

# AGENDA

## Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at  
**Louis Armstrong New Orleans International Airport**  
**Nolan A. Marshall, Sr. New Orleans Aviation Board Room**  
**Thursday, January 17, 2019**  
**1:00 P.M.**

Meeting Called to Order at 1:10 P.M

A. Call of Roll

Present: Doug Thornton; Ti Martin; Gary Smith; Roger Ogden; Joseph Nicolosi, Jr.;  
Todd Francis

Absent: Cheryl Teamer; Michael Smith; Ruth Kullman

B. Approval of Minutes of Prior Meeting

**November 15, 2018 Regular Meeting Minutes**

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

**New Airport Terminal – Marketing & PR Campaign Update**

**Erin Burns, Director of Communications**

**New Airport Terminal – ORAT Update**

**Michelle Wilcut, Deputy Director – Customer Service**

Item 2 **Aviation Activity Report**

**Walter Krygowski, Deputy Director – Operations and Maintenance**

Item 3 **Financial Activity Report**

**Henrietta Brown, Deputy Director – Finance & Business Management**

Item 4 **North Terminal Project**

**Chris Spann, Burns & McDonnell Engineering Company, Inc.**

**Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV**

**Philistine Ferrand, LANOIA DBE Liaison Officer**

**Jacqueline B. Brock, City of New Orleans**

D. Public Comment (If any)

E. Review and Approval of “Consent” Agenda

Item 5	<b>Subscription Services Agreement</b> Reed Business Information, Inc. Portland, Oregon	\$7,500.00 NTE
Item 6	<b>Emergency Notification Services Agreement</b> Omnilert, LLC Leesburg, Virginia	\$2,400.00 NTE
Item 7	<b>Renewal of Commercial Support Activity Permits as follows:</b> 1. Airline Tech. Reps d/b/a STS Line Maintenance, LLC 2. Cargo Force, Inc. 3. Total Aviation Services Holdings, LLC	Revenue Revenue Revenue

**All Consent Agenda Items Approved.**

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 8	<b>Director’s Credit Card Report</b> <b>Approved</b>	
Item 9	<b>Director’s Travel Request</b> <b>Approved</b>	
Item 10	<b>Subscriber Database Agreement</b> WISER, LLC Athens, New York <b>Approved</b>	\$17,900.00 NTE
Item 11	<b>Approval of Lease Agreement for Building #8 Suite F</b> Sure Logix, LLC Kenner, Louisiana <b>Approved</b>	Revenue
Item 12	<b>Design, Construction, and Operation of New Terminal ATM Services Contract Award</b> BaumTech, LLC Arabi, Louisiana <b>Approved</b>	Revenue

Item 13 **Design, Construction, and Operation of Wine Bar & Secondary Complementary Concept**  
**Contract Award** Revenue  
Taste, Inc. dba Vino Volo  
San Francisco, California  
**Approved**

Item 14 **Approval of Terminal Lease Agreements:**  
1. Airline Passenger Lounge  
a. Delta Air Lines  
b. United Airlines  
2. Louisiana Tax Free Shopping Commission – Tax Free Refund Center  
**Approved**

Item 15 **Approval of Airline Commercial Support Activity Permits:**  
1. Aeronautical Radio, Inc.  
2. Baggage Airline Guest Services, Inc.  
3. Flight Services and Systems, Inc.  
4. G.A.T. – Airline Ground Support, Inc.  
5. Huntleigh USA  
6. Menzies Aviation  
7. Swissport SAUSA, LLC  
8. **NOLA Aviation**

**Approved**

Operations & DBE Committee:

Item 16 **Professional Services Agreement** \$175,000.00 NTE  
**Janitorial Consulting, Training, and Management Services**  
**Contract Award**  
Confluence Solutions  
Morgan, Utah  
**Approved**

Item 17 **Janitorial Services** \$2,913,125.66 NTE  
**Contract Award**  
ETI, Inc.  
New Orleans, Louisiana  
**Approved**

Item 18 **Airport Storm Water Pump Station Repair & Maintenance Services**  
**Contract Award** \$93,500.00 NTE  
Alfred Conhagen Inc.  
Kenner, Louisiana  
**Approved**

Item 19      **Airport Vertical Lift Annual Maintenance Services**      \$164,013.37 NTE  
                 **Contract Award**  
                 Schindler Elevator, Inc.  
                 Harahan, Louisiana  
                 **Approved**

Construction Committee:

