

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, January 19, 2017
1:00 P.M.

Meeting Called to Order at 1:17 P.M.

- A. Call of Roll
Present: Cheryl Teamer, Roger Ogden, Todd Francis, Ti Martin, Michael Smith, Gary Smith
Absent: Doug Thornton, Lea Polk Montgomery, Jim Hudson
- B. Approval of Minutes of Prior Meeting

November 17, 2016 Regular Minutes
Approved
December 1, 2016 Special Meeting Minutes
Approved
- C. Reports by the Director of Aviation (Information Only)
 - Item 1 **Aviation Activity Report**
Walter Krygowski, Deputy Director and Chief Operations Officer
 - Item 2 **North Terminal Project**
Chris Spann, Parsons Brinckerhoff
Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV
Philistine Ferrand, LANOIA DBE Liaison Officer
 - Item 3 **Financial Activity Report**
Carmen Robinson, Acting Chief Financial Officer
- D. Public Comment (If any)
- E. Review and Approval of "Consent" Agenda
 - Item 4 ~~**2017 Series Bond Authorization Resolution**~~
 - Item 5 **Cooperative Endeavor Agreement between Jazz Casino Company, LLC dba Harrah's New Orleans, Housing Authority of New Orleans (HANO), New Orleans Aviation Board (NOAB), New Orleans Regional Transit Authority (RTA), Orleans Levee District (OLD) and Sewerage & Water Board of New Orleans (S&WBNO) regarding the SLDBE program**

- | | | |
|--|--|-----------------|
| Item 13 | Executive Search Firm
Contract Award
ADK Consulting & Executive Search
Atlantic Beach, Florida
Approved | \$85,000
NTE |
| Item 14 | Lease Agreement for Fuel System and Expansion to New Orleans Fuel Facilities, LLC
Approved | |
| Item 15 | Design, Construction and Operations of Food and Beverage Package – North Terminal Program – Contract Award
Chase North LLC – JV Partnership with
Delaware North Companies Travel Hospitality Services, Inc.
Buffalo, NY
Chase Catering and Concessions, LLC
New Orleans, LA
HOST CEI KSL MSY, LLC – JV Partnership with
Host International (HMS Host)
Bethesda, MD
Coaxum Enterprises, Inc.
New Orleans, LA
Kalediscope Strategies, LLC
Baton Rouge, LA
Approved | |
| Item 16 | Amendment to Master Concession Agreements
A. Food & Beverage Concession Agreement
Add Vino Volo Concept
Armstrong Airport Concessions
New Orleans, LA
Approved
B. News, Gift & Specialty Retail Concession Agreement
Update Concept Pop Up Kiosk
New Orleans Air Ventures
New Orleans, LA
Approved | |
| <u>Operations & DBE Committee:</u> | | |
| Item 17 | Reject All Bids for Plant Care Maintenance and Re-advertise
Approved | |
| Item 18 | Contract Awards
A. Jet Bridge Maintenance
Oxford Airport Technical Services
Elmont, NY
Approved | \$479,326 |

B. 45' Articulating Boom Lift \$47,303
Sunbelt Rentals, Inc.
Fort Mill, SC
Approved

Construction Committee:

Item 19 **North Terminal Project - Program Management** \$10,000,000
Allocation of Funds NTE
LOA #7 – Program/Construction Management Services \$9,813,092
North Terminal Program through December 31, 2017 LSTNE
Parsons Brinckerhoff, Inc.
New York, New York
Approved

Item 20 **North Terminal Project** \$3,333,633
Change Order No. #2 & 0 Calendar
Hunt Gibbs Boh Metro, Joint Venture Days
New Orleans, Louisiana
Approved

G. Schedule for Next Meetings

February 16, 2017; 1:00 p.m. – Regular Meeting

H. Adjournment – **Meeting Adjourned at 2:45 P.M.**

AGENDA

Special Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, February 2, 2017
9:30 A.M.

Meeting called to order at 9:36 A.M.

- A. Call of Roll
Present: Cheryl Teamer, Lea Polk Montgomery, Todd Francis, Michael Smith, Gary Smith
Absent: Doug Thornton, Roger Ogden, Jim Hudson, Ti Martin
- B. Opportunity for Public Comment (If any)
- C. Review and Approval of Regular Agenda
 - Item 1 **2017 Series Bond Authorization Resolution**
Approved
- D. Schedule for Next Meetings
February 16, 2017; 1:00 p.m. – Regular Meeting
- E. Adjournment – **Meeting adjourned at 9:53 A.M.**

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, February 16, 2017
1:00 P.M.

Meeting called to Order at 1:14 P.M.

A. Call of Roll

Present: Cheryl Teamer, Doug Thornton, Roger Ogden, Todd Francis, Ti Martin,
Michael Smith (departed Meeting at 2:03 P.M.), Gary Smith
Absent: Lea Polk Montgomery, Jim Hudson

B. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
 Walter Krygowski, Deputy Director and Chief Operations Officer

Item 2 **North Terminal Project**
 Chris Spann, Parsons Brinckerhoff
 Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV
 Philistine Ferrand, LANOIA DBE Liaison Officer
 Ashleigh Gardere, City of New Orleans

Item 3 **DBE Grievance Procedures Update**
 Philistine Ferrand, LANOIA DBE Liaison Officer

Item 4 **Financial Activity Report**
 Carmen Robinson, Acting Chief Financial Officer

Item 5 **Briefing on North Terminal Project Programming**
 and 2017 Budget
 Mark Reis, Interim Director

C. Public Comment (If any)

D. Executive Session

Item 6 *Enmon Enterprises, LLC d/b/a Jani-King of New Orleans v. City of New Orleans by and through New Orleans Aviation Board and Metro Service Group, Inc., Parish of Orleans, Civil District court Div. L, Case No. 2015-4917*
 Parties: Enmon Enterprises, LLC d/b/a Jani-King of New Orleans; NOAB; Metro Service Group, Inc.

