

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, January 15, 2015
1:00 P.M.

Meeting Called to Order at 1:02pm

- A. Call of Roll
 - Present: Teamer, Thornton, Hudson, Francis, Martin, M. Smith and G. Smith
 - Absent: Polk-Montgomery, Ogden

- B. Approval of Minutes of Prior Meeting
 - November 20, 2014 Regular Minutes**
 - Approved

- C. Reports by the Director of Aviation (Information Only)
 - Item 1 **Aviation & Financial Activity Report**
 Walter Krygowski, Chief Operations Officer

 - Item 2 **Long Term Development Plan Update**
 Chris Spann, Parsons Brinckerhoff

 - Item 3 **Financing Plan for North Terminal Project**
 Juan Pittman, Frasca & Associates, LLC
 Garfield Eaton, Frasca & Associates, LLC

- D. Opportunity for Public Comment (If any)

- E. Executive Session
 - Item 4 **St. Charles Land Company II, LLC, et al. v. NOAB (Monteleone matter),**
 No. 14-CA-101, La. 5th Circuit Court of Appeal

 - Item 4A **Armstrong Airport Concessions, a Joint Venture v. K Squared**
 Restaurants, LLC, K Squared Restaurant (Subway), LLC, Kirksey
 Enterprises, and Karlton Kirksey, Cause No. 2014-6244, CDC Orleans
 Parish, Division E-16 (Judge Claire Jupiter)

F. Action on Items from Executive Session
No Action on Items from Executive Session

G. Review and Approval of “Consent” Agenda

Item 5 **Resolution- Revised CFC Projects and Second Amendment of First Supplemental CFC Indenture**

Item 6 **Approval of Change of Ownership, Name Changes, Assumptions and/or Assignments:**

a. LeBlanc Partners, LLC

Airport On-Call Legal Services

b. United States Health & Environmental Liability Management, L.L.C.

Environmental Engineering and Spill Response Services

Item 7 **LOA #23: Pump Station-** Crescent City Aviation Team

Item 8 **LOA #24: Construction Document-** Crescent City Aviation Team

Item 9 **LOA #3: Supplemental Environmental Assessment Hotel and Southside demolition-** Reynolds, Smith & Hills

Item 10 **LOA #4: Program Management through July 2015-** Parsons Brinckerhoff, Inc.

Item 11 **Permission to Solicit as Follows:**

RFP

A. Bond Trustee Services

RFQ

B. Airfield Master Design Consultant

Item 12 **Renewal of Contracts, Leases and Permits as follows:**

Professional Services

A. Resolution- Airfield Electrical Engineering Consulting Services

Atkins North America, Inc.

B. Air Service Development Consulting

The Boyd Group

Item 13 **Resolution-Non-Signatory Use and Lease Agreement - Allegiant Air, LLC**

Item 14 **Airport On-Call Legal Services**

Allocation of Funds

Sher Garner Cahill Richter Klein & Hilbert, LLC

\$20,000.00 NTE

Dwyer, Cambre and Suffer

\$20,000.00 NTE

All Consent Agenda Items Approved

H. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 15 **Director’s Credit Card Report**
Approved
- Item 16 **Resolution- Second Series Resolution Authorizing Execution, Sale and Delivery of General Airport Revenue Bonds**
Approved
- Item 17 **Reimbursement Agreement with JetBlue Airways Corporation in the not to exceed amount of \$55,000.00**
Approved
- Item 18 **North Terminal Project** \$81,948
Allocation of Funds NTE
Unison Consulting, Inc.
Chicago, Illinois
Approved

Construction Committee:

- Item 19 **North Terminal Project** \$5,000,000
Allocation of Funds NTE
Parsons Brinckerhoff, Inc.
New York, New York
Approved
- Item 20 **North Terminal Project** \$13,000,000
Allocation of Funds NTE
Crescent City Aviation Team
New Orleans, Louisiana
Approved
- Item 21 **North Terminal Project** \$216,342.00
Allocation of Funds NTE
Reynolds, Smith & Hills
New Orleans, Louisiana
Approved

I. Schedule for Next Meetings
February 19, 2015; 1:00 p.m. – Regular Meeting

J. Adjournment
Meeting Adjourned at 1:50pm

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, February 19, 2015
1:00 P.M.

Meeting called to order at 1:05 p.m.

A. Call of Roll

Present: Teamer; Thornton; Ogden; Martin; M. Smith; Francis

Absent: Polk-Montgomery; Hudson; G. Smith

B. Approval of Minutes of Prior Meeting

January 15, 2015 Regular Minutes

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation & Financial Activity Report**
Walter Krygowski, Chief Operations Officer

Item 2 **Long Term Development Plan Update**
Chris Spann, Parsons Brinckerhoff

D. Opportunity for Public Comment (If any)

E. Review and Approval of "Consent" Agenda

Item 3 **Resolution- Right of Entry to the U.S. Army Corps of Engineers to Fortify Levee**

Item 4 **LOA #5: Airline Technical Representative- J.A. Watts**

Item 5 **Permission to Solicit as Follows:**

Bid

A. North Terminal Program- Relocate FAA Facilities

RFQ

B. Outside Legal Counsel Services

Item 6 **Outside Legal Counsel- Allocation of Funds**
The McKenna Firm, LLC

\$30,000.00 NTE

Sher Garner Cahill Richter Klein & Hilbert, L.L.C \$7,000.00 NTE

Item 7 **Resolution- Amend PFC Indenture to Prohibit the Issuance of Additional New Money Bonds**

Item 8 **Aviation Forecasting Services Subscription Renewal** \$12,000
Additional Allocation of Funds NTE
Dio, LLC
Reston, Virginia

All Consent Agenda Items Approved

H. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 9 **Director’s Credit Card Report**
Approved

Item 10 **Director’s Travel Request**
Approved

Operations & DBE Committee:

Item 11 **Janitorial Services** \$1,999,647.58
Contract Award
Metro Service Group, Inc.
New Orleans, Louisiana
Approved

Item 12 **Master Lease Development and Concession Agreement Amendment # 4**
Armstrong Airport Concessions
Kenner, Louisiana
Approved

Construction Committee:

Item 13 **Airfield Lighting Vault Project** \$163,544.68 Credit
Change Order #1 NTE
TKTMJ, Inc.
New Orleans, Louisiana
Approved

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, April 16, 2015
1:00 P.M.