Item 20      **North Terminal Project – Program Management Services**      \$3,000,000.00 NTE  
                 **Allocation of Funds**  
                 **Approved**

**LOA #12 Amendment 1**      \$2,652,710.76 LSNTE  
                 WSP USA, Inc.  
                 New York, New York  
                 **Approved**

Item 21      **North Terminal Project**      \$4,200,000 &  
                 **Change Order #21**      0 Calendar Days  
                 Hunt Gibbs Boh Metro, Joint Venture  
                 New Orleans, Louisiana  
                 **Approved**

Item 22      **North Terminal Project**      \$4,083,562 &  
                 **Change Order #22**      0 Calendar Days  
                 Hunt Gibbs Boh Metro, Joint Venture  
                 New Orleans, Louisiana  
                 **Approved**

G. Schedule for Next Meetings

**February 21, 2019; 1:00 p.m. – Regular Meeting**

H. Adjournment

**Meeting Adjourned at 2:33 P.M.**

# AGENDA

## Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at  
**Louis Armstrong New Orleans International Airport**  
**Nolan A. Marshall, Sr. New Orleans Aviation Board Room**  
**Thursday, February 21, 2019**  
**1:00 P.M.**

Meeting Called to Order at 1:20 P.M.

A. Call of Roll

Present: Cheryl Teamer; Ti Martin; Gary Smith; Roger Ogden; Joseph Nicolosi, Jr.;  
Todd Francis; Ruth Kullman  
Absent: Doug Thornton; Michael Smith;

B. Approval of Minutes of Prior Meeting

**January 17, 2019 Regular Meeting Minutes**  
Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

**New Airport Terminal – Marketing & PR Campaign Update**  
**Erin Burns, Director of Communications**  
**New Airport Terminal – ORAT Update**  
**Michelle Wilcut, Deputy Director – Customer Service**

Item 2 **Aviation Activity Report**

**Walter Krygowski, Deputy Director – Operations and Maintenance**

Item 3 **Financial Activity Report**

**Henrietta Brown, Deputy Director – Finance & Business Management**

Item 4 **North Terminal Project**

**James McCluskie, Deputy Director – Planning, Development & Construction**  
**Chris Spann, Burns & McDonnell Engineering Company, Inc.**  
**Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV**  
**Philistine Ferrand, LANOIA DBE Liaison Officer**  
**Catherine White, City of New Orleans**

~~Jacqueline B. Broek, City of New Orleans~~

- D. Public Comment (If any)
- E. Review and Approval of “Consent” Agenda

- Item 5 **Resolution Authorizing Right-of-Way Agreement to Entergy Louisiana for Additional Power to the Temporary Duplantis Hangar**
- Item 6 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**
  - A. **Airfield Painting & Rubber Removal Services** \$250,000.00 NTE  
Hi-Lite Airfield Services, LLC
  - B. **Automatic and Overhead Door Maintenance** \$35,000.00 NTE  
Aircraft Services International, Inc.
  - C. **DBE Consulting Services** \$342,113.70 NTE  
Metro-Source, LLC
  - D. **Financial Advisory Services** \$500,000.00 NTE  
Frasca & Associates, LLC
  - E. **Insurance Brokerage Services** \$34,250.00 NTE  
McGriff, Seibels & Williams of Louisiana, Inc.
  - F. **Real Property Appraisal Services** \$50,000.00 NTE
    - 1. Commercial Appraisals – Gayle Boudousquire & Associates
    - 2. Residential Appraisals – Argote Derbes & Tatje, LLC
    - 3. Review Appraisals – Stegall, Benton & Associates, LLC

All Consent Agenda Items Approved.  
Ms. Teamer recused herself from voting on Item 6C.

- F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 7 **Director’s Credit Card Report**  
Approved
- Item 8 **Sponsorship of the 2019 Airport Ground Transportation Association (AGTA) Conference** \$3,500.00 NTE  
Approved
- Item 9 **Amended and Restated Lease Agreement**  
General Aviation L.L.C. d/b/a Atlantic New Orleans  
Kenner, Louisiana  
Approved



**LOA #11 Amendment 1 – Airline Technical Representative Services** \$50,000.00 LSNTE  
J.A. Watts, Inc.  
Chicago, Illinois  
**Approved**

Item 16 **North Terminal Project – Professional Consulting Services**  
**Allocation of Funds** \$1,869,500.00 LSNTE  
**Approved**

**LOA #2 Amendment 1** \$1,698,000.00 LSNTE  
Burns & McDonnell Engineering Company, Inc.  
Kansas City, Missouri  
**Approved**