E. Actions on Matters from Executive Session (If any)

- Item 6 ***Enmon Enterprises, LLC d/b/a Jani-King of New Orleans v. City of New Orleans by and through New Orleans Aviation Board and Metro Service Group, Inc., Parish of Orleans, Civil District court Div. L, Case No. 2015-4917***
Parties: Enmon Enterprises, LLC d/b/a Jani-King of New Orleans; NOAB; Metro Service Group, Inc.
No Action

F. Review and Approval of “Consent” Agenda

- Item 7 **LOA #4 - Financial Advisory Services**
Frasca & Associates

- Item 8 **Crofton Road Parking Lot Permit**
Avis Budget Car Rental, LLC

- Item 9 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**
- | | |
|---|--------------|
| A. Master Airport Planning Consultant Services | \$795,000 |
| The Mumphrey Group, Inc. dba TMG Consulting | |
| B. Automatic and Overhead Door Maintenance | \$70,000.00 |
| Aircraft Services International, Inc. | |
| C. Vertical Transportation Systems Maintenance | \$243,295.00 |
| Schindler Elevator Corporation | |
| D. Bird, Rodent and Pest Control Maintenance | \$30,000.00 |
| Fischer Environmental Services, Inc. | |
| E. On-Call Legal Services | \$13,250.00 |
| LeBlanc Fantaci Villio LLC | |
| F. Appraisal Services | \$10,000 |
| Argote, Derbes, Graham, Shuffield, & Tatje, Inc. | |

All Consent Agenda Items Approved

G. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Operations & DBE Committee:

- Item 10 **Ground Power Unit** \$182,370.00
Contract Award
Aviation Ground Equipment Corp.
Freeport, New York
Approved

Item 11	Sewer Lift Station Annual Maintenance Services Contract Award BLD Services, LLC Kenner, Louisiana Approved	\$103,000.00
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Construction Committee:

Item 12	North Terminal Project - Design Services Allocation of Funds LOA #27 Amendment 1 - Pump Station Construction Administration Services LOA #30 Amendment 1 - North Terminal Construction Administration Services LOA #32 Amendment 1 - Terminal Expansion and Concourse A Addition Services LOA #33 - On-call Services Crescent City Aviation Team New Orleans, Louisiana Approved	\$5,000,000 NTE \$373,680 LSTNE \$1,371,442 LSTNE \$1,230,580 LSTNE \$250,000 LSTNE
Item 13	Authorization to Proceed with Fabrication of Concrete Piles for the Concourse A Expansion of the North Terminal Approved	

H. Schedule for Next Meetings

March 16, 2017; 1:00 p.m. – Regular Meeting

I. Adjournment – **Meeting Adjourned at 2:28 P.M.**

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, March 16, 2017
1:00 P.M.

Meeting called to Order at 1:19 p.m.

A. Call of Roll

Present: Cheryl Teamer; Doug Thornton; Roger Ogden; Lea Polk Montgomery;
Jim Hudson; Michael Smith.

Absent: Gary Smith; Todd Francis; Ti Martin.

B. Approval of Minutes of Prior Meeting

January 19, 2017 Regular Meeting Minutes

Approved

February 2, 2017 Special Meeting Minutes

Approved

February 16, 2017 Regular Meeting Minutes

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
Walter Krygowski, Deputy Director and Chief Operations Officer

Item 2 **Financial Activity Report**
Carmen Robinson, Acting Chief Financial Officer

Item 3 **North Terminal Project**
Chris Spann, Parsons Brinckerhoff
Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV
Philistine Ferrand, LANOIA DBE Liaison Officer
Brandi Ebanks, City of New Orleans

Item 4 **Briefing on North Terminal Project Programming**
Mark Reis, Interim Director

D. Public Comment (If any)

E. North Terminal Project and Related Agenda Items

Item 5 **Approving a Revised North Terminal Project, including Expansion**
Approved

Item 6 **Resolution Approving a Revised Funding Plan for Revised North Terminal Project**
Approved

Item 7 **Resolution for Exercise of One Year Option Periods for North Terminal Project Professional Services Agreements**
Approved

Item 8 **North Terminal Project** \$3,540,000
Change Order No. #3 & 0 Calendar
Hunt Gibbs Boh Metro, Joint Venture Days
New Orleans, Louisiana
Approved

F. 2017 Operating Budget and Related Agenda Items

Item 9 **2017 Budget Briefing**
Mark Reis, Interim Director

Item 10 **Resolution Authorizing Amendment of 2017 Operating Budget**
Approved

G. Review and Approval of “Consent” Agenda

Item 11 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**

A. Airport Financial Advisory Services \$15,000
Ricondo & Associates

B. Banking and ATM Concession Lease Agreement \$111,100
Whitney Bank Revenue

Item 12 **LOA #8 – QA Testing Services for Fuel Hydrant System** \$32,207
Parsons Brinckerhoff, Inc. LSNTE

Item 13 **DOTD Resolutions for Acceptance and Execution of Grants**
All Consent Agenda Items Approved

H. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, April 27, 2017
10:00 A.M.

Meeting called to Order at 10:10 a.m.

A. Call of Roll

Present: Cheryl Teamer, Roger Ogden (10:21 a.m.), Todd Francis, Ti Martin,
Michael Smith, Gary Smith

Absent: Doug Thornton, Lea Polk Montgomery, Jim Hudson

B. Approval of Minutes of Prior Meeting

March 16, 2017 Regular Meeting Minutes

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
Walter Krygowski, Deputy Director and Chief Operations Officer

Item 2 **Financial Activity Report**
Carmen Robinson, Acting Chief Financial Officer

Item 3 **North Terminal Project**
Chris Spann, Parsons Brinckerhoff
Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV
Philistine Ferrand, LANOIA DBE Liaison Officer
Ashleigh Gardere, City of New Orleans

D. Executive Session

Executive Session Called to Order at 10:28 a.m.

