orleans, Louisiana
Approved | |
| Item 16 | Approval of Term Sheet for Fifth Amendment to the Master Lease, Development and concessions Agreement for News, Gift and Specialty Retail and Set an AC-DBE Goal of 35%, 24.93% and 31.91%
New Orleans Air Ventures
New Orleans, Louisiana
Approved | |

Items Approved by Operations & DBE Committee and Submitted to Full Board:

- | | | |
|---------|---|--------------|
| Item 17 | Computer Network Annual Maintenance Services – Reject All Bids
Approved | |
| Item 18 | Bird, Rodent and Pest Control Annual Services – Contract Award
Fischer Environmental Services, Inc.
Mandeville, Louisiana
Approved | \$ 28,776.00 |

- | | | |
|---------|--|------------------------|
| Item 19 | Security and Curbside Facilitation Services Contract –
First Year Extension
International Security Management Group, Inc.(ISMG)
Atlanta, Georgia
Approved | \$ 1,852,705.92
NTE |
| Item 20 | Fire Alarm and Fire Protection Annual Maintenance
Services – Month to Month Extension
SimplexGrinnell, LP
Baton Rouge, Louisiana
Approved | \$ 100,000.00
NTE |
| Item 21 | Solicitation for Sweeper Vehicle
Approved | |
| Item 22 | Solicitation for Airport High Pressure Water Paint and Rubber Removal
Vehicle
Approved | |

Items Approved by Construction Committee and Submitted to Full Board:

- | | | |
|---------|---|---------------|
| Item 23 | Solicitation for Environmental Study as Component of Airport Long-
Term Strategic Development Alternatives with a DBE Goal of 35.00%
Approved | |
| Item 24 | Solicitation for Land-Use & Development Plan as Component of Airport
Long-Term Strategic Development Alternatives with a DBE Goal of
33.33%
Approved | |
| Item 25 | Solicitation for Feasibility Study as Component of Airport Long-Term
Strategic Development Alternatives with a DBE Goal of 35.34%
Approved | |
| Item 26 | Airfield Lighting Vault – Change Order #6
Ronald Franks Construction Co. LLC
Savannah, Tennessee
Approved | \$ 35,803.00 |
| Item 27 | Transportation and Parking Facilities Hurricane Repairs –
Amendment #2
Urban Systems
New Orleans, Louisiana
Approved | \$ 78,611.00 |
| Item 28 | Aircraft Passenger Loading Bridges – Change Order #8
ThyssenKrupp Airport Systems, Inc.
Fort Worth, Texas
Approved | \$ 474,253.00 |

Item 29 **Interior/Exterior Terminal Improvements – Phases 2 & 3 - \$ 1,000,000.00**
Change Order #7 NTE
Gibbs Construction
New Orleans, Louisiana
Approved

Item 30 **Security Operations Center – Change Order #19** \$ 282,505.00
Johnson Controls Inc. NTE
St. Rose, Louisiana
Approved

Item 31 **Southwest Airlines Refurbishment of Concourse B in the Not To Exceed**
(NTE) Amount of \$3 Million, Subject to Approval of MSY Airlines as per
Lease Agreement
Approved

K. Review of Discussion Items/Referral to Committees

L. Action on Discussion Items/Referral to Committees

M. Business from Prior Meetings

Item 32 **Master Consulting Services – Negotiated Fee** \$ 1,450,000.00
TMG Consulting NTE
New Orleans, Louisiana
Approved

Off Agenda Items

Item 34 **Consolidated Rental Car Facility – Change Order #3** \$ 169,046.00
Satterfield & Pontikes Construction, LLC
Kenner, Louisiana
Approved

Item 35 **Consolidated Rental Car Facility – Change Order #4** \$ 77,546.89
Satterfield & Pontikes Construction, LLC
Kenner, Louisiana
Approved

Item 36 **Aircraft Rescue and Fire Fighting (ARFF) Facility -** \$ 350,000.00
Change Order #1 NTE
Satterfield & Pontikes Construction, LLC
Kenner, Louisiana
Approved

Item 37 **Aircraft Rescue and Fire Fighting (ARFF) Facility -** \$ 46,000.00
Change Order #2 NTE
Satterfield & Pontikes Construction, LLC
Kenner, Louisiana
Approved

N. Schedule for Next Meetings

November 17, 2011; 2:00 p.m. – Regular Meeting

O. Adjournment

Meeting Adjourned at 4:22 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, November 17, 2011
2:00 P.M.

Meeting Called to Order at 2:08 p.m.