Item 17 **North Terminal Project** \$4,170,999.00 &  
**Change Order #23** 0 Calendar Days  
Hunt Gibbs Boh Metro, Joint Venture  
New Orleans, Louisiana  
**Approved**

Item 18 **North Terminal Project** \$2,395,365.00 &  
**Change Order #24** 0 Calendar Days  
Hunt Gibbs Boh Metro, Joint Venture  
New Orleans, Louisiana  
**Approved**

G. Schedule for Next Meetings

**March 21, 2019; 1:00 p.m. – Regular Meeting**

H. Adjournment

**Meeting Adjourned at 2:27 P.M.**

# AGENDA

## Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at  
**Louis Armstrong New Orleans International Airport**  
**Nolan A. Marshall, Sr. New Orleans Aviation Board Room**  
**Friday, March 22, 2019**  
**1:00 P.M.**

Meeting Called to Order at 1:06 P.M.

A. Call of Roll

Present: Cheryl Teamer; Doug Thornton; Gary Smith; Roger Ogden; Joseph Nicolosi, Jr.;  
Ruth Kullman

Absent: Ti Martin; Michael Smith; Todd Francis

B. Approval of Minutes of Prior Meeting

**February 21, 2019 Regular Meeting Minutes**

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

**New Airport Terminal – Marketing & PR Campaign Update**

**Erin Burns, Director of Communications**

**New Airport Terminal – ORAT Update**

**Michelle Wilcut, Deputy Director – Customer Service**

Item 2 **Aviation Activity Report**

**Walter Krygowski, Deputy Director – Operations and Maintenance**

Item 3 **Financial Activity Report**

**Henrietta Brown, Deputy Director – Finance & Business Management**

Item 4 **North Terminal Project**

**Chris Spann, Burns & McDonnell Engineering Company, Inc.**

**Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV**

**Philistine Ferrand, LANOIA DBE Liaison Officer**

**Catherine White, City of New Orleans**

**~~Jacqueline B. Brock, City of New Orleans~~**

D. Public Comment (If any)

E. Review and Approval of “Consent” Agenda

- Item 5     **Resolution Authorizing Louisiana Compliance Questionnaire**
- Item 6     **Director’s Report for Equipment and Capital Expenditures**
- Item 7     **Cooperative Endeavor Agreement with the Arts Council of New Orleans**
- Item 8     **Allocation of Funds & Renewal of Contracts, Leases, Agreements  
and Permits as follows:**

- A.   **Municipal Investment Advisory Services**                             \$160,000 NTE  
      PFM Asset Management, LLC

**All Consent Agenda Items Approved.**

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 9     **Director’s Credit Card Report**  
**Approved**
- Item 10    **Authorization for the Director of Aviation to Execute Airport Shared Tenant  
Services License Agreements**  
**Approved**
- Item 11    **Approval of Rates and Charges of O & M Consortium**  
New Orleans Airline Consortium, LLC  
**Approved**
- Item 12    **Lease of Space for Federal Inspection Services**  
U.S. Customs and Border Protection  
Washington, D.C.  
**Approved**
- Item 13    **Insurance Brokerage Services**                                     \$137,000 NTE  
**Contract Award**  
McGriff Seibels & Williams, Inc.  
Birmingham, Alabama  
**Approved**

Operations & DBE Committee:

- Item 14 **Approval of Airport Rules and Regulations**  
**Approved**
- Item 15 **New Terminal Parking Rates**  
**Approved**
- Item 16 **Professional Services Agreement** \$25,200.00 NTE  
**Court Reporting Services**  
**Contract Award**  
Professional Shorthand Reporters, Inc.  
New Orleans, Louisiana  
**Approved**
- Item 17 **Airport Generator Maintenance Services** \$92,750 NTE  
**Contract Award**  
GalCan Electric & General Contracting, LLC  
New Orleans, Louisiana  
**Approved**
- Item 18 **Professional Services Agreement** \$100,000 NTE  
**Building Automation System Maintenance Services**  
Siemens Industry, Inc. Building Technologies Division  
St. Rose, Louisiana  
**Approved**

Construction Committee:

- Item 19 **Temporary Construction Access Agreement**  
**Parking Facilities Corporation**  
**Approved**
- Item 20 **North Terminal Project** \$3,661,896.00 &  
**Change Order #25** 0 Calendar Days  
Hunt Gibbs Boh Metro, Joint Venture  
New Orleans, Louisiana  
**Approved**
- Item 21 **Amendments to Reimbursable Agreements with FAA**  
**Approved**

G. Schedule for Next Meetings

**April 18, 2019; 1:00 p.m. – Regular Meeting**

H. Adjournment - **Meeting Adjourned at 2:05 P.M.**

# AGENDA

## Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at  
**Louis Armstrong New Orleans International Airport**  
**Nolan A. Marshall, Sr. New Orleans Aviation Board Room**  
**Thursday, April 18, 2019**  
**1:00 P.M.**

Meeting Called to Order at 1:17 P.M.