Item 4 *Enmon Enterprises, LLC d/b/a Jani-King of New Orleans v. City of New Orleans by and through New Orleans Aviation Board and Metro Service Group, Inc., Parish of Orleans, Civil District court Div. L, Case No. 2015-4917 Parties: Enmon Enterprises, LLC d/b/a Jani-King of New Orleans; NOAB; Metro Service Group, Inc.*

Item 5 *Cerberus Agency, demand Parties: NOAB, Choice Aire Charters, LLC, Cerberus Agency*

Executive Session Adjourned at 10:51 a.m.

E. Actions on Matters from Executive Session (If any)

Item 4 *Enmon Enterprises, LLC d/b/a Jani-King of New Orleans v. City of New Orleans by and through New Orleans Aviation Board and Metro Service Group, Inc., Parish of Orleans, Civil District court Div. L, Case No. 2015-4917*

Motion approving settlement with Enmon Enterprises, LLC d/b/a Jani King of New Orleans.

Item 5 *Cerberus Agency, demand*

Motion approving settlement with Cerberus Agency.

F. Public Comment (If any)

G. Review and Approval of "Consent" Agenda

Item 6 **Resolution Authorizing Louisiana Compliance Questionnaire for Audit Engagements of Government Agencies for the Year Ended December 31, 2016**

Item 7 **Resolution Approving an Amendment of the Previously Approved Budgeted Administrative Costs for the Bond Year Ending January 1, 2018 to Increase the Administrative Costs by an Amount Not Exceeding \$25,025.00 to Pay for Coordination of the Acquisition and RFP of the Rental Car Shuttle Buses; and Providing for Other Matters in Connection Therewith.**

Item 8 **New Commercial Support Activity Permits/Agreements as follows:**

A. Air Transport International, Inc.	Revenue
B. Worldwide Flight Support, Inc.	Revenue
C. Worldwide Flight Support Services Express, Inc.	Revenue
D. Total Aviation Services Holdings, L.L.C	Revenue

Item 9 **New Vending Permit/Concession Agreement – Photo Booths**
Iris Booth, Inc.

Revenue

Item 10 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**

A. Cargo Roads Rehabilitation – Design Services
Hatch Mott MacDonald

Time Only

B. Federal Project Auditing Services	\$100,000
Kushner LaGraize, LLC	
C. Janitorial Services	\$2,300,000
Metro Service Group	
D. Law Enforcement Services	\$2,218,532
Jefferson Parish Sheriff's Office	
E. Real Property Marketing and Leasing Services	\$100,000
TEC Realtors, Inc. dba Coldwell Banker Commercial TEC Realtors	
F. Transportation Security Clearinghouse Service Agreement	\$50,000
American Association of Airport Executives	
G. ABM Software Maintenance Agreement	\$28,620
GCR and Associates, Inc.	
H. Fire Alarm and Protection Systems Maintenance	\$137,741.94
Simplex Grinnell	
I. Commercial Support Activity Permits/Agreements	
1. G.A.T. – Airline Ground Support, Inc.	Revenue
2. AvFlight Services Corporation	Revenue
J. Newspaper Vending Permit/Concession Agreement	
1. Capital City Press, LLC dba The Advocate	Revenue
2. New Orleans Publishing Group dba City Business	Revenue
3. NOLA Media Group dba The Times Picayune	Revenue
K. Automated Compact Battery Vending/Concession Agreement	Revenue
MobileQubes, LLC	

Item 11 **Permission to Solicit as follows:**

A. Financial Consulting Services

B. Shared Tenant Services

All Consent Agenda Items Approved

H. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 12 **A Third Series Resolution Authorizing the Sale and Issuance of North Terminal Project **Not** Exceeding Five Hundred Thirty-Five Million Dollars (\$535,000,000) New Orleans Aviation Board Revenue Bonds, Series 2017, in One or More Sub-Series; Approving the Form and Authorizing the Execution of a Third Supplemental Series Indenture and a First Amendment Thereto; Providing the Details of and the Security for the Series 2017 Bonds; and Providing for Other Matters in Connection Therewith**

Approved

Item 13 **Authorization to Open an Account with Whitney Bank for General Purpose Account Funds**

Approved

- | | | |
|---------|--|------------------------|
| Item 14 | Lease Agreement for Terminal Office Space
Flight Services & Systems, Inc.
Cleveland, Ohio
Approved | \$15,869.50
Revenue |
| Item 15 | Design, Construction and Operation of News, Gift and Specialty Retail Package - North Terminal – Contract Award
Paradies-Lagardere@MSY II, LLC – JV Partnership with
The Paradies Shops LLC
Atlanta, GA
Coaxum Enterprises, Inc.
New Orleans, LA
Stanton McKenna Venture, LLC
New Orleans, LA
Pacific Gateway Concessions, LLC – JV Partnership with
Pacific Gateway Concession, LLC
San Francisco, CA
Harley London, LLC
New Orleans, LA
Approved | |
| Item 16 | Director’s Credit Card Report
Approved | |

Operations & DBE Committee:

Construction Committee:

- | | | |
|---------|--|--------------------|
| Item 17 | North Terminal Project
LOA #24 Amendment 2 – Construction Documents | \$105,492
LSNTE |
| | LOA #26 Amendment 2 – Pre-Construction CA Services | \$4,960
LSNTE |
| | LOA #28 Amendment 1 – Design Assist
 VE Document Modifications | \$92,362
LSNTE |
| | Crescent City Aviation Team
New Orleans, Louisiana
Approved | |
| Item 18 | North Terminal Project
LOA #33 Amendment 1 - On-Call Services | \$750,000
LSNTE |

LOA #34 – North Terminal Marketing

\$45,000
LSNTE

Crescent City Aviation Team
New Orleans, Louisiana

Approved

Item 19 **North Terminal Project
Change Order No. 4**

\$158,025,569 &
124 Calendar Days

Hunt Gibbs Boh Metro, Joint Venture
New Orleans, Louisiana

Approved

I. Schedule for Next Meetings

May 18, 2017; Time ~~TBD~~ 9:00 a.m. - Regular Meeting

J. Adjournment

Meeting Adjourned at 11:27 a.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, May 18, 2017
9:00 A.M.