Meeting called to order at 1:03pm

- A. Call of Roll
Present: Teamer; Thornton; Ogden; Hudson; Francis; M. Smith; G. Smith.
Absent: Polk-Montgomery; Martin.
- B. Approval of Minutes of Prior Meeting

February 19, 2015 Regular Minutes
Approved
- C. Reports by the Director of Aviation (Information Only)
 - Item 1 **Aviation & Financial Activity Report**
Walter Krygowski, Deputy Director and Chief Operations Officer
 - Item 2 **Long Term Development Plan Update**
Chris Spann, Parsons Brinckerhoff
 - Item 3 **Customer Service Presentation**
Michelle Wilcut, Deputy Director and Chief Customer Service Officer
 - Item 4 **Concession Upgrades in the Terminal**
Michelle Wilcut, Deputy Director and Chief Customer Service Officer
- D. Opportunity for Public Comment (If any)
- E. Review and Approval of "Consent" Agenda
 - Item 5 **Resolution- 2015 CONRAC Operating and Maintenance Budget**
 - Item 6 **Non-Signatory Use & Lease Agreement Resolutions:**
 - a. **Compañía Panameña de Aviación S.A. dba Copa Airlines**
 - b. **Orange Air, LLC**
 - c. **Sunwing Airlines, Inc.**

Item 7	Resolution – Louisiana Audit Compliance Questionnaire	
Item 8	Reimbursement Agreement- Relocation of the CTX Machine-Southwest Airlines	
Item 9	Reimbursement Agreement- Aircraft Hydrant Fueling System-Southwest Airlines	
Item 10	Approval of Merger and Name Change: Airport Legal Services Beirne, Maynard & Parsons, LLP	
Item 11	Legal Services – Litigation Contract Award and Allocation of Funds Beirne, Maynard & Parsons, LLP	\$20,000.00
Item 12	Permission to Solicit as Follows: <u>RFP</u> a. Registered Investment Advisor <u>Bid</u> b. Airport Bird, Rodent, and Pest Control Services	
Item 13	Allocation of Funds &Renewal of Contracts, Leases, Agreements and Permits as follows: <u>Contracts</u> a. Janitorial Services Contract Enmon Enterprise dba JaniKing b. Security & Taxi Starter Services Universal Protection Services c. Fire Alarm and Protection Systems Maintenance Simplex Grinnel d. Waste Removal and Disposal Services River Parish Disposal, L.L.C. e. Exterior Landscaping Annual Maintenance Little Computer Solutions, Inc. f. Transportation Security Clearing House - Services Agreement American Association of Airport Executives (AAAE) g. Federal Project Auditing Services Kushner LaGraize, L.L.C. h. Real Property Marketing and Leasing Services TEC Realtors, Inc. d/b/a Coldwell Banker Commercial i. Flight Information Display System International Display Systems j. Secret Shopper Services Evaluation Systems for Personnel, Inc.	\$ 833,333.32 NTE \$ 625,000 NTE \$365,000 \$75,000 NTE \$154,015.75 \$200,000 \$100,000 \$28,000 \$83,556.72

k. Legal Services - Aberdeen Street/Loyola corridor	
LeBlanc Partners, L.L.C.	\$20,000
l. Legal Services - Procurement/Public Bid Law	
LeBlanc Partners, L.L.C.	
m. Legal Services - CAT Generator	\$10,000
LeBlanc Partners, L.L.C.	
n. Real Property Appraisal Services	\$ 150,000 NTE
1. Argote, Derbes, Graham, Shuffield & Tatje of N.O., Inc.	
2. Gayle H. Boudousquie & Associates	
3. Ruello Appraisal Services, Inc.	
4. Stegall-Benton, L.L.C.	
5. Wayne Sandoz & Associates, Inc.	
o. Financial Software Maintenance	
Ross Technologies, Inc. / Apteau	\$57,000
<u>Leases</u>	
p. ABM Software Maintenance	
GCR and Associates, Inc.	\$27,000 NTE
q. GSE Lease of Space – Old ARFF Building	
Delta Air Lines	\$33,469
r. Lease of Space - Terminal/Baggage Claim	
Huntleigh USA Corporation	\$15,960
s. Lease of Space - Terminal/Office	
Louisiana Tax Free Shopping Commission	\$8,604
t. GSE Lease of Space- Perishable Cargo Center	
1. Southwest Airlines Co.- 1st Amendment	\$64,536
2. Southwest Airlines Co.- 2nd Amendment	\$64,536
<u>Agreements</u>	
u. Lease of Space - Non-Screening Terminal	
Transportation Security Administration	\$494,860.54
v. Mutual Aid Agreement Tropical Weather Parking	
City of Kenner	
<u>Permits</u>	
w. Concessions Agreement-Vending Machine	
Refreshment Solutions, LLC	\$113,800 or 20%
x. Commercial Support Activity Permit	
1. G.A.T. - Airline Ground Support, Inc.	\$47,661.24
2. Menzies Aviation (USA), Inc.	
y. Automated Compact Battery Vending Permit	
MobileQubes, LLC	\$925 or 20%

All Consent Agenda Items Approved.

H. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 14 **Director's Credit Card Report**
Approved

Item 15 **New and Gift Master Concession Lease - Amendment to Agreement**
New Orleans Air Ventures II Joint Venture Partnership
New Orleans, Louisiana
Approved

Item 16 **North Terminal Aberdeen Access Road- Memorandum of Understanding between the City of Kenner and the City of New Orleans by and through the New Orleans Aviation Board**
Approved

Construction Committee:

Item 17 **Environmental Engineering and Spill Response Services** \$100,000.00
Allocation of Funding NTE
United States Health and Environmental Liability Management, L.L.C.
New Orleans, Louisiana
Approved

Item 18 **Airfield Electrical Rehabilitation Project** \$30,947.00
Change Order #4 – FAA Request NTE
New Airfield Sign Panels for Runway Re-Designation
Frischhertz Electric Co., Inc.
New Orleans, Louisiana
Approved

Item 19 **Amendments to Reimbursable Agreements with FAA**
NAVAID Relocations
Approved

I. Schedule for Next Meetings

May 21, 2015; 1:00 p.m. – Regular Meeting

J. Adjournment

Meeting Adjourned at 2:02pm

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, May 21, 2015
1:00 P.M.

Meeting called to order at 1:09pm

A. Call of Roll

Present: Teamer; Thornton; Ogden; Hudson; G. Smith; Polk-Montgomery.

Absent: M. Smith; Francis; Martin.

B. Approval of Minutes of Prior Meeting

April 16, 2015 Regular Minutes

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation & Financial Activity Report**
Walter Krygowski, Deputy Director and Chief Operations Officer

Item 2 **Long Term Development Plan Update**
Chris Spann, Parsons Brinckerhoff

D. Opportunity for Public Comment (If any)

E. Review and Approval of "Consent" Agenda

Item 3 **Resolution - Pursuant to a Cooperative Endeavor Agreement with Parking**
Facilities Corporation

Item 4 **Allocation of Funds & Renewal of Contracts as follows:**
Contracts

a. **Legal Services - Litigation**

Dwyer, Cambre and Suffern

\$78,925

Item 5 **44th Annual Louisiana Airport Managers and Associates Conference**
Sponsorship

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, June 18, 2015
1:00 P.M.