A. Call of Roll

Present: Doug Thornton; Gary Smith; Roger Ogden; Joseph Nicolosi, Jr.; Ti Martin  
Absent: Michael Smith; Ruth Kullman; Todd Francis; Judge Michael Bagneris

B. Approval of Minutes of Prior Meeting

**March 22, 2019 Regular Meeting Minutes**  
Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

**Item 1B Oral Resolution offered by the Board recognizing the contributions of Chairwoman Cheryl Teamer.**

Approved

**New Airport Terminal – Marketing & PR Campaign Update**  
**Erin Burns, Director of Communications**  
**New Airport Terminal – ORAT Update**  
**Michelle Wilcut, Deputy Director – Customer Service**

Item 2 **Aviation Activity Report**

**Walter Krygowski, Deputy Director – Operations and Maintenance**

Item 3 **Financial Activity Report**

**Henrietta Brown, Deputy Director – Finance & Business Management**

Item 4 **North Terminal Project**

**Chris Spann, Burns & McDonnell Engineering Company, Inc.**  
**Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV**  
**Philistine Ferrand, LANOIA DBE Liaison Officer**  
**~~Jaqueline B. Brock~~, City of New Orleans**  
**Omar Aziz**

D. Public Comment (If any)

E. Review and Approval of “Consent” Agenda

Item 5 **Resolution to Accept DOTD Grant Funding and Approval to Amend Existing DOTD Grant Agreement for New Terminal Project**

Item 6 **LOA #15 - Biometric Exit Assessment System Technical Support**  
WSP USA, Inc. \$10,200 NTE

Item 7 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**

A. **ABM Software Maintenance** \$51,600 NTE  
GCR and Associates, Inc.

B. **Shared Use Passenger Processing System** \$15,600 NTE  
Amadeus Airport IT Americas, Inc.

C. **Airport Fire Protection Systems** \$25,000 NTE  
Johnson Controls Fire Protection LP

D. **Bird, Rodent and Pest Control Maintenance** \$9,592 NTE  
Fischer Environmental Services, Inc.

E. **Professional Services Agreement** Time Only  
Burns & McDonnell Engineering Company, Inc.

F. **Tenant Lease Agreements** Revenue

1. Building #9 – Pellerin Milnor Corporation
2. Building #10 – Navivan Corporation
3. Building #12 – Sure Logix LLC
4. Building #13 – Neaux Dents L.L.C.
5. Voice of the Covenant World Outreach Center  
d/b/a Jesse Duplantis Ministries
6. The Hertz Corporation

**All Consent Agenda Items Approved.**

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 8 **Director’s Credit Card Report**  
**Approved**

Item 9 ~~**Authorization to Open an Account with Hancock Whitney Bank for Concession Marketing Funds**~~  
Item 9 removed from Agenda.

Item 10 **Cooperative Endeavor Agreement**  
Louisiana Department of Transportation and Development  
**Approved**

Item 11 **Amended and Restated Right of Use Agreement** Revenue  
Lamar Advertising of Louisiana  
New Orleans, Louisiana  
**Approved**

Operations & DBE Committee:

Item 12 **Amendment to Parking Management Agreement** Revenue  
New South Parking  
New Orleans, Louisiana  
**Approved**

Construction Committee:

Item 13 **North Terminal Project** \$2,438,120 NTE  
**Change Order #26**  
Hunt Gibbs Boh Metro, Joint Venture  
New Orleans, Louisiana  
**Approved**

G. Schedule for Next Meetings

**May 16, 2019; 1:00 p.m. – Regular Meeting**

H. Adjournment

**Meeting Adjourned at 2:29 P.M.**

# AGENDA

## Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at  
**Louis Armstrong New Orleans International Airport**  
**Nolan A. Marshall, Sr. New Orleans Aviation Board Room**  
**Thursday, May 16, 2019**  
**1:00 P.M.**

Meeting Called to Order at 1: 09 P.M.