- A. Call of Roll
 - Present: Thornton, Evens, Ogden, Martin, Polk-Montgomery**
 - Absent: Rollins, Campbell, Manego-Ramey**
- B. Approval of Minutes of Prior Meeting
 - October 20, 2011 Regular Meeting**
 - Approved**
- C. Introduction of Special Guests/Special Recognition/Awards
- D. Reports by the Director of Aviation (Information Only)
 - Item 1 **Airport Advertising Concession Program**
Clear Channel Airports
 - Item 2 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer
 - Item 3 **Financial Activity Report**
Ray Anderson, Chief Financial Officer
 - Item 4 **NOAB Construction Status Report**
George Groh, Program Manager, Aviation Resources Team
Terminal Renovation IV Update
Daniel Taylor, Perez Architects
 - Item 4a **DBE/SL-DBE Briefing**
Philistine Ferrand, DBELO
- E. Opportunity for Public Comment (If any)
- F. Committee Reports/Tabled Items/Action on Committee Reports
- G. Review and Approval of "Consent" Agenda

Item 5	Approval of Legal Invoices	
	The Godfrey Firm (Capital)	\$ 374.01
	Dwyer, Cambre & Suffern, APLC	\$ 6,734.95
	LeBlanc Butler, LLC	\$ 367.50
	McGlinchey Stafford	\$ 12,592.86
	Middleberg, Riddle & Gianna	\$ 44,441.00
	Roedel, Parsons, Koch, Blache, Balhoff & McCollister	\$ 7,000.00
Item 6	Approval of SLDBE Panel Billings	
	Angel Adams Parham	\$ 803.12
	Carroll J. Wiltz, Ph.D.	\$ 534.38
	Jose Juan Bautista, Ph.D.	\$ 600.00

Approved

H. Items for Executive Session

I. Action on Matters from Executive Session

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Item 7	Resolution by the New Orleans Aviation Board Regarding the Dedication of the Aircraft Rescue and Fire Fighting Facility to the Memory of Henry Smith	
	Approved	

Finance Committee:

Item 8	Director’s Credit Card Expense Report	
	Approved	
Item 9	Placement of Insurance	
	• Airport Liability, Public Officials and Employment Practices Liability	
	• Ace / Lloyds of London	\$ 556,199.00
	Approved	
Item 10	Financial Consulting Services – Contract Award	
	Ricondo & Associates	
	Chicago, Illinois	
	Approved	
Item 11	Approval to Permit Delta Air Lines, Inc. to Sell Wine and Spirits in the Delta Air Lines Sky Club Room	
	Delta Air Lines, Inc.	
	Atlanta, Georgia	
	Approved	

Item 12 **Permission to Terminate Lease Agreement and Institute Eviction Proceeding Due to Default for Failure to Pay Rent**
JJ Concrete
Kenner, Louisiana
Approved

Item 13 **Permission to Solicit Request for Lease for Aviation Use and Development**
Approved

Operations & DBE Committee:

Item 14 **Short Term Parking Garage Management Contract – Month to Month Extension** \$ 387,192.00
New South Parking NTE
New Orleans, Louisiana
Approved

Item 15 **Approval of Short Term Parking Garage, Employee Parking Lot, Employee Shuttle Operation Budgets for 2012 and Ratification of the Long Term Parking Garage Budget for 2012**
New South Parking
New Orleans, Louisiana
Approved

Item 16 **Aircraft Loading Bridge Walkway Annual Maintenance – Month to Month Contract Extension** \$ 86,500.00
Airport Bridge Company NTE
Ponchatoula, Louisiana
Approved

Item 17 **Runway Rubber Removal - Month to Month Extension** \$ 200,000.00
Hi-Lite Markings, Inc. NTE
Adams Center, New York
Approved

Items Approved by Construction Committee and Submitted to Full Board:

Item 18 **Program Management Services – Consideration of Amendment** \$ 550,000.00
Aviation Resources Team NTE
New Orleans, Louisiana
Approved

Item 19 **Airfield Lighting Vault – Design Services – Amendment #3** \$ 164,832.00
Marrero, Couvillon & Associates, LLC
Baton Rouge, Louisiana
Approved

Item 20 **Interior/Exterior Terminal Improvements – Phases 2 & 3 -** \$ 1,480,893.00
Change Order #8 NTE
Gibbs Construction
New Orleans, Louisiana
Approved

Item 21 **OFF AGENDA ITEM**
Permission to Advertise for Program Management Services for Long
Term Strategic Development Option
Approved

K. Review of Discussion Items/Referral to Committees

L. Action on Discussion Items/Referral to Committees

M. Business from Prior Meetings

N. Schedule for Next Meetings

December 15, 2011; 2:00 p.m. – Regular Meeting

O. Adjournment

Meeting Adjourned at 4:12 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, December 15, 2011
2:00 P.M.