Meeting called to Order at 9:13 a.m.

A. Call of Roll

Present: Doug Thornton; Roger Ogden (arrived during the Executive Session); Todd Francis;
Ti Martin; Michael Smith; Gary Smith
Absent: Cheryl Teamer; Lea Polk Montgomery; Jim Hudson

B. Approval of Minutes of Prior Meeting

April 27, 2017 Regular Meeting Minutes
Approved

C. Public Comment (If any)

D. Review and Approval of "Consent" Agenda

Item 1 **Allocation of Funds & Renewal of Contracts, Leases, Agreements
and Permits as follows:**

A. Financial Software License and Maintenance Agreement	\$126,500
Aptean, Inc.	
B. Off Site Parking Permits	
1. Ennis (USPark)	7% Gross
2. Park 'N Fly	7% Gross
3. Nola Airport Parking	7% Gross
C. Office Lease Agreement for Terminal Office Space	\$15,960
Huntleigh USA Corporation	Revenue

Item 2 **Resolution Authorizing A Right-of-Way Agreement in Favor of
Entergy Louisiana, LLC for Power to the North Terminal Project**

Item 3 **Consent to Sublease between New Orleans Fuel Facilities, LLC
to Aircraft Service International, Inc.**

All Consent Agenda Items Approved

E. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 4 **Amendment to Master Concession Agreement – News, Gift &
Specialty Retail – Buyout of Subtenant SWAVision, LLC dba Jazz Essence**
New Orleans Air Ventures II Joint Venture Partnership

New Orleans, Louisiana

Approved

Construction Committee:

Item 5 **North Terminal Project - Storm Water Pump Station** \$56,004.94 &
Change Order No. # 6 0 Calendar Days

M.R. Pittman Group, LLC

St. Rose, Louisiana

Approved

Item 6 **North Terminal Project – Construction of RTR Facilities** \$88,620.76 &
Change Order No. #3 39 Calendar Days

Cycle Construction Company, LLC

Kenner, Louisiana

Approved

F. Executive Session

Executive Session Called to Order at 9:18 a.m.

Item 7 **Personnel Matter**

Executive Session Adjourned at 11:00 a.m.

G. Actions on Matters from Executive Session (If any)

Item 7 **Personnel Matter**

**Chairwoman is authorized to negotiate and execute on behalf of the Aviation
Board an employment agreement for an Aviation Director.**

H. Schedule for Next Meetings

June 15, 2017; 1:00 p.m. – Regular Meeting

I. Adjournment

Meeting Adjourned at 11:02 a.m.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, June 15, 2017
1:00 P.M.

Meeting Called to Order at 1:09 P.M.

A. Call of Roll

Present: Cheryl Teamer, Roger Ogden, Todd Francis, Michael Smith, Gary Smith

Absent: Doug Thornton, Lea Polk Montgomery, Jim Hudson, Ti Martin

B. Approval of Minutes of Prior Meeting

May 18, 2017 Regular Meeting Minutes

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
Walter Krygowski, Deputy Director and Chief Operations Officer

Item 2 **Financial Activity Report**
Carmen Robinson, Acting Chief Financial Officer

Item 3 **North Terminal Project**
Chris Spann, WP
Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV
Judith Dangerfield, DBE Consultant; Metro Source, LLC
Brandi Ebanks, City of New Orleans

Item 4 **North Terminal Project & Airport–Sustainability Initiative**
Jane Ahrens, WSP

D. Public Comment (If any)

E. Executive Session

Executive Session Called to Order at 1:57 P.M.

Item 5 **Procurement protest (Hudson Group Retail, LLC and HG New Orleans Retailers JV.)**

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Item 10 **Resolution Granting Authority to Director of Aviation**

Approved

Item 11 **Resolution of a State or Local Government Operating Under Authority of a Board, Council or Other Type of Governing Body Granting Authorization to Director Kevin Dolliole to have Signatory Authority**

- a. Whitney Bank Account 1002305
- b. Whitney Bank Account 14000186
- c. Whitney Bank Account 26864007
- d. Whitney Bank Account 46055559

Approved

Item 12 **Resolution Authorizing the Execution of the Visa Business Card Agent Authority and Revocation Form**

Approved

Finance Committee:

Item 13 **Director’s Travel Request**

Approved

Item 14 **Sponsorship of Routes Americas 2018**

\$27,000

Approved

Item 15 **Amendment to Master Food & Beverage Concession Agreement**

Armstrong Airport Concessions
Kenner, Louisiana

Approved

Operations & DBE Committee:

Construction Committee:

Item 16 **North Terminal Project - Design Services
Allocation of Funds**

\$4,000,000

NTE

Approved

**LOA #32 Terminal Expansion and Concourse A Addition
Amendment #2**

\$280,554

LSNTE

Approved

LOA #32 Terminal Expansion and Concourse A Addition \$74,627
Amendment #3 LSNTE
Approved

Crescent City Aviation Team
New Orleans, Louisiana

Item 17 **North Terminal Project - Builder's Risk Insurance** \$100,000
Claim Settlement – Damage to CUP Piles Deductible
Approved

Item 18 **North Terminal Project** \$1,283,898.50
Change Order No. 5 & 0 Calendar
Hunt Gibbs Boh Metro, Joint Venture Days
New Orleans, Louisiana
Approved

G. Schedule for Next Meetings

July 20, 2017; 1:00 p.m. – Regular Meeting

H. Adjournment

Meeting Adjourned at 2:38 P.M.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, July 20, 2017
1:00 P.M.