CANCELED – QUORUM

- A. Call of Roll
- B. Approval of Minutes of Prior Meeting

May 21, 2015 Regular Minutes
- C. Reports by the Director of Aviation (Information Only)
 - Item 1 **Aviation & Financial Activity Report**
Walter Krygowski, Deputy Director and Chief Operations Officer
 - Item 2 **Long Term Development Plan Update**
Chris Spann, Parsons Brinckerhoff
 - Item 3 **Concession Upgrades in Existing Terminal**
Edgar Chase, Armstrong Airport Concessions
- D. Opportunity for Public Comment (If any)
- E. Review and Approval of “Consent” Agenda
 - Item 4 **Resolution- Establish Series 2015-A Non-AMT Trust Sub-Account and Series 2015-B AMT Trust Sub-Account and Authorizing the Placement of Funds**
 - Item 5 **Resolution - Consent of Use of CONRAC Leased Premises by Avis Budget Car Rental, L.L.C. to Zip Car, Inc.**
 - Item 6 **Resolution- Execution of Non-Signatory Use and Lease Agreement Silver Airways Corp.**

- Item 7 **Permission to Solicit as Follows:**
Bid
a. **Air Cargo Roads Rehabilitation**
b. **ASR-9 Tower – North Terminal Enabling Project**
- Item 8 **Allocation of Funds & Renewal of Contracts and Permits as follows:**
Contracts
a. **Legal Services**
1. Sher Garner Cahill Richter Klein & Hilbert, L.L.C. \$30,000.00
2. LeBlanc Partners, LLC \$50,000.00
b. **Security & Taxi Starter Services**
Universal Protection Services \$625,000.00
Permits
d. **Concessions Agreement-Vending Machine**
1. Capital City Press LLC dba The Advocate \$75/unit
2. New Orleans Publishing Group dba City Business \$75/unit
3. NOLA Media Group dba Times Picayune \$75/unit
4. Gannet Co., Inc. dba USA Today \$75/unit
- Item 9 **Airport Legal Services - Public Bid Law** \$30,000.00
Contract Award
Dwyer Cambre & Suffern

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 10 **Director’s Credit Card Report**
- Item 11 **Appropriation of Bad Debt Expense** \$301,854.64
J&J Concrete and Materials, Inc.
Kenner, Louisiana
- Item 12 **Bond Trustee and Custody Services**
Contract Award
The Bank of New York Mellon Trust Company, N.A.
New York, New York

Operations & DBE Committee:

- Item 13 **Memorandum of Understanding- NOAB, University Medical Center Management Corporation, and Tulane Medical Center regarding Helipad Radio Frequency**

Construction Committee:

Item 14 **Memorandum of Understanding- Drainage between the New Orleans Aviation Board, City of Kenner, and Jefferson Parish**

Item 15 **North Terminal Drainage Project
Servitudes Granted by the East Jefferson Levee District, Jefferson Parish & City of Kenner**

Item 16 **North Terminal Access Road** \$68,893.03
Acceptance of Land & Reimbursement for Expropriated Land
City of Kenner

G. Schedule for Next Meetings

July 16, 2015; 1:00 p.m. – Regular Meeting

H. Adjournment

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Friday, July 17, 2015
10:00 A.M.

Meeting called to order at 10:23 a.m.

A. Call of Roll

Present: Teamer; Thornton; Francis; Martin; Ogden.

Absent: Hudson; M. Smith; Polk Montgomery; G. Smith.

B. Approval of Minutes of Prior Meeting

May 21, 2015 Regular Minutes

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation & Financial Activity Report**
Walter Krygowski, Deputy Director and Chief Operations Officer

Item 2 **Long Term Development Plan Update**
Chris Spann, Parsons Brinckerhoff

Item 3 **Customer Service Presentation**
Michelle Wilcut, Deputy Director and Chief Customer Service Officer

Item 4 **Concession Upgrades in Existing Terminal**
Edgar Chase, Armstrong Airport Concessions

D. Opportunity for Public Comment (If any)

E. Executive Session

Executive Session Called to Order at 11:26 a.m.

Item 5 **In Re: Oil Spill by the Oil Rig 'Deepwater Horizon' in the Gulf of**
Mexico, United States District Court, Eastern District of Louisiana, MDL
NO. 2179

Executive Session Adjourned at 11:40 a.m.

F. Action on Items from Executive Session

Item 5A **Claim Resolution, In Re: Oil Spill by the Oil Rig ‘Deepwater Horizon’ in the Gulf of Mexico, United States District Court, Eastern District of Louisiana, MDL NO. 2179**

Approved

G. Review and Approval of “Consent” Agenda

Item 6 **Resolution- Establish Series 2015-A Non-AMT Trust Sub-Account and Series 2015-B AMT Trust Sub-Account and Authorizing the Placement of Funds**

Item 7 **Resolution - Consent of Use of CONRAC Leased Premises by Avis Budget Car Rental, L.L.C. to Zip Car, Inc.**

Item 8 **Resolution- Execution of Non-Signatory Use and Lease Agreement Silver Airways Corp.**

Item 9 **Permission to Solicit as Follows:**

Bid

- a. Air Cargo Roads Rehabilitation**
- b. ASR-9 Tower – North Terminal Enabling Project**
- c. Storm Water Pumping Facility**
- d. Vending Machines**

Item 10 **Renewal of Contracts, Agreements, Leases, Permits and Allocation of Funds as follows:**

Contracts

a. SLDBE Program Consulting

- 1. Angel Adams Parham \$6,500
- 2. Carroll J. Wiltz \$6,500
- 3. Dr. Frank Martin \$6,500
- 4. Jose Juan Bautista \$6,500

b. Public Relations Consulting Services

- 1. Cygnet Inc.
- 2. Spears Consulting Group, LLC \$100,000
- 3. The Estopinal Group, LLC

c. Legal Services

- 1. Sher Garner Cahill Richter Klein & Hilbert, L.L.C. \$30,000
- 2. LeBlanc Partners, LLC \$50,000

- d. On Call Legal Services**
 - 1. Dwyer, Cambre & Suffern
 - 2. Foley & Judell, LLP
 - 3. Roedel, Parsons, Koch, Blache, Balhoff & McCollister,
A Law Corporation
 - 4. Sher Garner Cahill Richter Klein & Hilbert, LLC
- e. Financial Consulting Services**
Ricondo and Associates, Inc. \$200,000
- f. Security & Taxi Starter Services**
Universal Protection Services \$625,000

Agreements

- g. Mutual Aid Agreement- Tropical Weather Parking**
City of Kenner

Leases

- h. Concessions Lease**
 - 1. Shoe Shine East
Like New Shoeshine/Darral Kendrick \$990
 - 2. Shoe Shine West
Like New Shoeshine/Wayne Kendrick \$990

Permits

- i. Concessions Agreement-Vending Machine**
 - 1. Capital City Press LLC dba The Advocate \$75/unit
 - 2. New Orleans Publishing Group dba City Business \$75/unit
 - 3. NOLA Media Group dba Times Picayune \$75/unit
 - 4. Gannet Co., Inc. dba USA Today \$75/unit
- j. Commercial Support Activity Permits**
 - 1. Flight Services and Systems, Inc. \$1,992 and 8%
 - 2. NOLA Aviation, LLC 8%
 - 3. Swissport Sausa, LLC 8%