- A. Call of Roll
  - Present: Doug Thornton; Gary Smith; Joseph Nicolosi, Jr.; Judge Michael Bagneris;  
Roger Ogden; Ruth Kullman; Ti Martin;
  - Absent: Michael Smith; Todd Francis
  
- B. Approval of Minutes of Prior Meeting
  - April 18, 2019 Regular Meeting Minutes**
  - Approved
  
- C. Reports by the Director of Aviation (Information Only)
  - Item 1 **Director of Aviation**
    - New Airport Terminal – Marketing & PR Campaign Update**
    - Erin Burns, Director of Communications**
    - New Airport Terminal – ORAT Update**
    - Michelle Wilcut, Deputy Director – Customer Service**
  
  - Item 2 **Aviation Activity Report**
    - Walter Krygowski, Deputy Director – Operations and Maintenance**
  
  - Item 3 **Financial Activity Report**
    - Henrietta Brown, Deputy Director – Finance & Business Management**
  
  - Item 4 **North Terminal Project**
    - Chris Spann, Burns & McDonnell Engineering Company, Inc.**
    - Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV**
    - Philistine Ferrand, LANOIA DBE Liaison Officer**
    - Catherine White, City of New Orleans**
  
- D. Public Comment (If any)



Construction Committee:

Item 10 **North Terminal Project** \$651,823 NTE  
**Change Order #27**  
Hunt Gibbs Boh Metro, Joint Venture  
New Orleans, Louisiana  
**Approved**

G. Election of Officers

**Chairman – Judge Michael G. Bagneris**

H. Schedule for Next Meetings

**June 20, 2019; 1:00 p.m. – Regular Meeting**

I. Adjournment

**Meeting Adjourned at 2:24 P.M.**

# AGENDA

## Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at  
**Louis Armstrong New Orleans International Airport**  
**Nolan A. Marshall, Sr. New Orleans Aviation Board Room**  
**Thursday, June 20, 2019**  
**1:00 P.M.**

Meeting Called to Order at 1:10 P.M.

- A. Call of Roll
  - Present: Hon. Michael Bagneris; Doug Thornton; Gary Smith; Joseph Nicolosi, Jr.;  
Roger Ogden; Todd Francis
  - Absent: Ruth Kullman; Ti Martin
  
- B. Approval of Minutes of Prior Meeting
  - May 16, 2019 Regular Meeting Minutes**
  - Approved
  
- C. Reports by the Director of Aviation (Information Only)
  - Item 1 **Director of Aviation**
    - New Airport Terminal – Marketing & PR Campaign Update**
    - Erin Burns, Director of Communications**
  
  - Item 2 **Aviation Activity Report**
    - Walter Krygowski, Deputy Director – Operations and Maintenance**
  
  - Item 3 **Financial Activity Report**
    - Henrietta Brown, Deputy Director – Finance & Business Management**
  
  - Item 4 **North Terminal Project**
    - Chris Spann, Burns & McDonnell Engineering Company, Inc.**
    - Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV**
    - Philistine Ferrand, LANOIA DBE Liaison Officer**
  
- D. Public Comment (If any)
  
- E. Review and Approval of “Consent” Agenda



- Item 13 **Approval to Reject All Bids and Re-Advertise Automatic and Overhead Door Maintenance**  
**Approved**

Construction Committee:

- Item 14 **Louisiana Department of Transportation and Development Project Permit**  
**Approved**

- Item 15 **North Terminal Project – Design Services** \$700,000 LSNTE  
**Allocation of Funds**  
**Deferred**

**LOA #36, Amendment 1– Continuing Construction Phase & Close-Out Services** \$700,000 LSNTE  
**Deferred**

Crescent City Aviation Team  
New Orleans, Louisiana

- Item 16 **North Terminal Project – Program Management Services** \$500,000 LSNTE  
**Allocation of funds**  
**Approved**

**LOA #11, Amendment 1 – Operation Readiness Activation and Transition (ORAT)** \$506,120 LSNTE  
**Approved**

**LOA #12, Amendment 2 – Program Management Services** \$112,144 LSNTE  
**Approved**

WSP USA, Inc.  
New York, New York

- Item 17 **North Terminal Project** \$1,216,650 NTE  
**Change Order #28**  
Hunt Gibbs Boh Metro, Joint Venture  
New Orleans, Louisiana  
**Approved**

G. Schedule for Next Meetings

**July 18, 2019; 1:00 p.m. – Regular Meeting**

H. Adjournment – **Meeting Adjourned at 2:32 P.M.**

# AGENDA

## Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at  
Louis Armstrong New Orleans International Airport  
Nolan A. Marshall, Sr. New Orleans Aviation Board Room  
Thursday, July 18, 2019  
1:00 P.M.