Meeting Called to Order at 2:08 p.m.

- A. Call of Roll
 - Present: Rollins, Thornton, Evans, Campbell, Manego-Ramey, Ogden, Martin**
 - Absent: Polk-Montgomery**
- B. Approval of Minutes of Prior Meeting
- C. Introduction of Special Guests/Special Recognition/Awards
- D. Reports by the Director of Aviation (Information Only)
 - Item 1 **2012 Budget Presentation**
Walter Krygowski, Chief Operations Officer
Ray Anderson, Chief Financial Officer
 - Item 2 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer
 - Item 3 **Financial Activity Report**
Ray Anderson, Chief Financial Officer
 - Item 4a **NOAB Construction Status Report**
George Groh, Aviation Resources Team
 - Item 4b **CONRAC Schedule Update**
Satterfield & Pontikes
 - Item 4c **Interior/Exterior Improvements Schedule**
Larry Gibbs, Gibbs Construction
 - Item 4d **Terminal Renovation IV Update**
Daniel Taylor, Perez Architects
- E. Opportunity for Public Comment (If any)
- F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of “Consent” Agenda

Consent Agenda Approved

Item 5	Approval of SLDBE Panel Billings	
	Carroll J. Wiltz, Ph.D.	\$ 487.50
	Jose Juan Bautista, Ph.D.	\$ 787.50
	Frank Martin	\$ 918.00
Item 6	Approval of Legal Invoices	
	The Godfrey Firm (Capital)	\$ 2,057.70
	Adams and Reese	\$ 89.33
	Dwyer, Cambre & Suffern, APLC	\$ 658.15
	The Godfrey Firm	\$ 105.00
	LeBlanc Butler, LLC	\$ 1,050.00
	McGlinchey Stafford	\$ 3,907.70
	Middleberg, Riddle & Gianna	\$ 41,319.30
	Sylvia C. Pastrano, Inc.	\$ 581.00
	Roedel, Parsons, Koch, Blache, Balhoff & McCollister	\$ 7,000.00

H. Items for Executive Session

I. Action on Matters from Executive Session

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 7	Director’s Credit Card Expense Report	
	Approved	
Item 8	Placement of Insurance	
	• Workers Compensation	
	○ Louisiana Workers Compensation Corporation	\$ 87,825.00
	Approved	
Item 9	Resolution Establishing the 2012 Budget for Airline Rates, Fees, and Charges	
	Approved	
Item 10	Lease Agreement for Ground Support Equipment (GSE) Operations	
	Delta Air Lines, Inc.	
	Atlanta, Georgia	
	Approved	

- Item 11 **Temporary Lease of Land – 6 Months plus
2 – 3 month options** \$ 190,000.00
Valero Energy Corporation total income
San Antonio, Texas
Approved
- Item 12 **Request Approval to Delete Leased Premises from the New Orleans Air
Ventures Master Lease, Development and Concession Agreement**
Approved
- Item 13 **Request to Terminate JV Agreement and Sublease**
CAOne/Pampy's
New Orleans, Louisiana
Approved
- Item 14 **3rd Amendment to Ground Transportation Concessions Agreement**
Airport Shuttle Inc.
New Orleans, Louisiana
Approved

Items Approved by Operations & DBE Committee and Submitted to Full Board:

- Item 15 **Flight Information Display System – Annual Maintenance** \$ 66,000.00
Allocation of Funding NTE
International Display Systems, Inc.
Dayton, Ohio
Approved
- Item 16 **Permission of Advertise for Computer Network Cabling Services and Set
an SL-DBE Goal of 25.00%**
Approved
- Item 17 **Modification to Air Service Incentive Program**
Approved
- Item 18 **Compliance Agreement with US Department of Agriculture**
Approved
- Item 19 **Passenger Jet Bridge Annual Maintenance** \$ 350,000.00
Allocation of Funding NTE
Airport Bridge Company, Inc.
Ponchatoula, Louisiana
Approved