- Item 11 **Airport Legal Services - Public Bid Law** \$30,000
Contract Award
Dwyer Cambre & Suffern
- Item 12 **LOA#5: Program and Construction Management Services** \$2,760,054
Parsons Brinckerhoff LSNTE
- Item 13 **LOA#25: FAA Facilities Relocation –** \$400,000
Construction Phase Services LSNTTE
Crescent City Aviation Team
- Item 14 **LOA#26: Preliminary Construction Phase Services** \$1,242,661
Crescent City Aviation Team LSNTTE

- | | | |
|---------|---|----------------|
| Item 15 | Airport Trade Organization- Supplemental Membership
Allocation of Funds
American Association of Airport Executives & Airport Legislative Alliance
Federal Affairs | \$8,625
NTE |
| Item 16 | World Trade Center New Orleans Membership | \$5,000
NTE |
| Item 17 | Use and Lease of Aircraft Apron | |

All Consent Agenda Items Approved.

H. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 18 **Director’s Credit Card Report**

Approved

- | | | |
|---------|---|--------------|
| Item 19 | Appropriation of Bad Debt Expense
J&J Concrete and Materials, Inc.
Kenner, Louisiana | \$301,854.64 |
|---------|---|--------------|

Approved

- Item 20 **Bond Trustee and Custody Services Contract Award**
The Bank of New York Mellon Trust Company, N.A.
New York, New York

Approved

Operations & DBE Committee:

- Item 21 **Memorandum of Understanding- NOAB, University Medical Center Management Corporation, and Tulane Medical Center regarding Helipad Radio Frequency**

Approved

- Item 22 **Transportation Security Clearinghouse Agreement**
American Association of Airport Executives

Approved

Construction Committee:

Item 23 **Memorandum of Understanding- Drainage between the New Orleans Aviation Board, City of Kenner, and Jefferson Parish**

Approved

Item 24 **North Terminal Drainage Project
Servitudes Granted by the East Jefferson Levee District, Jefferson Parish & City of Kenner**

Approved

Item 25 **North Terminal Access Road** \$68,893.03
Acceptance of Land & Reimbursement for Expropriated Land
City of Kenner

Approved

Item 26 **Airfield Master Design Services** \$100,000
Contract Award NTE
Evans-Graves Engineers, Inc.
Metairie, Louisiana

Approved

Item 27 **North Terminal Project- Construction Manager at Risk** ~~\$1,000,000~~
Preconstruction Services Agreement- Amendment #1 \$1,050,000
Hunt Gibbs Boh Metro, A Joint Venture NTE
New Orleans, Louisiana

Approved

I. Schedule for Next Meetings

August 20, 2015; 1:00 p.m. – Regular Meeting

J. Adjournment

Meeting Adjourned at 11:55 a.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, August 20, 2015
1:00 P.M.

Meeting Called to Order: 1:10pm

A. Call of Roll

Present: Teamer; Thornton; Polk Montgomery; Francis; Martin; M. Smith; G. Smith

Absent: Ogden; Hudson

B. Approval of Minutes of Prior Meeting

July 17, 2015 Regular Minutes

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation & Financial Activity Report**
Walter Krygowski, Deputy Director and Chief Operations Officer

Item 2 **Long Term Development Plan Update**
Chris Spann, Parsons Brinckerhoff

Item 3 **Concession Upgrades in Existing Terminal**
Edgar Chase, Armstrong Airport Concessions

Item 4 **2014 Audit Report**
Joey Richard, Postlethwaite & Netterville

D. Opportunity for Public Comment (If any)

E. Review and Approval of "Consent" Agenda

Item 5 **LOA#5: Financial Feasibility Services**
Unison Consulting, Inc.

Item 5a **LOA #26R- Preliminary Construction Phase Services** \$1,992,661.00
Crescent City Aviation Team LSNTE

- Item 6 **Director’s Report for Expenditures
Capital and Equipment Outlays Approval and Ratification**
- Item 7 **Resolution - Authorizing the Submission of the 2016 Operating Budget to the City of New Orleans**
- Item 8 **Resolution- Ratifying Contract for Legal Services of the 2010 Deepwater Horizon Litigation (City of New Orleans v. BP, et al. MDL No. 2179)**
- Item 9 **Short Term Permit for Use of Armstrong Village**
EAN-New Orleans, LLC
d/b/a Enterprise Rent-A-Car, National and Alamo
New Orleans, Louisiana
- Item 10 **Allocation of Funds &Renewal of Contracts, Leases, Agreements and Permits as follows:**
- Contracts**
- | | |
|---|------------------|
| a. IT Network Cabling Services | \$97,200 NTE |
| A.J. Labourdette, Incorporated | |
| b. Interactive Employee Training (IET) | \$35,000 NTE |
| American Association of Airport Executives | |
| c. Automatic & Overhead Door Maintenance | \$68,761.34 NTE |
| Aircraft Service International Group (ASIG) | |
| d. Bird, Rodent and Pest Control Services | \$28,776 NTE |
| Fischer Environmental Services, Inc. | |
| e. Airfield Painting & Rubber Removal | \$389,820 NTE |
| Hi-Lite Airfield Services, LLC | |
| f. Airport Security Management Control System Services | \$853,610 NTE |
| Johnson Controls, Inc. | |
| g. Jet Bridge & Bag Belt Maintenance | \$441,762.20 NTE |
| Oxford Electronics, Incorporated | |
| h. Vertical Transport System Maintenance | \$243,295 NTE |
| Schindler Elevator Corporation | |
| i. Airport Legal Services | \$30,000 NTE |
| Dwyer, Cambre & Suffern | |
- Leases**
- | | |
|--|--------------|
| j. Transportation Security Administration (TSA) – Lease Agreement | |
| General Services Administration (GSA) | \$504,515.47 |
- Permits**
- | | |
|--|---------|
| k. Commercial Support Activity Permit | |
| 1. Aeronautical Radio, Inc. (ARINC) | \$6,480 |
| 2. Gate Gourmet, Inc. | Revenue |
| 3. Integrated Airline Services, Inc. | Revenue |

All Consent Agenda Items Approved

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 11	Director's Credit Card Report Approved	
Item 12	Sponsorship of Routes Americas 2016 Approved	\$25,000.00 NTE
Item 13	Municipal Investment Advisory Services Contract Award PFM Asset Management, L.L.C. Ronkonkoma, New York Approved	0.036% /\$264,700 Avg. Annual Fee/ Estimated Expense
Item 14	North Terminal- Financial Feasibility Services Allocation of Funds Unison Consulting, Inc. Chicago, Illinois Approved	\$108,720.00 NTE

Operations & DBE Committee:

Construction Committee:

Item 15	North Terminal Project- Airfield Lighting Vault Change Order No. #3 TKTMJ, Inc. New Orleans, Louisiana Approved	\$28,517.95 Credit & (4) Calendar Days
Item 16	North Terminal Project- Environmental Assessment Services Allocation of Funds Reynolds, Smith & Hills, Inc. Houston, Texas Approved	\$2,247.00 NTE
Item 17	North Terminal Project- Plan Review Fee City of Kenner Approved	\$447,461.55 NTE
Item 18	Modification of July Agenda Item #27 North Terminal Project- Construction Manager at Risk Preconstruction Services Agreement- Amendment #1 Hunt Gibbs Boh Metro, A Joint Venture New Orleans, Louisiana Approved	\$1,220,000 NTE

G. Schedule for Next Meetings

September 17, 2015; 1:00 p.m. – Regular Meeting

H. Adjournment

Meeting Adjourned at 2:02pm

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, October 1, 2015
2:00 P.M.

