

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, January 17, 2013
1:00 P.M.

Meeting Called to Order at 1:17 p.m.

A. Call of Roll

Present: Rollins; Ogden; Teamer; Martin; Evans; Polk-Montgomery (at 1:23 p.m.)

Absent: Thornton

B. Approval of Minutes of Prior Meeting

December 20, 2012 Regular Minutes

Approved

C. Introduction of Special Guests/Special Recognition/Awards

D. Reports by the Director of Aviation (Information Only)

- Item 1 **Aviation Activity Report**
 Walter Krygowski, Chief Operations Officer

- Item 2 **Airport Long Term Strategic Infrastructure Update**
 Jonathan Pope, Parsons Brinkerhoff

- Item 3 **Super Bowl Update**
 Walter Krygowski, Chief Operations Officer
 Michelle Wilcut, Chief Customer Service Liaison

- Item 4 **Financial Activity Report**
 Ray Anderson, Chief Financial Officer

- Item 5 **Final Expedited Contracts Report**
 Courtney Thornton, In House Counsel

- Item 6 **Concessions Development Update**
Ray Anderson, Chief Financial Officer
 - Paula Brunson, Delaware North Companies
 - Dale Cochran, Hudson Group
 - Earl Eckert, Clear Channel

- Item 7 **Report on Performance of Concessions at the Airport**
Gerry Blumenthal, Evaluation Systems for Personnel, Inc.

- Item 8 **ART Construction Status Report**
George Groh, Program Manager, Aviation Resources Team

- Item 9 **Terminal IV Projects Construction Status Report**
Daniel Taylor, Perez

E. Opportunity for Public Comment (If any)

F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of “Consent” Agenda

Item 10	Approval of SLDBE Panel Billings	
	Carroll J. Wiltz, Ph.D.	\$316.88
	Jose Bautista, PhD.	\$112.50
	Jose Bautista, PhD.	\$487.50
	Frank Martin, PhD.	\$431.25
	Angel Adams-Parham, PhD	\$103.13
	Angel Adams-Parham, PhD	\$249.99
Item 11	Approval of Legal Invoices	
	Broussard Baloney	\$3,210.00
	Dwyer, Cambre & Suffern, APLC	\$39,690.31
	Hailey McNamara	\$87.50
	LeBlanc Butler, LLC	\$4,257.08
	McGlinchey Stafford	\$2,283.75
	Middleberg, Riddle & Gianna	\$37,571.00
	Roedel, Parsons, Koch, Blache, Balhoff & McCollister	\$612.50

Item 12 **State DOTD Grant Agreement and Resolution for Airfield Pavement Condition Study Project**

All Items on the Consent Agenda Approved

H. Items for Executive Session

Item 12a **Discussion of Prospective Litigation**

- I. Action on Matters from Executive Session
- J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 13 **Approval of Director’s Credit Card Report**
Approved

- Item 14 **Financial Systems Maintenance** \$44,361.00
Allocation of Funding NTE
Ross Systems, Inc.
Atlanta, GA
Approved

- Item 15 **Outside Legal Services- Airport On-Call Legal Services** \$122,800.00
Contract Award NTE
Middleberg Riddle and Gianna
New Orleans, Louisiana
Approved

- Item 16 **Assignment and Assumption of Sublease Agreement**
Hot Pops
Kenner, Louisiana
Approved

Operations & DBE Committee:

- Item 17 **Airport Roofing and Waterproofing Annual Maintenance** \$75,000.00
First One-Year Contract Extension NTE
Crown Architectural Metal Company, LLC
Kenner, Louisiana
Approved

- Item 18 **Bird, Rodent, and Pest Control Annual Services** \$28,776.00
First One-Year Contract Extension NTE
Fischer Environmental Services, Inc.
Mandeville, Louisiana
Approved

Approved by the Construction Committee and Submitted to Full Board for Approval :

- Item 19 **Airport Cargo Roads Rehabilitation Project**
Advertise for Design and Engineering Services
Approved

Item 20 **Consolidated Rental Car Facility
Change Order #14**
Satterfield and Pontikes Construction Group, LLC
Kenner, Louisiana

\$92,980.00 Credit
34 Days

Approved

Item 21 **Resident Inspection & Material Testing Services
Approval to Advertise**

Approved

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings
- N. Schedule for Next Meetings

February 21, 2013; 1:00 p.m. – Regular Meeting

- O. Adjournment
Meeting Adjourned at 3:50 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, February 21, 2013
1:00 P.M.

Meeting Called to Order at 1:05 p.m.

A. Call of Roll

Present: Thornton; Teamer; Ogden; Martin; Hudson; Polk-Montgomery (at 1:12)

Absent: Rollins; Evans

B. Approval of Minutes of Prior Meeting

January 17, 2013 Regular Minutes

Approved

C. Introduction of Special Guests/Special Recognition/Awards

D. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer

Item 2 **Super Bowl Overview**
Walter Krygowski, Chief Operations Officer
Michelle Wilcut, Chief Customer Service Liaison

Item 3 **Airport Long Term Strategic Infrastructure Update**
Jonathan Pope, Parsons Brinkerhoff

Item 4 **Financial Activity Report**
Ray Anderson, Chief Financial Officer

E. Opportunity for Public Comment (If any)

F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of “Consent” Agenda

Item 5	Approval of SLDBE Panel Billings	
	Angel Adams-Parham, PhD	\$393.75
	Jose Bautista, PhD.	\$562.50
	Carroll J. Wiltz, Ph.D.	\$571.88
Item 6	Approval of Legal Invoices	
	Adams and Reese	\$613.00
	Middleberg, Riddle & Gianna	\$24,367.50
	All Consent Agenda Items Approved	