Meeting Called to Order at 1:21 P.M.

- A. Call of Roll
 - Present: Cheryl Teamer, Doug Thornton, Roger Ogden, Todd Francis, Michael Smith, Gary Smith
 - Absent: Lea Polk Montgomery, Jim Hudson, Ti Martin

- B. Approval of Minutes of Prior Meeting
 - June 15, 2017 Regular Meeting Minutes**
 - Approved

- C. Introduction of Special Guests/Special Recognition

- D. Reports by the Director of Aviation (Information Only)
 - Item 1 **Aviation Activity Report**
 Walter Krygowski, Deputy Director and Chief Operations Officer

 - Item 2 **Financial Activity Report**
 Carmen Robinson, Accounting Operations Manager

 - Item 3 **2016 Audit Report**
 Brandy Smith, Postlethwaite & Netterville

 - Item 4 **North Terminal Project**
 Jane Ahrens, WSP
 Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV
 Philistine Ferrand, LANOIA DBE Liaison Officer
 Brandi Ebanks, City of New Orleans

- E. Public Comment (If any)

- E. Review and Approval of "Consent" Agenda
 - Item 5 **Director's Report for Expenditures**
 Equipment and Capital Outlays Allowance

- Item 6 **Resolution Authorizing the Submission of the 2018 Operating Budget to the City of New Orleans**
- Item 7 **Resolution Approving the Allocation of \$179D Deduction Under the Internal Revenue Code for the Design of Lighting Upgrades for the Phase 4/Phase 4-a Modernizations and Southwest Airlines Gates Renovations and the IRS Procedures Required Thereof**
- Item 8 **LOA #30, Amendment 2 - North Terminal Continuing Construction Administration Services** \$500,000.00
Crescent City Aviation Team LSNTE

All Consent Agendas Approved

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 9 **Director’s Travel Request**
Approved
- Item 10 **Approval of Lease Agreement** \$27,071.50
Airline Tech Reps, LLC dba STS Line Maintenance Revenue
Jensen Beach, FL
Approved
- Item 11 **Approval of Professional Services Agreement** \$72,000.00
Squire Patton Boggs (US) LLP
Washington, DC
Approved

Operations & DBE Committee:

- Item 12 **Contract Award - Roofing Repair Annual Maintenance** \$91,465.00
JRE, LLC dba Ascension Roofing and Sheet Metal
Gonzales, LA
Approved

Construction Committee:

- Item 13 **Airport Cargo Roads Rehabilitation Project Change Order #2** \$49,627.35
Boh Bros Construction Co., LLC (Credit)
New Orleans, Louisiana
Approved

Item 14 **Approval of Additional Subconsultant for Memorandum of Understanding with the City of Kenner for North Terminal Access Road Design**
Approved

Item 15 **North Terminal Program**
Professional Consulting Agreement \$96,000.00
LOA #1, Program Management Advisory Services LSTNE
Burns & McDonnell Engineering Company, Inc.
Kansas City, Missouri
Approved

G. Schedule for Next Meetings

September 21, 2017; 1:00 p.m. – Regular Meeting

H. Adjournment - **Meeting Adjourned at 2:11 P.M.**

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, September 21, 2017
1:00 P.M.

Meeting Called to Order at 1:36 P.M.

- A. Call of Roll
 - Present: Cheryl Teamer; Ti Martin; Roger Ogden; Gary Smith; Ruth Kullman (arrived at 1:48pm)
 - Absent: Doug Thornton; Michael Smith; Todd Francis; Jim Hudson
- B. Approval of Minutes of Prior Meeting
 - July 20, 2017 Regular Meeting Minutes**
 - Approved
- C. Introduction of Special Guests/Special Recognition
- D. Reports by the Director of Aviation (Information Only)
 - Item 1 **Aviation Activity Report**
Walter Krygowski, Deputy Director and Chief Operations Officer
 - Item 2 **Financial Activity Report**
Henrietta Brown, Deputy Director and Chief Financial Officer
 - Item 3 **North Terminal Project**
Chris Spann, Burns & McDonnell Engineering Company, Inc.
Jim Stievater, WSP USA
Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV
Philistine Ferrand, LANOIA DBE Liaison Officer
Ashleigh Gardere Philistine Ferrand on behalf of the City of New Orleans
Glenda McKinley English, GMc+ Company
Suzanne Phelps, Chrysalis Consulting, LLC
- E. Public Comment (If any)
- F. Executive Session
 - Executive Session Called to Order at 2:46 P.M.

Item 4 ***HG New Orleans Retailers, JV v. The City of New Orleans by and through the New Orleans Aviation Board Cause No. 17-6263, Div. C-10, Civil District Court, Orleans Parish Parties: City of New Orleans/New Orleans Aviation Board; HG New Orleans Retailers, JV; Paradies Lagardere@MSY II, LLC; Pacific Gateway, LLC***

Executive Session Adjourned at 2:56 P.M.