Meeting Called to Order at 2:02 pm.

A. Call of Roll

Present: Teamer; Thornton; Ogden (arrived at 2:15 pm); Hudson; M. Smith; G. Smith.

Absent: Polk-Montgomery; Francis; Martin.

B. Approval of Minutes of Prior Meeting

August 20, 2015 Regular Minutes

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation & Financial Activity Report**
Walter Krygowski, Deputy Director and Chief Operations Officer

Item 2 **Long Term Development Plan Update**
Chris Spann, Parsons Brinckerhoff

~~D. Executive Session~~

~~E. Action on Matters from Executive Session~~

F. Public Comment (If Any)

G. Review and Approval of "Consent" Agenda

Item 3 **LOA#27: Pump Station Construction Administration** \$350,000
Crescent City Aviation Team LSNTE

Item 4 **Resolution- Authorizing an Analysis for the North Terminal Rental Car
Facilities and Reimbursement of the Analysis with Customer Facility
Charges**

- Item 5 **Resolution- Determining the Rate Requirement of Section 2009 A (Non-AMT) Gulf Opportunity Zone CFC Revenue Bonds Master Trust Indenture**
- Item 6 **Commercial Support Activity Permit**
Avflight Services Corporation
Freeland, Michigan
- Item 7 **North Terminal- FAA Grant Agreements**
Storm Water Pump Station- Phase 1 and Construction Apron- Phase 2
- Item 8 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**
Contracts
- | | |
|--|-------------|
| a. Air Service Development Consulting | \$50,000 |
| The Boyd Group | |
| b. DBE Consulting Services | \$215,000 |
| Metro-Source, LLC | |
| c. State & Local Representation Services | \$84,000 |
| Roedel, Parsons, Koch, Blache, Balhoff & McCollister,
A Law Corporation | |
| d. Human Resources Consulting Services | |
| The Centre Group | |
| e. SLDBE Program Consulting | |
| 1. Angel Adams Parham | \$6,500 |
| 2. Carroll J. Wiltz | \$6,500 |
| 3. Frank Martin | \$6,500 |
| 4. Jose Juan Bautista | \$6,500 |
| f. On-Call Legal Services | |
| 1. Dwyer, Cambre & Suffern | |
| 2. Foley & Judell, LLP | |
| 3. The McKenna Firm, LLC | |
| 4. Sher Garner Cahill Richter Klein & Hilbert, LLC | |
| i. Employment Contracts | |
| ii. St. Charles Land Company | |
| <u>Leases</u> | |
| g. Lease of Squares 147, 148, 419 and 420 | |
| City of Kenner | |
| h. Supplemental Lease Agreement | \$64,000 |
| U.S. – TSA | |
| <u>Agreement</u> | |
| i. TSA LEO Reimbursement Agreement | \$31,004.37 |
| TSA | |
| j. Airport Compliance Agreement | |
| Customs and Border Protection | |

All Consent Agenda Items Approved

H. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 9 **Director’s Credit Card Report**

Approved

Item 10 **Extension and Assignment of Fuel System Lease**

Approved

Item 11 **Lease of Property - Warehouse Building #8
200 Crofton Road, Kenner, LA 70062**

All Star Freight Services

New Orleans, Louisiana

Approved

Operations & DBE Committee:

Item 12 **Security and Curbside Facilitation Services
Contract Award**

\$1,004,714.40

NTE

Universal Protection Service, LLC

Kenner, Louisiana

Approved

Item 13 **Long Term Parking Garage, Short Term Parking Garage and Credit
Card Lot Rate Increases**

Approved

Construction Committee:

Item 14 **North Terminal Project- Approval of Building Permits Fee
City of Kenner**

\$2,750,000

NTE

Approved

Item 15 **North Terminal Project- Aberdeen Access Road
Reimbursement to the City of Kenner**

\$633,657.92

LSNTE

Approved

Item 16 **North Terminal Project– Cable Loop Relocation Project
Contract Award**

\$5,906,499.30

NTE

Frischhertz Electric Co., Inc.

New Orleans, Louisiana

Approved

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, October 15, 2015
1:00 P.M.

Meeting Called to Order at 1:10 pm.

A. Call of Roll

Present: Teamer; Thornton (arrived at 1:12 pm); Ogden; Francis; M. Smith; G. Smith.

Absent: Hudson; Polk-Montgomery; Martin.

~~B. Approval of Minutes of Prior Meeting~~

C. Reports by the Director of Aviation (Information Only)

- Item 1 **Aviation & Financial Activity Report**
 Walter Krygowski, Deputy Director and Chief Operations Officer
- Item 2 **Long Term Development Plan Update**
 Chris Spann, Parsons Brinckerhoff
- Item 3 **Concession Upgrades in Existing Terminal**
 Edgar Chase, Armstrong Airport Concessions
- Item 4 **Katrina 10 Years - Reflections**
 Lee Barret ~~Dale Mason Cochran~~ and Wendy Burns, New Orleans Air
 Ventures II (Hudson Group, Concourse Venture Inc. and Westwin)

D. Executive Session

Entered into Executive Session at 1:20 pm

- Item 5 ***St. Charles Land Company II, LLC, et al. v. City of New Orleans by and***
 through the NOAB, Cause No. 2015-C-537, La. Supreme Court

Exited Executive Session at 1:35 pm

E. Action on Matters from Executive Session (If Any)

No Action Taken

F. Public Comment (If Any)

G. Review and Approval of “Consent” Agenda

Item 6	LOA#5R: Airline Technical Representative J. A. Watts, Inc.	\$193,270 NTE
Item 7	LOA#28: Design Assist/Value Engineering Document Modifications Crescent City Aviation Team	\$1,570,000 LSNTE
Item 8	Non-Signatory Use & Lease Agreement Resolutions: a. Air Canada b. FlyBranson Travel, L.L.C. d/b/a Branson AirExpress c. FLYGLO, LLC	
Item 9	Commercial Support Activity Permit Envoy Air, Inc.	
Item 10	Resolution- Louisiana DOTD Projects for FY 2016-2017	
Item 11	Acceptance and Execution of DOTD Grant Resolutions: a. Construct Pumping Station – Phase 1 b. Construct Terminal Apron – Phase 2	\$2,890,865
Item 12	Approval of Ownership and Name Change: Airport Legal Services LeBlanc Fantaci Villio, LLC	