H. Items for Executive Session

I. Action on Matters from Executive Session

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 7	Approval of Director’s Credit Card Report	
	Approved	
Item 8	Director’s Travel Request	
	AAAE Annual Conference and Exposition	
	Reno, Nevada	
	Approved	
Item 9	Long Term Airport Development- Financial Feasibility Services Assignment & First Amendment	
	Unison Consulting, Inc.	
	Chicago, Illinois	
	Approved	
Item 10	CONRAC- Property, Boiler and Equipment Insurance	\$50,679.52
	CNA Financial Group	
	Chicago, Illinois	
	Approved	
Item 11	Financial Consulting Services	\$200,000.00
	Allocation of Funding	NTE
	Ricondo & Associates, Inc.	
	Chicago, Illinois	
	Approved	

Item 12 **Airport On-Call Legal Services
Contract Award** \$11,025.00
Foley & Judell, L.L.P. NTE
New Orleans, Louisiana

Approved

Item 13 **Airport On-Call Legal Services
Contract Award** \$24,850.00
Dwyer, Cambre and Suffern NTE
Metairie, Louisiana

Approved

Operations & DBE Committee:

Item 14 **Annual Software & System Support
Amendment #2** \$35,000.00
American Association of Airport Executives NTE
Alexandria, Virginia

Approved

Item 15 **Mutual Aid Agreement with Neighboring Fire Departments**

Approved

Item 16 **Renewal of Compliance Agreement
United States Department of Agriculture**

Approved

Construction Committee:

Item 17 **CONRAC- Material Testing Services Contract
Amendment #2** \$25,000.00
Professional Service Industries, Inc. NTE
New Orleans, LA

Approved

Item 18 **Aircraft Rescue and Firefighting Facility
Amendment to Professional Services Contract** \$100,070.55
Hegedus- ECM Architects and Engineers NTE
New Orleans, Louisiana

Approved

Item 19 **Terminal Improvements Phase IVA
Change Order #2** \$16,105.00
The McDonnell Group Add 15 Days
Metairie, Louisiana

Approved

Item 20 **Terminal Improvements Phase IV**
 Change Order #5
 The McDonnel Group
 Metairie, Louisiana

\$1,453.00
Credit

Approved

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings
- N. Schedule for Next Meetings

March 21, 2013; 1:00 p.m. – Regular Meeting

- O. Adjournment

Meeting Adjourned at 2:17 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, March 21, 2013
1:00 P.M.

Meeting Called to Order at 1:21 p.m.

A. Call of Roll

Present: Rollins; Thornton; Ogden; Hudson; Martin

Absent: Teamer; Polk-Montgomery; Smith

B. Approval of Minutes of Prior Meeting

February 21, 2013 Regular Minutes

Approved

C. Introduction of Special Guests/Special Recognition/Awards

D. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer

Item 2 **Financial Activity Report**
Ray Anderson, Chief Financial Officer

Item 3 **Airfield Pavement Condition Index Update**
Dr. Jim Hall, Applied Research Associates, Inc.

E. Opportunity for Public Comment (If any)

F. Committee Reports/Tabled Items/Action on Committee Reports

Item 4 **Operations & DBE Special Committee Meeting Report**

G. Review and Approval of "Consent" Agenda

H. Items for Executive Session

I. Action on Matters from Executive Session

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 5 **Approval of Director’s Credit Card Report**
 Approved
- Item 6 **Advertisement for Lease –**
 Short Term Parking Garage and Other Related Services
 Reject Lease Proposal and Re-advertise
 Approved
- Item 7 **Advertisement for Lease –**
 Limousine Service Spaces
 Reject Lease Proposal and Re-advertise
 Approved
- Item 8 **Placement of Insurance Coverage**
 • **Annual Property Casualty Insurance Policy**
 - CNA \$741,624.02
 Approved
- Item 9 **Insurance- Additional Funding Requirement**
 • **Airport Liability, Public Officials & Employment Practices Liability**
 - Eustis Insurance and Benefits \$10,063.55
 Approved
- Item 10 **Perishable Goods Building **Rescind** Lease Award & **Re-Advertise****
 MMI Culinary Services
 Kenner, Louisiana
 Approved
- Item 11 **Airport On-Call Legal Services- Human Resources** \$7,000.00
 Contract Award NTE
 Sher Garner Cahill Richter Klein & Hilbert, LLC
 New Orleans, Louisiana
 Approved

Operations & DBE Committee:

- Item 12 **Waste Removal and Disposal Annual Services** \$110,000.00
 First One-Year Contract Extension NTE
 River Parish Disposal, LLC
 Metairie, Louisiana
 Approved

Item 13	Fire Alarm and Fire Protection Annual Services First One-Year Contract Extension SimplexGrinnell, LP New Orleans, Louisiana Approved	\$470,000.00 NTE
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Construction Committee:

Item 14	Consolidated Rental Car Facility Change Order #15 Satterfield and Pontikes Construction Group, LLC New Orleans, Louisiana Approved	\$110,837.00 Add 34 Days
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Item 15	Airport Planning Services Allocation of Funds The Mumphrey Group New Orleans, Louisiana Approved	\$960,000 NTE
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Item 16	Security Perimeter Fence Replacement Change Order #1 US Fence and Gate Lake Charles, Louisiana Approved	23 Day Extension
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Item 17	Aircraft Rescue and Fire Fighting (ARFF) Facility Change Order # 3 Satterfield and Pontikes Construction Group, LLC New Orleans, Louisiana Approved	\$35,854.58 Credit
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Item 18	Runway 10-28 Approach Light Relocation Change Order #6 Walter J. Barnes Electric Co., Inc. Jefferson, Louisiana Approved	\$80,635.55 Credit
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Item 19	Airfield Electrical Engineering Consulting Services Allocation of Funding Atkins North America, Inc. Metairie, Louisiana Approved	\$222,000.00 NTE
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Item 20 **On-Demand Services Contract-
Structural Demolition, Asbestos Abatement and Debris Removal
Reject All and Re-Advertise**
Approved

Off Agenda Item:

Item 21 **CONRAC- New Utility Building** \$21,549.14
Amendment to Architectural Design Services Contract NTE
Coover Clark & Associates, Inc.
Denver, Colorado
Approved

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings
- N. Schedule for Next Meetings

April 18, 2013; 1:00 p.m. – Regular Meeting

- O. Adjournment

Meeting Adjourned at 2:34 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Wednesday, April 17, 2013
8:30 A.M.

Meeting Called to Order at 8:31 a.m.

A. Call of Roll

Present: Rollins; Thornton; Polk-Montgomery; Martin; Smith; Teamer (8:32 a.m.); Ogden (8:32 a.m.); Hudson (9:00 a.m.)

B. Approval of Minutes of Prior Meeting

March 21, 2013 Regular Minutes

Approved

C. Introduction of Special Guests/Special Recognition/Awards

D. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer

Item 2 **Financial Activity Report**
Ray Anderson, Chief Financial Officer

E. Opportunity for Public Comment (If any)

F. Review and Approval of Regular Agenda

Item 3 **Recommendation on the Long Term Infrastructure Development Plan**
Recommendation to Mayor Landrieu in response to his August 2011 letter that the North Alternative is the preferred option for constructing a world class airport facility.
Approved

Following the recommendation of this item, Mayor Landrieu held a press conference announcing plans to build a world class airport facility on the north side of MSY.

Item 4	Consent of Merger: United Air Lines Inc. & Continental Airlines, Inc. Approved	
Item 5	Approval of Director's Credit Card Report Approved	
Item 6	Director & Chairman's Travel Request Approved	
Item 7	SLDBE Panel Professional Service Agreement - Joint Certification Committee Panelist - Authority to Advertise Solicitation for Future Services Ms. Carroll Wiltz, PhD. Mr. Jose Bautista, PhD. Mr. Frank Martin, PhD. Ms. Angel Adams-Parham, PhD. Approved	\$6,250.00 NTE
Item 8	Master Lease, Development and Concession Agreement 7th Amendment- Lease of Administrative and Storage Space Approved	
Item 9	Placement of Insurance Coverage • Flood Insurance- Short-Term Parking Garage - Fidelity National Indemnity Insurance Company • Flood Insurance- Airport Generator Building - Fidelity National Indemnity Insurance Company • Boiler and Machinery Property Casualty - Hartford Steam Boiler Inspection & Insurance Co. • Workers Compensation- Additional Audit Premium - Louisiana Workers Compensation Corporation Approved	\$41,047 NTE
Item 10	Federal Representation Services Allocation of Funding Approved	\$87,360.00 NTE
Item 11	Landscaping Annual Maintenance Contract Award Little Computer Solutions, Inc. Harvey, Louisiana Approved	\$154,015.75 NTE

Item 12	Security Perimeter Fence Replacement Change Order #2 US Fence and Gate Lake Charles, Louisiana Approved	\$30,471.00 NTE Add 18 Calendar Days
Item 13	Terminal Apron Rehabilitation Project Change Order #2 JB James Construction LLC Baton Rouge, Louisiana Approved	\$2,039,171.00 NTE
Item 14	Consolidated Rental Car Facility Change Order #16 Satterfield and Pontikes Construction Group, LLC New Orleans, Louisiana Approved	\$42,431.00
Item 15	Long Term Infrastructure Development Plan Allocation of Funds Parsons Brinkerhoff, Inc. New Orleans, Louisiana Crescent City Aviation Team New Orleans, Louisiana Approved	\$6,000,000

G. Review of Discussion Items/Referral to Committees

H. Action on Discussion Items/Referral to Committees

I. Business from Prior Meetings

J. Schedule for Next Meetings

May 16, 2013; 1:00 p.m. – Regular Meeting

K. Adjournment

Meeting Adjourned at 10:47 a.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, May 16, 2013
1:00 P.M.

Meeting Called to Order at 1:07 p.m.