G. Actions on Matters from Executive Session (If any)

Item 4 ***HG New Orleans Retailers, JV v. The City of New Orleans by and through the New Orleans Aviation Board Cause No. 17-6263, Div. C-10, Civil District Court, Orleans Parish Parties: City of New Orleans/New Orleans Aviation Board; HG New Orleans Retailers, JV; Paradies Lagardere@MSY II, LLC; Pacific Gateway, LLC***

Enter into an Agreement for the Dismissal of Lawsuit – Approved

H. Review and Approval of “Consent” Agenda

Item 5 **Ratification of FAA Grant Agreement for North Terminal Program in the Amount of \$26,114,094**

Item 6 **Acceptance of DOTD Grant Funding for Airfield Electrical Rehabilitation Project**

Item 7 **Resolution Determining the Rate Requirement of the Series 2009-A (Non-AMT) Gulf Opportunity Zone CFC Revenue Bonds**

Item 8 **Resolution Authorizing Right of Way Agreement in Favor of Entergy Louisiana, LLC**

Item 9 **Resolution of a State or Local Government Operating Under Authority of a Board, Council or Other Type of Governing Body Granting Authorization to Deputy Director Henrietta Brown to have Signatory Authority:**

- A. Whitney Bank Account 1002305**
- B. Whitney Bank Account 14000186**
- C. Whitney Bank Account 46055559**

Item 10 **LOA #3 - Financial Advisory Services** Time Only
Frasca & Associates, Inc.

Item 11 **Professional Services Agreement** \$14,999.00
Imaginal Labs, LLC

Item 12 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**
A. Shared Use Passenger Processing System \$70,000.00
Air-Transport IT Services, Inc.

B. Commercial Support Activity Permit	Revenue
Gate Gourmet, Inc.	
C. Airline GSE Lease of Space	Revenue
Delta Air Lines	
D. Maintenance Agreements	
1. Johnson Controls, Inc.	\$683,410.00
2. International Display Systems	\$32,000.00
3. Pratt Landry Associates, Inc. dba Red Hawk Fire & Security	\$190,000.00
4. SimplexGrinnell, LP	\$175,750.00
5. Little Computer Solutions, Inc.	\$166,049.99
6. River Parish Disposal Services, LLC	\$253,144.80
E. Law Enforcement Services	\$620,000.00
Jefferson Parish Sheriff's Office	
F. Airport IT Network Cabling Services	\$100,000.00
A.J. Labourdette, Inc.	
G. Security and Curbside Facilitation Services	\$1,210,660.00
Universal Protection Service, LLC d/b/a Allied Universal Security Service	
H. Luggage Cart Rental Concession Agreement	Revenue
Smarte Carte, Inc.	
I. Concessions Agreements	Revenue
1. Food & Beverage - Armstrong Airport Concessions	
2. News, Gift & Specialty Retail - New Orleans Air Ventures II	
3. In-Terminal Advertising - In-Ter-Space Services	
J. Legal Services Agreement - Renewals	
1. Christovich & Kearney, LLP	\$50,000.00
2. Dwyer Cambre & Suffern, PLC	\$225,000.00
3. Foley & Judell, LLP	\$25,000.00
4. Jones Walker, LLP	\$40,000.00
5. LeBlanc Fantaci Villio, LLC	\$25,000.00
6. Roedel Parsons Koch Blache Balhoff & McCollister, PLC	\$250,000.00
7. Sher Garner Cahill Richter Klein & Hilbert, LLC	\$50,000.00

All Consent Agenda Items Approved

I. Review and Approval of Regular Agenda/Items Removed from "Consent" Agenda

Finance Committee:

Item 13 **Director's Credit Card Report**
Approved

Item 14 **Director's Travel Request**
Approved

Item 15 **Land Use and Development Professional Services Agreement Renewal**

LOA #2 – Land Use and Development Assessment \$271,392.00
Jones Lang LaSalle Americas, Inc. NTE
New Orleans, Louisiana

Approved

- Item 16 **Non-Signatory Airline Lease Agreement**
Frontier Airlines, Inc.
Approved
- Item 17 **Commercial Support Activity Permits**
1. ABM Aviation
2. Flight Services & Systems (FSS)
Approved
- Item 18 **Building #14 - Lease Award** \$9,000.00
Gavin Brothers Printing, Inc. Revenue
New Orleans, Louisiana
Approved
- Item 19 **Vending Concession Permit - Automated Massage Chair** Revenue
Smarte Carte, Inc.
Approved
- Item 20 **Concession Permit - Shoe Shine Stands** Revenue
1. Darral Kendrick d/b/a Like New Shoe Shine – East
2. Wayne Kendrick d/b/a Like New Shoe Shine – West
Approved
- Item 21 **News, Gift & Specialty Retail Concession Agreement - Amendment**
Sublease Agreement
New Orleans Air Ventures II
New Orleans, Louisiana
Approved
- Item 22 **Selection for Short Term Credit Facility**
Regions Bank
Birmingham, Alabama
Approved

Operations & DBE Committee:

- Item 23 **Authorization to submit Airport Disadvantaged Business Enterprise Plan Update to the Federal Aviation Administration**
Approved
- Item 24 **Approval of Revised Cooperative Endeavor Agreement between Jazz Casino Company, LLC dba Harrah's New Orleans, Housing Authority of New Orleans (HANO), New Orleans Aviation Board (NOAB), New Orleans Regional Transit Authority (RTA), and Sewerage & Water Board of New Orleans (S&WBNO)**
Approved

Item 25	Internet Service Agreement AT&T Dallas, Texas Approved	\$53,211.60 NTE
Item 26	Modification to Air Service Incentive Program Approved	
Item 27	Real Property Appraisal Services Contract Award 1. Commercial Appraisals – Gayle Boudousquie & Associates 2. Residential Appraisals – Argote Derbes & Tatje LLC 3. Review Appraisals – Stegall, Benton & Associates, LLC Approved	\$50,000 NTE

Construction Committee:

Item 28	Correction to Pavement Settlement Runway 11-29 Project Approval of Funding Barriere Construction Co., LLC Metairie, Louisiana Approved	\$1,637,053.00 NTE
Item 29	North Terminal Project – Professional Consulting Services Renewal and Allocation of Funds LOA #1, Amendment 1 - Program Management Advisory Services Burns & McDonnell Engineering Company, Inc. Kansas City, Missouri Approved	\$216,000.00 NTE \$216,000.00 LSNTE
Item 30	North Terminal Project – Program Management Services Allocation of Funds LOA #7, Amendment #1 – Program/Construction Management Services LOA #9 – North Terminal Tenant IT Policy LOA #10 – Builder’s Risk - PM/CM Services LOA #11 – Operation Readiness Activation and Transition (ORAT) WSP USA New York, New York Approved	\$2,000,000.00 NTE \$1,224,804.00 LSNTE \$35,780.00 LSNTE \$12,941.25 LSNTE \$2,183,982.00 LSNTE