All Consent Agenda Items Approved

H. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 13	Director’s Credit Card Report Approved	
Item 14	TSA Airport Space Approval of License Agreement Modifications DHS/TSA New Orleans, Louisiana Approved	\$63,728.01 NTE

Operations & DBE Committee:

Construction Committee:

Item 15 **North Terminal Project- Airfield Lighting Vault
Change Order No. #4** \$43,170
TKTMJ, Inc. NTE
New Orleans, Louisiana

Approved

Item 16 **North Terminal Project– Airline Technical Representative
Allocation of Funds** \$50,000
J. A. Watts, Inc. NTE
Chicago, Illinois

Approved

Item 17 **North Terminal Project – FAA System Relocation
ASR-9/LLWAS Relocation Package
Contract Award** \$4,529,200
Cycle Construction Company, LLC NTE
Kenner, Louisiana

Approved

Item 18 **North Terminal Project – FAA System Cable Loop Relocation
Rescind Award and Re-Advertise**

Approved

I. Schedule for Next Meetings

November 19, 2015; 1:00 p.m. – Regular Meeting

J. Adjournment

Meeting Adjourned at 1:43 pm.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, November 19, 2015
1:00 P.M.

Meeting Called to Order at 1:07 pm.

A. Call of Roll

Present: Teamer; Thornton; G. Smith; Ogden (arrived at 1:21 pm).

Absent: Francis; M. Smith; Hudson; Polk-Montgomery; Martin.

No Quorum.

Informational Items C, D and G were heard. No Action Taken at this Meeting.

B. Approval of Minutes of Prior Meetings

October 1, 2015 Special Meeting Minutes

October 15, 2015 Regular Minutes

C. Honors, Awards and Recognitions

Delaware North Companies Donation to Local Charity

D. Reports by the Director of Aviation (Information Only)

- Item 1 **Aviation & Financial Activity Report**
 Walter Krygowski, Deputy Director and Chief Operations Officer
- Item 2 **2016 Budget Report**
 Walter Krygowski, Deputy Director and Chief Operations Officer
 Ray Anderson, Deputy Director and Chief Financial Officer
- Item 3 **Long Term Development Plan Update**
 Chris Spann, Parsons Brinckerhoff
- Item 4 **Customer Service Presentation**
 Michelle Wilcut, Deputy Director and Chief Customer Service Officer
- Item 5 **Secret Shopper Presentation**

Gerald Blumenthal Ph.D., Evaluation Systems for Personnel, Inc. (ESP)

Item 6 **Concession Upgrades in Existing Terminal
Edgar Chase, Armstrong Airport Concessions**

E. Executive Session

Item 7 *Hamp’s Construction, LLC v. City of New Orleans, et. al., Cause No. 2005-12896, Civil District Court, Orleans Parish, Division “C.”*

Item 8 *St. Charles Land Company II, LLC, et al. v. City of New Orleans by and through the NOAB, Cause No. 2015-C-537, La. Supreme Court*

F. Action on Matters from Executive Session (If any)

Item 7 *Hamp’s Construction, LLC v. City of New Orleans, et. al., Cause No. 2005-12896, Civil District Court, Orleans Parish, Division “C.”*

Item 8 *St. Charles Land Company II, LLC, et al. v. City of New Orleans by and through the NOAB, Cause No. 2015-C-537, La. Supreme Court*

G. Public Comment (If any)

H. Review and Approval of “Consent” Agenda

Item 9	LOA #22 FAA NAVAIDS Systems Design- Amendment #1	\$170,000
	Crescent City Aviation Team	LSNTE

Item 10 **Resolution- 2016 Airline Rates & Charges**

Item 11 **Resolution- 2016 CONRAC Operating and Maintenance Budget**

Item 12 **Ratification of the 2016 Long Term Parking Garage Budget**

Item 13 **Airport Trade Organization- Continued Membership
Allocation of Funds**

Airports Council International – North America Alexandria, Virginia	\$51,561
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American Association of Airport Executives & Airport Legislative Alliance Federal Affairs Membership Alexandria, Virginia	\$34,500
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Item 14 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and
Permits as follows:**

Contracts

A. ABM Software Maintenance	\$26,200
GCR and Associates, Inc.	

B. Air Service Data Analysis Subscription Services	\$45,000
Diiio, LLC	
C. Cargo Roads Rehabilitation – Design	Time Only
Hatch Mott MacDonald, LLC	
D. Consulting Services- Airport Master Planning	\$960,000
The Mumphrey Group, Inc. dba TMG Consulting	
E. Environmental Engineering and Spill Response Services	\$50,000
U.S. Health and Environmental Liability Management, LLC	
F. Federal Project Auditing Services	\$200,000
Kushner LaGraize, L.L.C.	
G. Financial Advisory Services	\$500,000
Frasca & Associates	
H. Financial Consulting Services	\$200,000
Ricondo & Associates, Inc.	
I. Janitorial Services	\$1,999,647.58
Metro Service Group, Inc.	
J. Insurance Brokerage Services	\$137,000
McGriff, Seibels & Williams	
K. On Call Legal Services	
1. Sher Garner Cahill Richter Klein & Hilbert, LLC	\$30,000
2. Beirne, Maynard & Parsons, LLP	Time Only
3. Dwyer, Cambre, & Suffern	Time Only
4. LeBlanc Fantaci Villio, LLC	Time Only
i. Aberdeen/Loyola Corridor Improvements	
ii. Procurement/Public Bid	
L. Real Property Marketing and Leasing Services	\$100,000
TEC Relators, Inc. dba Coldwell Banker Commercial TEC Realtors	
M. Consolidated Rental Car Facility – Design Services	Time Only
Coover-Clark & Associates	
<u>Leases</u>	
N. GSE Lease of Space	
1. Delta Airlines	Revenue
2. Southwest Airlines	Revenue
O. Lease of Space - Terminal/Baggage Claim	Revenue
Huntleigh USA Corporation	
<u>Agreements</u>	
P. Transportation Security Clearinghouse Agreement	Time Only
American Association of Airport Executives (AAAE)	
Q. Employee Interactive Training System Upgrade	\$82,950
American Association of Airport Executives (AAAE)	
R. Law Enforcement Support	\$3,500,000
Jefferson Parish Sheriff’s Office	
S. Electronic Timekeeping System	\$15,221.42
Kronos	

Permits

T. Commercial Support Activity Permits

- 1. Menzies Aviation (USA), Inc. Revenue
- 2. G.A.T. – Airline Ground Support, Inc. Revenue