A. Call of Roll

Present: Thornton; Ogden; Teamer; Hudson; Martin; Smith

Absent: Polk-Montgomery

B. Approval of Minutes of Prior Meeting

April 17, 2013 Regular Minutes

Approved

C. Introduction of Special Guests/Special Recognition/Awards

D. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer

Item 2 **Financial Activity Report**
Ray Anderson, Chief Financial Officer

Item 3 **Customer Service Survey**
Michelle Wilcut, Chief Customer Service Officer

Item 4 **MSY Electrical Design Update**
Todd Knuckey & David Schilling, Atkins

E. Opportunity for Public Comment (If any)

F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of "Consent" Agenda

Item 5 **Resolution- Louisiana Compliance Questionnaire**

Item 6 **Resolution- Designate and Assign a Full-Time Attorney III Assistant City Attorney Position to NOAB**

Item 7 **Resolution- Provide OIG Oversight and Audit Related to the Implementation of the Long Term Strategic Infrastructure Plan**
All Consent Agenda Items Approved

H. Items for Executive Session

Item 8 **Mediation- New Orleans Aviation Board/A Airport **Limousine** Service, L.L.C.**

I. Action on Matters from Executive Session

Motion Approving A Airport Limousine Service, L.L.C Settlement

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Item 9 **Election of a New NOAB Chairman**
Motion Approving Ms. Cheryl Teamer as the Chairwoman for the NOAB

Finance Committee:

Item 10 **Approval of Director’s Credit Card Report**
Approved

Operations & DBE Committee:

Item 11 **Passenger Jet Bridge Maintenance Services** \$50,000.00
Final Allocation of Funding NTE
Airport Bridge Company, Inc.
Hammond, Louisiana
Approved

Item 12 **Mutual Aid Agreement with the City of Kenner**
Storage of Emergency Vehicles in the Airport Garage
Approved

Construction Committee:

Item 13 **Consolidated Rental Car Facility** Add 42 Days
Change Order #17
Satterfield and Pontikes Construction Group, LLC
New Orleans, Louisiana
Approved

Item 14 **Airfield Electrical Rehabilitation Project
Request to Advertise and Set DBE Goal**

Approved

Item 15 **Security Perimeter Fence Replacement
Change Order #3**

US Fence and Gate, Inc.
Lake Charles, Louisiana

\$8,250

NTE

11 Calendar Days

Approved

Item 16 **Aircraft Rescue and Fire Fighting Facility
Change Order #3**

Satterfield and Pontikes Construction Group, LLC
New Orleans, Louisiana

\$930.42

Credit

Approved

Item 17 **Long Term Infrastructure Development Plan-
Airline Technical Representation Services
Permission to Advertise and Set DBE Goal**

Approved

Off Agenda Item

Item 18 **Approval of Permit**

EAN-New Orleans, LLC,
d/b/a Enterprise Rent-A-Car, National and Alamo

\$11,292

Income

Approved

K. Review of Discussion Items/Referral to Committees

L. Action on Discussion Items/Referral to Committees

M. Business from Prior Meetings

N. Schedule for Next Meetings

June 20, 2013; 1:00 p.m. – Regular Meeting

O. Adjournment

Meeting Adjourned at 2:08 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, June 20, 2013
1:00 P.M.

Meeting called to order at 1:10 p.m.

A. Call of Roll

Present: Teamer; Thornton; Ogden; Hudson; Martin

Absent: Smith; Francis; Polk-Montgomery

B. Approval of Minutes of Prior Meeting

May 16, 2013 Regular Minutes

Approved

C. Introduction of Special Guests/Special Recognition/Awards

D. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer

Item 2 **Hurricane Preparedness Report**
Walter Krygowski, Chief Operations Officer

Item 3 **Financial Activity Report**
Ray Anderson, Chief Financial Officer

Item 4 **Secret Shopper Presentation**
Gerald Blumenthal Ph.D., Evaluation Systems for Personnel, Inc. (ESP)

E. Opportunity for Public Comment (If any)

F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of "Consent" Agenda

- Item 5 **Resolution Determining the Rate Requirement of the CFC Master Trust Indenture to Amend the Administrative Cost Budget for the Bond Year Ending January 1, 2014**
- Item 6 **Resolution Approving the Annual Operating and Maintenance Budget and Amendment to the Transition Budget for the Consolidated Rental Car Facility for the Bond Year Ending January 1, 2014**
- Item 7 **Resolution to (a) approve the ~~2013~~ 2014 Annual Budget and (b) grant staff the authority of submit same to the CAO of the City of New Orleans**
- Item 8 **Resolution Ratifying Acceptance of DOTD Grant Offers as Follows:**
 - **Grant No.: 3-22-0037-094-2012** \$227,778.00
 - Preliminary Terminal Design** NTE
- Item 9 **Director's Report for Expenditures**

All Consent Agenda Items Approved

- H. Items for Executive Session
- I. Action on Matters from Executive Session
- J. Review and Approval of Regular Agenda/Items Removed from "Consent" Agenda

Finance Committee:

- Item 10 **Approval of Director's Credit Card Report**
Approved
- Item 11 **Outside Legal Services- Airport On-Call Legal Services** \$134.310.00
Allocation of Funds
 - Dwyer, Cambre and Suffern
 - Foley and Judell, LLP
 - LeBlanc Butler, LLC
 - Middleberg Riddle and Gianna**Approved**
- Item 12 **Airport Business Center**
Approve Selection and Enter into Lease Negotiations
Travelex Currency Services
New York, New York
Approved

Item 13 **Airport Luggage Cart Rental**
Approve Selection and Enter into Lease Negotiations
Smarte Carte, Inc.
St. Paul, Minnesota

Approved

Item 14 **Maintenance & Upgrade of Computerized Financial Management System** \$200,000.00
Aptean
Atlanta, Georgia

Approved

Item 15 **Distributed Antenna System Services Provider**
Request to Advertise

Approved

Item 16 **General Aviation Hangar No. 20**
Request to Advertise for Lease

Approved

Item 17 **Placement of Insurance Coverage**
• **Annual Property Casualty Insurance Policy- Extend Policy** \$176,892.31 NTE
- CNA

Approved

Operations & DBE Committee:

Item 18 **Automatic Door Annual Maintenance** \$653.33
Final Allocation of Funding
Door Controls, Inc.
Kenner, Louisiana