Meeting Called to Order at 1:11 P.M.

- A. Call of Roll
  - Present: Hon. Michael Bagneris; Doug Thornton; Ruth Kullman; Ti Martin; Todd Francis;  
Gary Smith; Joseph Nicolosi, Jr.;
  - Absent: Roger Ogden
  
- B. Approval of Minutes of Prior Meeting
  - June 20, 2019 Regular Meeting Minutes**  
Approved
  
- C. Reports by the Director of Aviation (Information Only)
  - Item 1 **Director of Aviation**
    - New Airport Terminal – ORAT Update
    - Michelle Wilcut, Deputy Director – Customer Service
  
  - Item 2 **Aviation Activity Report**  
Walter Krygowski, Deputy Director – Operations and Maintenance
  
  - Item 3 **Financial Activity Report**  
Henrietta Brown, Deputy Director – Finance & Business Management
  
  - Item 4 **2018 Audit Report**  
Brandy Smith, Postlethwaite & Netterville
  
  - Item 5 **North Terminal Project**  
Chris Spann, Burns & McDonnell Engineering Company, Inc.  
Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV  
Philistine Ferrand, LANOIA DBE Liaison Officer
  
- D. Public Comment (If any)

E. Review and Approval of “Consent” Agenda

- Item 6 **Resolution - Recognizing Wayne Kendrick for 35 Years of Shoe Shine Services at the Airport**
- Item 7 **Resolution Authorizing all Actions to Discontinue Operations at the Downtown Heliport**  
**Board Member Doug Thornton recused himself.**
- Item 8 **Resolution Providing Approval and Authorization for the Issuance of Not Exceeding \$53,640,000 New Orleans Aviation Board General Airport Revenue Refunding Bonds Gulf Opportunity Zone Projects Series 2019 in One or More Subseries; and Providing for Other Matters in Connection Therewith**  
**Board Member Todd Francis recused himself.**
- Item 9 **Approval for Concession Permits** Revenue  
1. Shoe Shine East – Like New Shoeshine/Darral Kendrick  
2. Shoe Shine West – Like New Shoeshine/Wayne Kendrick
- Item 10 **Commercial Support Activity Permits** Revenue  
1. ACTS – Aviation Security (Gate Safe)  
2. Airport Bridge Company (ABC)  
3. Associated Building Services, LLC (ABS)  
4. National Building Services  
5. National Aviation Services (NAS)  
6. Swissport SAUSA
- Item 11 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**
- |   |                  |
|---|------------------|
| A. <b>Consulting Services – Airport Master Planning</b> | \$750,000 NTE    |
| The Mumphrey Group, Inc. dba TMG Consulting             |                  |
| B. <b>Exterior Landscaping Annual Maintenance</b>       | \$175,000.91 NTE |
| Little Computer Solutions, Inc.                         |                  |
| C. <b>Waste Removal and Disposal Services</b>           | \$359,000 NTE    |
| River Parish Disposal, L.L.C.                           |                  |
| D. <b>Airport Lease Agreements</b>                      | Revenue          |
| Flight Services & Systems, Inc.                         |                  |

**All Consent Agenda Approved.**

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 12 **Director’s Credit Card Report**  
**Approved**

Operations & DBE Committee:

Item 13 **Memorandum of Understanding – Mutual Aid Fire Emergency Services**  
**Approved**

Item 14 **Airport Terminal Roof Cleaning Maintenance**  
**Reject All Bids and Re-Advertise**  
**Approved**

Construction Committee:

2:15 P.M. Board Member Ti Martin departed Meeting. Quorum maintained.

Item 15 **North Terminal Project** ~~\$4,819,045 NTE~~  
**Change Order #29** **\$1,841,006 NTE**  
Hunt Gibbs Boh Metro, Joint Venture  
New Orleans, Louisiana  
**Approved, except for Item 2 in Change Order #29 in the amount of \$2,978,039.**

G. Schedule for Next Meetings

**August 15, 2019; 1:00 p.m. – Regular Meeting**

H. Adjournment – **Meeting Adjourned at 2:21 P.M.**

# AGENDA

## Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at  
**Louis Armstrong New Orleans International Airport**  
**Nolan A. Marshall, Sr. New Orleans Aviation Board Room**  
**Thursday, August 15, 2019**  
**2:00 P.M.**

Meeting Called to Order at 2:05 P.M.