- Item 31 **North Terminal Project – Design Services** \$500,000.00 NTE
Allocation of Funds
- LOA #30, Amendment #3 – Construction Administration**
Services (September 2017) \$340,000.00 LSNTE
- LOA#35 – Baggage Handling System Maintenance**
Specifications \$42,288.00 LSNTE
Crescent City Aviation Team
New Orleans, Louisiana
Approved
- Item 32 **North Terminal Project – Environmental Assessment Services Amendment**
- LOA #4, Amendment #1 – Supplemental Environmental Assessment**
Reynolds, Smith & Hills, Inc.
Jacksonville, Florida
Approved
- Item 33 **North Terminal Project – Airline Technical Representative Services**
Allocation of Funds \$250,000.00 NTE
- LOA #9, Amendment #1 – Airline Technical Representative Services**
JA Watts, Inc. \$84,017.00 LSNTE
Chicago, Illinois
Approved
- Item 34 **North Terminal Project – Construction of RTR Facilities** \$95,551.00 &
Change Order No. #4 0 Calendar Days
Cycle Construction Company, LLC
Kenner, Louisiana
Approved
- Item 35 **North Terminal Project - FAA System Relocation** \$33,522.00 &
ASR-9/LLWAS Relocation Package 150 Calendar Days
Change Order No. #5
Cycle Construction Company, LLC
Kenner, Louisiana
Approved
- Item 36 **North Terminal Project** \$3,172,128.00
Change Order No. #6 & 0 Calendar Days
Hunt Gibbs Boh Metro, Joint Venture
New Orleans, Louisiana
Approved

J. Schedule for Next Meetings

October 19, 2017; 1:00 p.m. – Regular Meeting

K. Adjournment – **Meeting Adjourned at 3:35 P.M.**

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, October 19, 2017
1:00 P.M.

Meeting Called to Order at 1:18 P.M.

A. Call of Roll

Present: Doug Thornton, Roger Ogden, Ruth Kullman, Todd Francis, Gary Smith
Absent: Cheryl Teamer, Ti Martin, Michael Smith, Jim Hudson

B. Approval of Minutes of Prior Meeting

September 21, 2017 Regular Meeting Minutes
Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Aviation Activity Report**
Walter Krygowski, Deputy Director and Chief Operations Officer

Item 2 **Financial Activity Report**
Henrietta Brown, Deputy Director and Chief Financial Officer

Item 3 **North Terminal Project**
Chris Spann, Burns & McDonnell Engineering Company, Inc.
James Stievater, WSP USA
Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV
Philistine Ferrand, LANOIA DBE Liaison Officer
Brandi Ebanks, City of New Orleans

Item 4 **Land Use and Development Assessment Update**
Hugh Murphy, Jones Lang LaSalle Americas, Inc.
Brian Carroll, Jones Lang LaSalle Americas, Inc.

D. Public Comment (If any)

E. Review and Approval of "Consent" Agenda

Item 5 **Resolution To Authorize the Vice-Chair to Execute Certain Contracts**

- | | | |
|---------|--|---------------------|
| Item 6 | Resolution To Accept DOTD Grant Funding and Approval to Amend Existing DOTD Grant Agreement for North Terminal Project | |
| Item 7 | Louisiana DOTD Resolution for FY 2018-2019 Projects | |
| Item 8 | Resolution Authorizing the Execution of the Visa Business Card Agent Authority and Revocation Form | |
| Item 9 | Fourth Series Resolution Authorizing the Sale and Delivery of NOAB General Airport Revenue Interim Drawdown Notes (2017 Series) | \$75,000,000
NTE |
| Item 10 | Authorization to Enter Reimbursement Agreement with Alaska Airlines | |
| Item 11 | Approval of Professional Services Agreement
Paul D. Dernavich dba Drew Dernavich | \$8,900
NTE |
| Item 12 | Commercial Support Activity Permit Renewal
G.A.T. – Airline Ground Support, Inc. | Revenue |
- All Consent Agenda Items Approved**

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- | | | |
|---------|---|---------------------|
| Item 13 | Director’s Credit Card Report
Approved | |
| Item 14 | Director’s Travel Request
Approved | |
| Item 15 | Cancellation of Fidelity Bank Account X14-516350
Approved | |
| Item 16 | Vending Concession Permit- Automated Vending Machine
Zoom Systems
San Francisco, California
Approved | \$13,800
Revenue |
| Item 17 | TSA K-9 Unit Lease Amendment
Transportation Security Administration
Washington D.C.
Approved | |

- Item 18 **Lease of Space for Commercial Support Activity**
G.A.T Airline Ground Support
New Orleans, Louisiana
Approved

Operations & DBE Committee:

Construction Committee:

- Item 19 **North Terminal Project – Design Services** \$700,000.00 NTE
Allocation of Funds
- LOA #30, Amendment #4 – Construction Administration**
Services (October - November 2017) \$700,000.00 LSNTE
Crescent City Aviation Team
New Orleans, Louisiana
Approved
- Item 20 **North Terminal Project - Storm Water Pump Station** (\$422,974.05) Credit
Change Order No. #7 & 4 Additional
M.R. Pittman Group, LLC Calendar Days
St. Rose, Louisiana
Approved

G. Schedule for Next Meetings

November 16, 2017; 1:00 p.m. – Regular Meeting

H. Adjournment – **Meeting Adjourned at 2:25 P.M.**

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, November 16, 2017
10:00 A.M.