Approved

Construction Committee:

Item 19 **Consolidated Rental Car Facility** \$188,511.00
Change Order #18 64 Days Added
Satterfield and Pontikes Construction Group, LLC
New Orleans, Louisiana

Approved

Item 20 **Security Perimeter Fence Replacement** 19 Calendar Days
Change Order #4
US Fence and Gate
Lake Charles, Louisiana

Approved

Item 21	Amendment- Program Management Services Reallocation of Funding Aviation Resources Team Kenner, Louisiana	\$665,579.60
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Approved

Off Agenda Item

Item 22	Consolidated Rental Car Facility/Utility Building Amendment- Agreement for Resident Inspection Services Allocation of Funds ECM Consultants, Inc. Metairie, Louisiana	\$25,500.00 NTE
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Approved

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings
- N. Schedule for Next Meetings

July 18, 2013; 1:00 p.m. – Regular Meeting

- O. Adjournment

Meeting Adjourned at 2:11 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, July 18, 2013
1:00 P.M.

Meeting Called to Order at 1:08 p.m.

A. Call of Roll

Present: Teamer; Ogden; Hudson; Francis; Martin; Smith

Absent: Thornton; Polk-Montgomery

B. Approval of Minutes of Prior Meeting

June 20, 2013 Regular Minutes

Approved

C. Introduction of Special Guests/Special Recognition/Awards

D. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer

Item 2 **Long Term Development Plan Update**
Chris Spann, Parsons Brinkerhoff

Item 3 **Introduction of OIG Team for North Terminal Project**
Peter Smith, Assistant Inspector General

Item 4 **Financial Activity Report**
Ray Anderson, Chief Financial Officer

E. Opportunity for Public Comment (If any)

F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of "Consent" Agenda

Item 5 **Letter of Authorization #002- Program Management**

Item 6 **Letter of Authorization #008- Design Intent**

Item 7 **Resolution Approving One Year Renewals of the Five Professional Services Agreements for the Long Term Infrastructure Development Plan**

All Consent Agenda Items Approved

H. Items for Executive Session

I. Action on Matters from Executive Session

J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 8 **Approval of Director’s Credit Card Report**
Approved

Item 9 **Director’s Travel Request**
Approved

Item 10 **Airport Business Center
Approval of Lease Agreement**
Traveler Currency Services
New York, New York
Approved

Item 11 **Airport Luggage Cart Rental
Approval of Lease Agreement**
Smarte Carte, Inc.
St. Paul, Minnesota
Approved

Item 12 **ATM Services
Permission to Advertise**
Approved (Mr. Hudson abstained from this vote)

Item 13 **Parking Garage- Management Fees** \$193,596.00
Allocation of Funds NTE
New South Parking
Kenner, Louisiana
Approved

Item 14 **Placement of Insurance Coverage**
• **Annual Flood Insurance Policy** \$7,569.00

- Hartford Insurance Company of the Midwest NTE
- **Annual Property Casualty Insurance** \$1,457,167.00
- Multiple Providers NTE

Approved

Operations & DBE Committee:

- Item 15 **Modification to Air Service Incentive Program**

Approved

Construction Committee:

- Item 16 **Terminal Apron Rehabilitation Project** One Year Term Extension
Amendment to Material Testing Services Agreement
 Eustis Engineering Services, LLC
 Metairie, Louisiana

Approved

- Item 17 **Terminal Apron Rehabilitation Project** One Year Term Extension
Amendment to Resident Inspection Services Agreement
 Integrated Management Services, P.A., Inc.
 Jackson, Mississippi

Approved

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings
- N. Schedule for Next Meetings

August 15, 2013; 1:00 p.m. – Regular Meeting

- O. Adjournment

Meeting Adjourned at 1:46 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, August 15, 2013
1:00 P.M.

Meeting Called to Order at 1:17 p.m.

A. Call of Roll

Present: Teamer, Thornton, Ogden, Polk-Montgomery, Francis, Hudson, Martin, Smith

B. Approval of Minutes of Prior Meeting

July 18, 2013 Regular Minutes

Approved

C. Introduction of Special Guests/Special Recognition/Awards

D. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
 Walter Krygowski, Chief Operations Officer

Item 2 **Long Term Development Plan Update**
 Chris Spann, Parsons Brinkerhoff

Item 3 **Financial Activity Report**
 Ray Anderson, Chief Financial Officer

Item 4 **Independent Audit Report**

Item 5 **Customer Service Survey**
 Michelle Wilcut, Chief Customer Service Officer

E. Opportunity for Public Comment (If any)

F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of "Consent" Agenda

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| Item 6 | Letter of Authorization #009- Topographic Survey | \$250,644 |
| Item 7 | Resolution- East and West Terminal Shoe Shine Stands
Lease of Space
Exercise First Option Year
West Lobby- Wayne Kendrick
East Lobby- Darrel Kendrick | |

All Consent Agenda Items Approved

- H. Items for Executive Session
- I. Action on Matters from Executive Session
- J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 8 **Approval of Director’s Credit Card Report**
Approved

- Item 9 **Commercial Real Estate Brokerage Services**
Approval of Selection
TEC Realtors, Inc.
New Orleans, Louisiana

Approved

- | | | |
|---------|---|--------------|
| Item 10 | Placement of Insurance Coverage
• Annual Flood Insurance Policies
- Hartford | \$40,507 NTE |
|---------|---|--------------|