- A. Call of Roll  
Present: Hon. Michael Bagneris; Doug Thornton; Todd Francis; Joseph Nicolosi, Jr.;  
Gary Smith  
Absent: Roger Ogden; Ruth Kullman; Ti Martin

- B. Approval of Minutes of Prior Meeting

**July 18, 2019 Regular Meeting Minutes**  
Approved

- C. Introduction of Special Guests/Special Recognition

Recognition of the former New Orleans Aviation Board Chairwoman, Ms. Cheryl Teamer by the City of New Orleans for her Time, Effort, Vision and Exemplary Board Leadership that Guided the Creation and Construction of a World Class Airport for a World Class City.

- D. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

**New Airport Terminal – Marketing & PR Campaign Update**  
**Erin Burns, Director of Communications**  
**New Airport Terminal – ORAT Update**  
**Michelle Wilcut, Deputy Director – Customer Service**

Item 2 **Aviation Activity Report**

**Walter Krygowski, Deputy Director – Operations and Maintenance**

Item 3 **Financial Activity Report**

**Henrietta Brown, Deputy Director – Finance & Business Management**

Item 4 **North Terminal Project**  
**Chris Spann, Burns & McDonnell Engineering Company, Inc.**  
**Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV**  
**Judith Dangerfield, Metro-Source, LLC**  
**Omar Aziz, City of New Orleans**

E. Public Comment (If any)

F. Review and Approval of “Consent” Agenda

Item 5 **Resolution Determining the Rate Requirement of the Series 2018-A (Non-AMT) Gulf Opportunity Zone CFC Revenue Bonds**

Item 6 **Resolution Authorizing the Submission of the 2020 Operating Budget to the City of New Orleans**

Item 7 **Settlement Agreement between City of New Orleans by and through the New Orleans Aviation Board and The Mumphrey Group, Inc. d/b/a TMG Consulting**

Item 8 **Cooperative Endeavor Agreement with the New Orleans Building Corporation**

Item 9 **Commercial Support Activity Permits**  
Revenue

1. Flight Services and Systems, Inc.
2. Huntleigh USA Corporation
3. Menzies Aviation, Inc.
4. NOLA Aviation

Item 10 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**

A. **Airfield Master Design Services** \$250,000 NTE  
Evans-Graves Engineers, Inc.

**All Consent Agenda Items Approved.**

G. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 11 **Director’s Credit Card Report**  
**Approved**

Item 12 **Authorization to Open an Account with Liberty Bank for Concession Marketing Funds**  
**Approved**

Item 13 **Assignment of the Wine Bar & Complementary Concession Concept Agreement**  
**Approved**

Operations & DBE Committee:

Construction Committee:

Item 14 **Taxiway G Design Services** \$2,994,694.00 NTE  
**Contract Award**  
Garver Centennial  
Little Rock, Arkansas  
**Approved**

Item 15 **North Terminal Project – Program Management Services**  
**Allocation of Funds** \$1,200,000 LSNTE

**LOA #11, Amendment 2 – Operation Readiness Activation and Transition (ORAT)** \$261,056 Deduction

**LOA #12, Amendment 2 – Program Management Advisory Services** \$1,764,657 LSNTE

WSP USA, Inc.  
New York, New York  
**Approved**

Item 16 **North Terminal Project – Airline Technical Representation Services**

**LOA #7, Amendment 5 – Construction Administration Services for Airline Tenant Spaces** Time Only

**LOA #11, Amendment 2 – On-Call Services for Airline Requests** Time Only

J.A. Watts, Inc.  
Chicago, Illinois  
**Approved**

- Item 17 **North Terminal Project – Design Services  
Allocation of Funds** \$500,000 LSNTE
- LOA #36, Amendment 1– Continuing Construction Phase & Close-Out  
Services** \$492,306 LSNTE
- LOA #40, Amendment 2 – Design Services for MSY Administrative Offices  
and Board Room** \$148,859 LSNTE  
Crescent City Aviation Team  
New Orleans, Louisiana  
**Approved**
- Item 18 **North Terminal Project – Professional Consulting Services  
Allocation of Funds** \$532,200 LSNTE
- LOA #2, Amendment 4– Program Management Advisory  
Services** \$628,200 LSNTE
- Burns & McDonnell Engineering Company, Inc.  
Kansas City, Missouri  
**Approved**
- Item 19 **North Terminal Project  
Change Order #30** \$1,365,339 NTE  
Hunt Gibbs Boh Metro, Joint Venture  
New Orleans, Louisiana  
**Approved**
- Item 20 **North Terminal Project  
Change Order #31** \$2,000,000 NTE  
Hunt Gibbs Boh Metro, Joint Venture  
New Orleans, Louisiana  
**Approved**