Meeting Called to Order at 10:18 A.M.

A. Call of Roll

Present: Cheryl Teamer, Doug Thornton, Ruth Kullman, Ti Martin, Gary Smith,
Roger Ogden (10:20 A.M.)

Absent: Todd Francis, Michael Smith

B. Approval of Minutes of Prior Meeting

October 19, 2017 Regular Meeting Minutes

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

Item 2 **2018 Budget Report**

Walter Krygowski, Deputy Director and Chief Operations Officer
Henrietta Brown, Deputy Director and Chief Financial Officer

Item 3 **Aviation Activity Report**

Walter Krygowski, Deputy Director and Chief Operations Officer

Item 4 **Financial Activity Report**

Henrietta Brown, Deputy Director and Chief Financial Officer

Item 5 **Concessions Update**

Michelle Wilcut, Deputy Director and Chief Customer Service Officer

Item 6 **North Terminal Project**

Chris Spann, Burns & McDonnell Engineering Company, Inc.

~~**Matthew Cass, WSP USA**~~

Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV

Philistine Ferrand, LANOIA DBE Liaison Officer

Brandi Ebanks, City of New Orleans

D. Public Comment (If any)

E. Review and Approval of “Consent” Agenda

- Item 7 **Resolution – 2018 Airline Rates & Charges**
- Item 8 **Resolution – 2018 CONRAC Operating and Maintenance Budget**
- Item 9 **Ratification of the 2018 Long Term Parking Garage Budget**
- Item 10 **LOA #10 – Airline Technical Representative Services** \$244,820 LSNTE
 J.A. Watts, Inc.
 Chicago, Illinois
- Item 11 **Approval of Professional Services Agreement** \$14,900 NTE
 Professional Shorthand Reporters, Inc.
- Item 12 **Airport Trade Organization- Continued Airport Membership**
 Allocation of Funds
 Airports Council International – North America \$58,050
 Alexandria, Virginia
 American Association of Airport Executives \$34,500
 Alexandria, Virginia
- Item 13 **Allocation of Funds & Renewal of Contracts, Leases, Agreements**
 and Permits as follows:
 Contracts
 A. Air Service Development Consulting \$50,000 NTE
 The Boyd Group
 B. Automatic & Overhead Door Maintenance \$70,000 NTE
 Aircraft Service International Group (ASIG)
 C. Consulting Services – Airport Master Planning \$741,936 NTE
 The Mumphrey Group, Inc. dba TMG Consulting
 D. DBE Consulting Services \$676,363.10 NTE
 Metro-Source, LLC (contract extension)
 E. Environmental Engineering and Spill Response Services \$75,000 NTE
 J.S. Held, LLC
 F. Vertical Transport System Maintenance \$243,295 NTE
 Schindler Elevator Corporation
 G. Mutual Aid Agreement Tropical Weather Parking
 City of Kenner

All Consent Agenda Items Approved

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 14 **Director's Credit Card Report**
Approved
- Item 15 **Financial Consulting Services - Contract Award** \$250,000 NTE
Unison Consulting, Inc.
Chicago, Illinois
Approved
- Item 16 **Approval of Airline Lease Agreements**
1. Delta Air Lines
2. Southwest Airlines
3. Federal Express Corporation (FedEx)
Approved
- Item 17 **Award of Lease Agreement - Warehouse Facility, Building #8-F**
Quality Services & Transfer, Inc.
Kenner, Louisiana
Approved
- Item 18 **2018 Comprehensive Insurance Program**
- | | |
|--|-------------------------------|
| • Pre-Paid Liability Claims Funds | \$350,000 NTE |
| • All Policy Premiums | TOTAL: \$1,660,517 NTE |
| • Airport Liability | \$147,052 |
| ACE | |
| • Excess Liability | \$38,685 |
| ACE/Lloyds | |
| • Public Officials/Practices | \$116,384 |
| ACE | |
| • Property & Casualty | \$1,062,745 |
| Great American | |
| • Boiler & Machinery | \$6,584 |
| Hartford | |
| • Flood Insurance | \$33,722 |
| Hartford | |
| • Automobile Liability | \$143,934 |
| Travelers | |
| • Workers Compensation | \$94,542 |
| LWCC | |
| • Cyber Liability | \$16,869 |
| Travelers | |
- Approved**

Operations & DBE Committee:

Item 19 **Cooperative Endeavor Agreement for Law Enforcement Services**
 Jefferson Parish Sheriff's Office \$4,200,000 NTE
 Harvey, Louisiana
 Approved

Construction Committee:

Item 20 **North Terminal Project – Program Management Services**
Allocation of Funds \$11,953,829

LOA #12 – Program/Construction Management Services \$12,801,555.08
 WSP USA, Inc. LSNTE
 New York, New York
 Approved

Item 21 **North Terminal Project – Design Services**
Allocation of Funds \$1,335,288

LOA #30, Amendment #5– Construction Administration Services \$464,655
 LSNTE

LOA #32, Amendment #4– Terminal Expansion and Concourse A \$661,508
 LSNTE

LOA #33, Amendment #2– Terminal Enhancements \$586,594
 LSNTE

LOA #36– Continuing Construction Phase & Close-Out Services \$1,400,000
 LSNTE

LOA #37– Settlement Investigation \$364,610
 Crescent City Aviation Team LSNTE
 New Orleans, Louisiana
 Approved

Item 22 **North Terminal Project** \$6,893,254
Change Order #7 \$8,129,546 &
 Hunt Gibbs Boh Metro, Joint Venture 0 Calendar Days
 New Orleans, Louisiana
 Approved

G. Schedule for Next Meetings

December 21, 2017; 1:00 p.m. – Regular Meeting

H. Adjournment - **Meeting Adjourned at 12:28 P.M.**