Approved

- | | | |
|---------|--|--------------------|
| Item 11 | Software Maintenance and Technical Support
Professional Service Agreement
GCR, Inc
New Orleans, Louisiana | \$25,440.00
NTE |
|---------|--|--------------------|

Approved

- Item 12 **TSA Terminal Space**
Approval of a License Agreement Modification
DHS/ TSA
New Orleans, Louisiana

Approved

Item 13 **Long Term Infrastructure Development Plan
Financial Feasibility Services
Allocation of Funds** \$500,000.00
NTE
Unison Consulting, Inc.
Chicago, Illinois

Approved

Operations & DBE Committee:

Item 14 **Skycap and Baggage Handling Services
Lease for Administrative Space
Exercise First Option Year**
Huntleigh USA Corporation
Irving, Texas

Approved

Item 15 **Security and Curbside Facilitation Services Contract
Third One Year Extension** \$1,852,705.92
NTE
International Security Management Group, Inc.
Kenner, Louisiana

Approved

Construction Committee:

Item 16 **Airfield Electrical Rehabilitation Program
Construction Contract Award** \$11,992,081.77
Frischhertz Electric Co., Inc.
New Orleans, Louisiana

Approved

Item 17 **Consolidated Rental Car Facility
Change Order #19** \$137,134.62
23 Calendar Day Extensions
Satterfield & Pontikes Construction Group, LLC
New Orleans, Louisiana

Approved

Item 18 **Long Term Infrastructure Development Plan
Allocation of Funds** \$5,000,000
Crescent City Aviation Team
New Orleans, Louisiana

Approved

Item 19 **Long Term Infrastructure Development Plan
Technical Representation Services
Approval of Selection**
J.A. Watts, Inc
Chicago, Illinois

Approved

Item 20 **Structural Demolition, Asbestos Abatement & Debris Removal
Reject All Bids**

~~Structural Demolition, Asbestos Abatement & Debris Removal \$100,000.00
Contract Award NTE
Cycle Construction Company, LLC
Kenner, Louisiana~~

Approved

Item 21 **Airport Materials Testing Services
Qualify Airport Materials Testing Services Firms**

Approved

Item 22 **Airport Resident Inspection Services
Qualify Airport Resident Inspection Service Firms**

Approved

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings
- N. Schedule for Next Meetings

September 19, 2013; 1:00 p.m. – Regular Meeting

- O. Adjournment

Meeting Adjourned at 2:29 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Friday, September 27, 2013
1:00 P.M.

Meeting Called to order at 1:00 p.m.

A. Call of Roll

Present: Teamer; Polk-Montgomery; Hudson; Francis; Martin; Smith

Absent: Thornton; Ogden

B. Approval of Minutes of Prior Meeting

August 15, 2013 Regular Minutes

Approved

C. Introduction of Special Guests/Special Recognition/Awards

D. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
Walter Krygowski, Chief Operations Officer

Item 2 **Long Term Development Plan Update**
Chris Spann, Parsons Brinkerhoff

Item 3 **Pavement Maintenance Projects**
Walter Krygowski, Chief Operations Officer

Item 4 **Financial Activity Report**
Ray Anderson, Chief Financial Officer

E. Opportunity for Public Comment (If any)

F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of "Consent" Agenda

Item 5 **A resolution determining that the Rate Requirement of Section 402(b) of the CFC Master Trust Indenture securing the \$96,515,000 New Orleans Aviation Board Gulf Opportunity Zone CFC Revenue Bonds (Consolidated Rental Car Project) Series 2009 A (Non-AMT) will be met for the Bond Year ending January 1, 2014; establishing the CFC Costs for the Bond Year ending January 1, 2015; estimating the CFC Revenues to be collected during the Bond Year ending January 1, 2015; determining no increase in the CFC rate is presently required; and other matters in connection therewith.**

Item 6 **Renewal of Contracts, Leases and Permits as Follows:**

Maintenance & Supplies

A. Janitorial Services

Enmon Enterprises LLC (dba Jani-king of New Orleans)

B. Lighting Supplies

Notoco

C. IET Badge Training Software

American Association of Airport Executives

D. Pest Control Services

Fischer Environmental Service, Inc.

E. Roofing and Waterproofing

Crown Architectural Metal Company, Inc.

F. Security Systems (1542) Maintenance

Johnson Controls

G. Jet Bridge & Bag Belt Maintenance

Oxford Technical Systems

H. Automatic & Overhead Door Maintenance

Aircraft Service International

I. Airfield Painting & Rubber Removal Maintenance

Hi-Lite Markings

Professional Services

J. SLDBE Program Consulting

1. Angel Adams Parham
2. Carroll J. Wiltz
3. Jose Juan Bautista
4. Frank Martin

K. Appraisal Services

1. Ruello Appraisal Services, Inc.
2. Gayle H. Boudousquie and Associates
3. Stegall, Benton and Associates, LLC
4. Argote, Derbes, Graham, Shuffield and Tatje of NO, Inc.
5. Wayne Sandoz and Associates, Inc.