U. Concessions Agreement-Vending Machine

- 1. Capital City Press LLC dba The Advocate Revenue
- 2. New Orleans Publishing Group dba City Business Revenue
- 3. NOLA Media Group dba Times Picayune Revenue

V. Automated Compact Battery Vending Permit

- MobileQubes, LLC Revenue

Item 15 **Permission to Solicit as follows:**

Bid

- A. Pest Control Services**
- B. Automatic & Overhead Door**
- C. Airfield Painting & Rubber Removal**
- D. Jet Bridge Maintenance**
- E. Lift Stations Repairs & Maintenance**
- F. Utilities Piping Repairs & Maintenance**
- G. General Electrical Supplies**
- H. General Lighting Supplies**
- I. Airfield Lighting Supplies**

RFP

- J. Real Property Appraisal Services**

I. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 16 **Director’s Travel Request**

Item 17 **Airport Shuttle Fare Increase**

Airport Shuttle New Orleans
New Orleans, Louisiana

Item 18 **2016 Comprehensive Insurance Program**

- **Pre-Paid Liability Claims Funds** **\$1,667,758 NTE**
- **All Policy Premiums** **TOTAL: \$250,000 NTE**
 - **Airport Liability** **\$155,343**
ACE
 - **Excess Liability** **\$41,685**
ACE/Lloyds
 - **Public Officials/Practices** **\$99,995**
AIG
 - **Property & Casualty** **\$1,077,201**
Great American

- **Boiler & Machinery** \$7,549
Hartford
- **Flood Insurance** \$42,758
Hartford
- **Automobile liability** \$156,740
Travelers
- **Workers Compensation** \$86,487
LWCC

Operations & DBE Committee:

- | | | |
|---------|--|--------------|
| Item 19 | Airport Property- Landscape Annual Maintenance
Contract Award
Little Computer Solutions, Inc.
Harvey, Louisiana | \$161,999.99 |
|---------|--|--------------|

Construction Committee:

- | | | |
|---------|--|--------------------|
| Item 20 | North Terminal Project
Allocation of Funds
Crescent City Aviation Team
New Orleans, Louisiana | \$200,000
LSNTE |
|---------|--|--------------------|

J. Schedule for Next Meetings

December 17, 2015; 1:00 p.m. – Regular Meeting

K. Adjournment

Meeting Adjourned at 2:20 p.m.

AGENDA

Special Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Friday, December 4, 2015
10:00 A.M.

Meeting Called to Order at 10:15 a.m.

A. Call of Roll

Present: Teamer; Thornton; M. Smith; Hudson; Martin; G. Smith; Ogden (arrived while in Executive Session).

Absent: Polk-Montgomery; Francis.

B. Approval of Minutes of Prior Meetings

October 1, 2015 Special Meeting Minutes

Approved

October 15, 2015 Regular Minutes

Approved

C. Executive Session

Entered into Executive Session at 10:18 a.m.

Item 1 *Hamp's Construction, LLC v. City of New Orleans, et. al., Cause No. 2005-12896, Civil District Court, Orleans Parish, Division "C."*

Item 2 *St. Charles Land Company II, LLC, et al. v. City of New Orleans by and through the NOAB, Cause No. 2015-C-537, La. Supreme Court*

Exited Executive Session at 10:29 a.m.

D. Action on Matters from Executive Session (If any)

Item 1 *Hamp's Construction, LLC v. City of New Orleans, et. al., Cause No. 2005-12896, Civil District Court, Orleans Parish, Division "C."*

Approval of Settlement in the amount of \$200,000.00

Item 2 *St. Charles Land Company II, LLC, et al. v. City of New Orleans by and through the NOAB, Cause No. 2015-C-537, La. Supreme Court*

Approval of Settlement in the amount of \$199,000.00

E. Public Comment (If any)

F. Review and Approval of “Consent” Agenda

Item 3	LOA #22 FAA NAVAIDS Systems Design- Amendment #1 Crescent City Aviation Team	\$170,000 LSNTE
Item 4	Resolution- 2016 Airline Rates & Charges	
Item 5	Resolution- 2016 CONRAC Operating and Maintenance Budget	
Item 6	Ratification of the 2016 Long Term Parking Garage Budget	
Item 7	Airport Trade Organization- Continued Membership Allocation of Funds Airports Council International – North America Alexandria, Virginia	 \$51,561
	American Association of Airport Executives & Airport Legislative Alliance Federal Affairs Membership Alexandria, Virginia	 \$34,500
Item 8	Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows: <u>Contracts</u>	
	A. ABM Software Maintenance GCR and Associates, Inc.	 \$26,200
	B. Air Service Data Analysis Subscription Services Diio, LLC	 \$45,000
	C. Cargo Roads Rehabilitation – Design Hatch Mott MacDonald, LLC	 Time Only
	D. Consulting Services- Airport Master Planning The Mumphrey Group, Inc. dba TMG Consulting	 \$960,000
	E. Environmental Engineering and Spill Response Services U.S. Health and Environmental Liability Management, LLC	 \$50,000
	F. Waste Removal and Disposal Services River Parish Disposal, LLC	 \$75,000
	G. Federal Project Auditing Services Kushner LaGraize, L.L.C.	 \$200,000
	H. Financial Advisory Services Frasca & Associates	 \$500,000
	I. Financial Consulting Services Ricondo & Associates, Inc.	 \$200,000
	J. Janitorial Services Metro Service Group, Inc.	 \$1,999,647.58
	K. Insurance Brokerage Services McGriff, Seibels & Williams	 \$137,000
	L. On Call Legal Services 1. Sher Garner Cahill Richter Klein & Hilbert, LLC 2. Beirne, Maynard & Parsons, LLP	 \$30,000 Time Only

3. Dwyer, Cambre, & Suffern	Time Only
4. LeBlanc Fantaci Villio, LLC	Time Only
i. Aberdeen/Loyola Corridor Improvements	
ii. Procurement/Public Bid	
M. Real Property Marketing and Leasing Services	\$100,000
TEC Relators, Inc. dba Coldwell Banker Commercial TEC Realtors	
N. Consolidated Rental Car Facility – Design Services	Time Only
Coover-Clark & Associates	
<u>Leases</u>	
O. GSE Lease of Space	
1. Delta Airlines	Revenue
2. Southwest Airlines	Revenue
P. Lease of Space - Terminal/Baggage Claim	Revenue
Huntleigh USA Corporation	
<u>Agreements</u>	
Q. Transportation Security Clearinghouse Agreement	Time Only
American Association of Airport Executives (AAAE)	
R. Employee Interactive Training System Upgrade	\$82,950
American Association of Airport Executives (AAAE)	
S. Law Enforcement Support	\$3,500,000
Jefferson Parish Sheriff’s Office	
T. Electronic Timekeeping System	\$15,221.42
Kronos	
<u>Permits</u>	
U. Commercial Support Activity Permits	
1. Menzies Aviation (USA), Inc.	Revenue
2. G.A.T. – Airline Ground Support, Inc.	Revenue
V. Concessions Agreement-Vending Machine	
1. Capital City Press LLC dba The Advocate	Revenue
2. New Orleans Publishing Group dba City Business	Revenue
3. NOLA Media Group dba Times Picayune	Revenue
W. Automated Compact Battery Vending Permit	Revenue
MobileQubes, LLC	