Item 20	Conveyer Systems Annual Maintenance Allocation of Funding LaGarde, LTD dba Chiller Specialties Jefferson, Louisiana Approved	\$ 300,000.00 NTE
Item 21	Overhead Door Annual Maintenance Allocation of Funding Dial One House of Doors Harahan, Louisiana Approved	\$ 25,000.00 NTE
Item 22	Automatic Door Annual Maintenance Allocation of Funding Door Controls, Inc. Kenner, Louisiana Approved	\$ 12,500.00 NTE
Item 23	Vertical Transportation Systems Annual Maintenance Allocation of Funding Kone, Inc. Moline, Illinois Approved	\$ 57,000.00 NTE
Item 24	Vertical Transportation Systems Annual Maintenance Allocation of Funding Schindler Elevator Corporation Chicago, Illinois Approved	\$ 118,000.00 NTE
Item 25	Exterior Landscape Maintenance Services Allocation of Funding R&P Grass Maintenance LLC New Orleans, Louisiana Approved	\$ 500,000.00 NTE
Item 26	Fire Alarm and Fire Protection Annual Maintenance Allocation of Funding SimplexGrinnell, LP Boca Raton, Florida Approved	\$ 150,000.00 NTE
Item 27	Fire Alarm and Fire Protection Annual Maintenance Contract Award SimplexGrinnell, LP Boca Raton, Florida Approved	\$ 365,000.00 NTE

Item 28 **Waste Removal and Disposal Services** \$ 87,500.00
Allocation of Funding NTE
River Parish Disposal
Metairie, Louisiana
Approved

Item 29 **Waste Removal and Disposal Services** \$ 93,977.00
Contract Award NTE
River Parish Disposal
Metairie, Louisiana
Approved

Operations & DBE Committee:

Item 30 **Airport High Pressure Water Paint and** \$ 383,112.74
Rubber Removal Vehicle – Bid Award
Waterblasting Technologies, Inc.
Stuart, Florida
Approved

Item 31 **THIS ITEM INTENTIONALLY LEFT BLANK**

Items Approved by Construction Committee and Submitted to Full Board:

Item 32 **Public Relations Consulting Services** \$ 25,000.00
Allocation of Funding NTE
Approved

Item 33 **Airfield Lighting Vault – Testing - Amendment #1** \$40,000.00
Beta Testing & Inspection LLC NTE
Gretna, Louisiana
Approved

Item 34 **Airfield Lighting Vault – Resident Inspection -** \$50,000.00
Amendment #1 NTE
Design Engineering, Inc.
Metairie, Louisiana
Approved

Item 35 **North Perimeter Road Improvements – Change Order #2** \$ 48,373.10
and Add 5 days
Gibbs & Register, Inc.
Winter Garden, Florida
Approved

Item 36	Expansion of Concourse D – Change Order #10 The McDonnell Group Metairie, Louisiana Approved	\$ 85,316.00
Item 37	Consolidated Rental Car Facility (CONRAC) - Change Order #5 Satterfield & Pontikes Construction Group, LLC Kenner, Louisiana Approved	\$ 1,457,998.66 NTE
Item 38	Interior Terminal Improvements – Phase 1 – Restrooms Resident Inspection – Amendment #2 Aims Group, Inc. Metairie, Louisiana Approved	\$ 50,000.00 NTE
Item 39	Interior Terminal Improvements – Phase 1 – Restrooms Change Order #8 and Add 37 days Gibbs Construction. New Orleans, Louisiana Approved	\$ 164,404.00
Item 40	Runway 10-28 Approach Light Relocation – Change Order #2 Walter J. Barnes Electric Co., Inc. Jefferson, Louisiana Approved	\$ 10,508.00
Item 41	Terminal Apron Rehabilitation Project – Alternate 1 Resident Inspection – Amendment #1 Integrated Management Services (IMS Engineers) Metairie, Louisiana Approved	\$ 72,000.00 NTE
Item 42	Request to Advertise a Solicitation for Terminal Improvement Phase IV - Terminal Improvements Project and Set a DBE Goal of 35.08% Approved	
Item 43	Cooperative Endeavor Agreement with the Louisiana DOTD for the Design and Construction of Airport Access Road Approved	

Construction Committee:

Item 44 **State and Local Representation Services - Contract Award**

Roedel Parsons Koch Blache Balhoff & McCollister

Baton Rouge, Louisiana

Approved

Item 45 **Public Relations Consulting Services - Contract Award**

\$ 75,000.00

Cygnnet Inc./Bright Moments – New Orleans, Louisiana

NTE

Peter Mayer – New Orleans, Louisiana

The Estopinal Group – New Orleans, Louisiana

Deveney Communications – New Orleans, Louisiana

Spears Consulting Group – New Orleans, Louisiana

Approved

K. Review of Discussion Items/Referral to Committees

L. Action on Discussion Items/Referral to Committees

M. Business from Prior Meetings

N. Schedule for Next Meetings

January 19, 2012; 1:00 p.m. – Regular Meeting

O. Adjournment

Meeting Adjourned at 4:20 p.m.