L. DBE Consulting Services

Metro-Source, LLC

- M. Financial Consulting Services**
Ricondo and Associates, Inc.
- N. Outside Legal Services**
 - 1. Foley and Judell
 - 2. Middleberg, Riddle and Gianna
 - 3. Dwyer, Cambre and Suffern
- O. Public Relations Services**
 - 1. The Estopinal Group
 - 2. Peter A. Mayer Advertising, Inc.
 - 3. Cygnet Inc./Bright Moments
 - 4. Spears Consulting Group
- P. State & Local Representation Services**
Roedel Parsons Koch Blache Balhoff and McCollister

Leases

- Q. Antenna Space**
New Cingular Wireless PCS, LLC
- R. Terminal Space**
Louisiana Tax Free Shopping
- S. Real Property**
 - 1. LaFarge North America
 - 2. 2929 Williams Blvd.
 - 3. Guaranty Sheet Metal
 - 4. Smith Material & Equipment Co.
 - 5. Ellis Company

Permits

- T. Commercial Support Activity**
 - 1. Gate Gourmet
 - 2. Integrated Airline Services
 - 3. NOLA Aviation, LLC
 - 4. Flight Services and Systems, Inc.
- U. Vehicle Storage Space**
EAN/ Enterprise

Cooperative Endeavor Agreement

- V. Law Enforcement Support**
Jefferson Parish Sheriff's Office

- Item 7 **Resolution- OIG Rates**
- Item 8 **Director's Report**
Host AAAE Annual Customer Service Conference \$7,500.00 NTE
- Item 9 **Director's Report**
Equipment and Capital Outlay Allowance
- Item 10 **Letter of Authorization #01- Airline Technical Representation**

Additional Agenda Item:

Item 10a **Clarification of DOTD Grant award amount:**

- **State Project No. H.010606** \$277,778.00
 - **Grant No.: 3-22-0037-094-2012** NTE
- Preliminary Terminal Design**

All Consent Agenda Items Approved

- H. Items for Executive Session
- I. Action on Matters from Executive Session
- J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 11 **Approval of Director’s Credit Card Report**
Approved

Item 12 **Director’s Travel Request**
Attend the Mayor’s Meeting with the DOT NTE ~~\$1,500.00~~ **\$2,000.00**
Approved

Item 13 **Award of Commercial Support Activity Permit**
GAT Airline Ground Support
New Orleans, Louisiana
Servisair LLC
Kenner, Louisiana
Approved

Operations & DBE Committee:

Item 14 **Airport Limousine Services**
Approval of Selection and Enter into Lease
A Airport Limousine Service LLC
Kenner, Louisiana
Approved
***Ms. Teamer Retracted herself from this vote**

Item 15 **Repairs to Short-Term Parking Garage & Implementation of Credit Card Parking Lot** \$1,950,000
Approved NTE
***Mr. Francis Retracted himself from this vote**

Construction Committee:

Item 16	Terminal Improvements Phase IV Change Order #6 The McDonnel Group Metairie, Louisiana Approved	\$35,672.40 Credit
Item 17	Terminal Improvements Phase IV(A) Change Order #3 The McDonnel Group Metairie, Louisiana Approved	\$4,208.00 Credit
Item 18	Airport Cargo Roads Rehabilitation Program Approval of Selection- Design Services Hatch Mott MacDonald Woodbridge, New Jersey Approved	
Item 19	Long Term Infrastructure Development Plan Airline Technical Representation Services Allocation of Funds & Approval of Agreement J.A. Watts, Inc. Chicago, Illinois Approved	
Item 20	Airfield and Apron Repairs Approved	\$3,000,000 NTE

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings
- N. Schedule for Next Meetings

October 17, 2013; 1:00 p.m. – Regular Meeting

- O. Adjournment

Meeting Adjourned at 1:47 p.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, October 17, 2013
1:00 P.M.

Meeting Called to Order at 1:07 pm

A. Call of Roll

Present: Teamer; Thornton; Ogden; Smith; Francis; Martin

Absent: Lea Polk-Montgomery; Hudson

B. Approval of Minutes of Prior Meeting

C. Introduction of Special Guests/Special Recognition/Awards

D. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
 Walter Krygowski, Chief Operations Officer

Item 2 **Long Term Development Plan Update**
 Chris Spann, Parsons Brinkerhoff

Item 3 **Financial Activity Report**
 Ray Anderson, Chief Financial Officer

Item 4 **Customer Service Survey**
 Michelle Wilcut, Chief Customer Service Officer

E. Opportunity for Public Comment (If any)

F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of "Consent" Agenda

Item 5 **LaDOTD Trust Fund Resolution Requesting State Matching Funds for**
 Construction of:
 1. Airfield Pavement Rehabilitation Program, and
 2. Airport Long Term Infrastructure Development Program.

- Item 6 **Ratification of FAA Grant Award as Follows:**
 • **Grant No: 3-22-0037-096-2013** \$5,762,862
 Airfield Electrical Rehabilitation Project
- Item 7 **Letter of Authorization #3-** Financial Consulting Services
- Item 8 **Ground Transportation Operating Fee**
- Item 9 **World Trade Center New Orleans Membership** \$5,000.00 NTE
- Item 10 **Request for Qualifications; Request for Proposal; Solicit for Bid; Solicit
for Lease:**
 Professional Services
 A. SLDBE Panelists
 Bids
 B. Security/ Taxi Starter Services
 C. Janitorial Services
 D. Demolition of Structure
 E. Fire Alarm/Protection Systems Maintenance
 Leases
 F. Shuttle Concession
 G. Lease of Offsite Properties
 1. Northwest quadrant at corner of Williams Blvd. & Veterans Hwy.
 adjacent to the Crowne Plaza
 2. Two non-contiguous parcels on 27th street near Delaware Ave
 adjacent to Guaranty Sheet Metal Smith Material & Equipment
 Co.
 3. 26th St. at Access Road adjacent to Smith Material & Equipment
 Co.
 4. 22nd St. at Piedmont & Richland adjacent to Ellis Roofing

- Item 11 **Renewal of Contracts, Leases and Permits as Follows:**

Permits

- A. Commercial Support Activity**

Aeronautical Radio, Inc.