Item 9 **Permission to Solicit as follows:**

Bid

- A. Pest Control Services**
- B. Automatic & Overhead Door**
- C. Airfield Painting & Rubber Removal**
- D. Jet Bridge Maintenance**
- E. Lift Stations Repairs & Maintenance**
- F. Utilities Piping Repairs & Maintenance**
- G. 45’ Articulating Boom Lift**
- H. General Electrical Supplies**
- I. General Lighting Supplies**
- J. Airfield Lighting Supplies**

RFP

K. Real Property Appraisal Services

All Consent Agenda Items Approved

G. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 10 **Director’s Travel Request**

Approved

Item 11 **Airport Shuttle Fare Increase**

Airport Shuttle New Orleans

New Orleans, Louisiana

Deferred to the December 21, 2015 Board Meeting

Item 12 **2016 Comprehensive Insurance Program**

• Pre-Paid Liability Claims Funds	\$250,000 NTE
• All Policy Premiums	TOTAL: \$1,667,758 NTE
• Airport Liability	\$155,343
ACE	
• Excess Liability	\$41,685
ACE/Lloyds	
• Public Officials/Practices	\$99,995
AIG	
• Property & Casualty	\$1,077,201
Great American	
• Boiler & Machinery	\$7,549
Hartford	
• Flood Insurance	\$42,758
Hartford	
• Automobile Liability	\$156,740
Travelers	
• Workers Compensation	\$86,487
LWCC	

Approved

Operations & DBE Committee:

Item 13 **Airport Property- Landscape Annual Maintenance Contract Award** \$161,999.99

Little Computer Solutions, Inc.

Harvey, Louisiana

Approved

Construction Committee:

Item 14	North Terminal Project	\$200,000
	Allocation of Funds	LSNTE
	Crescent City Aviation Team	
	New Orleans, Louisiana	

Approved

H. Schedule for Next Meetings

December 21, 2015; 2:00 p.m. – Regular Meeting

I. Adjournment

Meeting Adjourned at 10:39 a.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Monday, December 21, 2015
1:00 P.M.

Meeting Called to Order at 1:05 pm.

A. Call of Roll

Present: Cheryl Teamer; Doug Thornton; Roger Ogden (arrived at 1:15pm); Lea Polk-Montgomery; Jim Hudson (arrived at 1:09pm); Todd Francis; Ti Martin; Gary Smith.

Absent: Michael Smith.

B. Approval of Minutes of Prior Meeting

November 19, 2015 Regular Minutes

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **North Terminal Project Overview**

D. Public Comment (If any)

E. North Terminal Project Agenda Items

Item 2 **Resolution Approving an Amendment to the Airline-Airport Use and Lease Agreement, Amendment to the Airline-Airport Use and Lease Agreement Term Sheet, and Directing the Chairwoman and Director of Aviation to Execute the Same**

Approved

Item 3 **Resolution Approving a Revised Funding Plan and the Issuance of Previously Authorized Revenue Bonds and Revolving Credit Facility and Other Matters in Connection Therewith**

Approved

Item 4 **Resolution Approving the Construction Contract with Hunt Boh Gibbs Metro JV, Authorizing Participation in the North Terminal Project Steering Committee, and Directing the Chairwoman and Director of**

Aviation to Execute the Same on Behalf of the New Orleans Aviation Board

Approved; Ogden Abstained

Item 5	Approval of Revised Building Permits Fee Amount City of Kenner Approved	
Item 6	North Terminal Project– Construction Manager At Risk Builders Risk Insurance McGriff, Seibels & Williams of Louisiana, Inc. Metairie, Louisiana Approved	\$3,300,000 NTE
Item 7	North Terminal Project Allocation of Funds – Program Management Services Parsons Brinckerhoff, Inc. New York, New York Approved	\$6,000,000 NTE
Item 8	North Terminal Project Allocation of Funds- Design Services Crescent City Aviation Team New Orleans, Louisiana Approved	\$3,500,000 NTE
Item 9	North Terminal Project Allocation of Funds– Airline Technical Representative Services J.A. Watts, Inc. Chicago, Illinois Approved	\$100,000 NTE
Item 10	LOA #6 Program Management 2016 Parsons Brinkerhoff New York, New York Approved	\$8,870,392 LSNTE
Item 11	LOA #6 Airline Technical Representative Services J.A. Watts, Inc. Chicago, Illinois Approved	\$124,250 NTE
Item 12	LOA #24: Construction Documents Amendment #1 Crescent City Aviation Team New Orleans, Louisiana Approved	\$486,010 LSNTE

Item 13	LOA#29: Construction Administration Crescent City Aviation Team New Orleans, Louisiana Approved	\$2,510,000 LSNTE
Item 14	LOA #3 Financial Advisory Services Frasca & Associates, Inc. New York, New York Approved	\$457,000 NTE
Item 15	North Terminal Project Amendment to FAA Non-Federal Reimbursable Agreement Grant No. 3-22-0037-097-2014 Approved	
Item 16	North Terminal Project- Airfield Lighting Vault Change Order No. #5 TKTMJ, Inc. New Orleans, Louisiana Approved	\$2,550.46 (Credit)

F. Review and Approval of “Consent” Agenda

Item 17	Reimbursement Agreement- Jet Bridge Relocation American Airlines	\$70,000 NTE
Item 18	Resolution- 179D Deduction to be Allocated to Coover – Clark & Associates in Connection with the Service Building/CONRAC and the Utility Maintenance Building	
Item 19	Allocation of Funds &Renewal of Contracts, Leases, Agreements and Permits as follows: <u>Contracts</u> A. Human Resources Consulting Services The Centre Group, Inc. B. On-Call Legal Services 1. Roedel Parsons Koch Blache Balhoff & McCollister 2. Sher Garner Cahill Richter Klein & Hilbert, LLC	\$30,000 \$10,000 \$12,000

All Consent Agenda Items Approved

G. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda
Finance Committee:

Item 20	Director’s Credit Card Report Approved	
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- Item 21 **Director's Travel Request**
Approved
- Item 22 **Airport Shuttle Fare Increase**
Airport Shuttle New Orleans
New Orleans, Louisiana
Approved
- Item 23 **Financial Management System Programming Services** \$25,000
Contract Award NTE
Periscope Holdings Inc.
Austin, Texas
Approved

Operations & DBE Committee:

Construction Committee:

H. Schedule for Next Meetings

January 21, 2016; 1:00 p.m. – Regular Meeting

I. Adjournment

Meeting Adjourned at 2:35pm