All Consent Agenda Items Approved

H. Items for Executive Session

Entered Executive Session at 1:43 pm

- Item 12 **St. Charles Land Company II, L.L.C., et al v. CNO by and through the
NOAB, No: 72824, Division "D" 29th Judicial District Court for the
Parish of St. Charles**

Executive Session Ended at 1:57 pm

No Action Taken

- I. Action on Matters from Executive Session
- J. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 13 **Approval of Director’s Credit Card Report**
Approved

- Item 14 **Director’s Travel Request**
Attend the World Route Development Forum NTE \$5,000.00
Approved

- Item 15 **Airport On-Call Legal Services- Local Government Contract Award**
Roedel Parsons Koch Blanche Balhoff & McCollister \$60,000.00
Budget Allocation
Dwyer, Cambre and Suffern \$99,075.00
Foley and Judell, LLP \$17,625.00
Middleberg Riddle and Gianna \$38,875.00
Approved

- Item 16 **Annual Auto Insurance Policy**
• Travelers Insurance Company \$131,389 NTE
Approved

- Item 17 **Commercial Real Estate Services Approval of Agreement**
TEC Realtors, Inc.
New Orleans, Louisiana
Approved

- Item 18 **Amendments to Leased Space and Permits**
 - a. 2nd Amendment to Airport Advertising Concession Agreement - Clear Channel Airports
 - b. 4th Amendment to Master Lease, Development, and Concession Agreement for Food & Beverage – Armstrong Airport Concessions
 - c. 1st Amendment to Vending Machine Concession Agreement – Refreshment Solutions
 - d. Atlantic Aviation (Hangars 10 & 30)**Approved**

Operations & DBE Committee:

Item 19 **Removal of Heliport Fuel Facilities**
 Approved

\$30,000 NTE

- K. Review of Discussion Items/Referral to Committees
- L. Action on Discussion Items/Referral to Committees
- M. Business from Prior Meetings
- N. Schedule for Next Meetings

November 21, 2013; 1:00 p.m. – Regular Meeting

- O. Adjournment

Meeting Adjourned at 2:02 pm

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, November 21, 2013
1:00 P.M.

Meeting Called to Order at 1:12 pm.

A. Call of Roll

Present: Teamer; Thornton; Ogden; Hudson; Francis; Martin

Absent: Smith; Polk-Montgomery

B. Approval of Minutes of Prior Meeting

September 27, 2013 Regular Minutes

October 17, 2013 Regular Minutes

Approved

C. Introduction of Special Guests/Special Recognition/Awards

D. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
 Walter Krygowski, Chief Operations Officer

Item 2 **Long Term Development Plan Update**
 Chris Spann, Parsons Brinkerhoff

Item 3 **Financial Activity Report**
 Ray Anderson, Chief Financial Officer

Item 4 **2014 Budget Report**
 Ray Anderson, Chief Financial Officer

E. Opportunity for Public Comment (If any)

F. Committee Reports/Tabled Items/Action on Committee Reports

G. Review and Approval of "Consent" Agenda

Finance Committee:

Item 18 **Director's Credit Card Report**

Approved

Item 19 **Director's Travel Request**

Approved

Item 20 **Solicit for Airport Human Resources Consulting Firm**

Approved

Item 21 **Amendment to Airline-Airport Use and Lease Agreements**

Approved

Item 22 **Placement of Insurance Coverage**

- **Airport Liability, Public Officials and Employment Practices Liability**
 - Ace Insurance Company and Loyds \$43,185.00
- **Workers Compensation**
 - Louisiana Workers Compensation Corporation \$98,815.00

Approved

Item 23 **Airport On-Call Legal Services- Litigation** \$20,000.00
Contract Award NTE
LeBlanc Butler, LLC

Approved

Operations & DBE Committee:

Item 24 **Approval of Short Term Parking Garage, Employee Parking Lot,
Employee Shuttle Operation, Credit Card Lot Budgets for 2014 and
Ratification of the Long Term Parking Garage Budget for 2014**
New South Parking
Kenner, Louisiana

Approved

Item 25 **Short Term Parking Garage, Employee Parking Lot,
Employee Shuttle Operation, Credit Card Lot Management** \$207,456.00
Month to Month Contract NTE
Allocation of Funds for Management Fees
New South Parking
Kenner, Louisiana

Approved

* Mr. Francis Recused himself from this vote

Construction Committee:

Item 26	Security Perimeter Fence Replacement Change Order #5 – Final Quantities	\$67,794.00
	US Fence and Gate	Credit
	Lake Charles, Louisiana	

Approved

Item 27	Airfield Electrical Rehabilitation Project	
	a. Resident Inspection Services Contract Award & Allocation of Funds	
	PSA Constructors, Inc.	\$359,943.72
	Orlando, Florida	NTE
	b. Material Testing Services Contract Award & Allocation of Funds	
	The Beta Group Engineering & Construction Services	\$65,759.00
	Gretna, Louisiana	NTE

Approved

K. Review of Discussion Items/Referral to Committees

L. Action on Discussion Items/Referral to Committees

M. Business from Prior Meetings

N. Schedule for Next Meetings

December 19, 2013; 1:00 p.m. – Regular Meeting

O. Adjournment

Meeting Adjourned at 2:03 pm.