H. Schedule for Next Meetings

**September 19, 2019; 1:00 p.m. – Regular Meeting**

I. Adjournment – **Meeting Adjourned at 3:19 P.M.**

# AGENDA

## Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at  
**Louis Armstrong New Orleans International Airport**  
**Nolan A. Marshall, Sr. New Orleans Aviation Board Room**  
**Thursday, September 19, 2019**  
**1:00 P.M.**

Meeting Called to Order at 1:08 P.M.

A. Call of Roll

Present: Hon. Michael Bagneris; Doug Thornton; Joseph Nicolosi, Jr.; Gary Smith;  
Roger Ogden; Hon. Neil Abramson

Absent: Ruth Kullman; Ti Martin; Todd Francis

B. Approval of Minutes of Prior Meeting

**August 15, 2019 Regular Meeting Minutes**

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

**New Airport Terminal – Marketing & PR Campaign Update**

**Erin Burns, Director of Communications**

**New Airport Terminal – ORAT Update**

**Michelle Wilcut, Deputy Director – Customer Service**

Item 2 **Aviation Activity Report**

**Walter Krygowski, Deputy Director – Operations and Maintenance**

Item 3 **Financial Activity Report**

**Henrietta Brown, Deputy Director – Finance & Business Management**

Item 4 **North Terminal Project**

**Chris Spann, Burns & McDonnell Engineering Company, Inc.**

**Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV**

**Philistine Ferrand, LANOIA DBE Liaison Officer**

D. Public Comment (If any)

E. Introduction of Special Guests/Special Recognition

Item 5 **Resolution - Recognizing Wes Goodman for 51 Years of Services at the Airport**  
**Approved**

F. Review and Approval of “Consent” Agenda

Item 6 **Louisiana DOTD Resolution for Capital Project Applications**

Item 7 **FAA Reimbursable Agreement for Completion of the Taxiway G West/ Taxiway B Extension Project**

Item 8 **Ratification Authorizing the Chairman to Sign as the Secretary on Liberty Bank Corporate Authorization Resolution**

Item 9 **Ratification of FAA Grant Agreement for North Terminal Program in the Amount of \$2,503,219**

Item 10 **Ratification of TSA Modification to Other Transaction Agreement**

Item 11 **Sponsorship of 2020 AAAE/ACI Airport Customer Experience Symposium (ACES)** \$15,000 NTE

Item 12 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**

- A. **Airport Fire Alarm Systems Annual Maintenance** \$261,560 NTE  
Pratt Landry Associates, Inc. dba Red Hawk Fire and Security
- B. **Airport Automatic and Overhead Door Systems Annual Maintenance**  
Aircraft Services International, Inc. \$35,000 NTE
- C. **AVCOM Maintenance Services** \$610,000 NTE  
Johnson Controls, Inc.
- D. **2019 Cooperative Endeavor Agreement – Law Enforcement Services**  
Jefferson Parish Sheriff’s Office \$200,000 NTE
- E. **Security and Curbside Facilitation Services** \$807,000 NTE  
Universal Protection Service, LLC d/b/a Allied Universal Security Service
- F. **Fire Alarm and Protection Systems Maintenance** \$175,750 NTE  
Simplex Grinnell, LP
- G. **Vertical Transportation System Maintenance** \$50,000 NTE  
Schindler Elevator Corporation
- H. **Shared Ride Services** Revenue  
Airport Shuttle, Inc.
- I. **Other Transaction Agreement Modification** Revenue  
Transportation Security Administration

**All Consent Agenda Items Approved.**

G. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 13 **Director’s Credit Card Report**  
**Approved**

Item 14 **Director’s Travel Request**  
**Approved**

Item 15 **Concession Permit with Ready Credit Corporation**  
**Approved**

Item 16 **Approval of Rates and Charges of O&M Consortium (New Orleans Airline Consortium, LLC); and Approval of Equipment Use Agreement and Equipment Access Agreement**  
**Approved**

Item 17 **Off-Airport Rental Car Permits Public Hearing Regarding the Imposition of Fees Pursuant to La. R.S.2:605(D); and Resolution Providing Approval of and Authorizing the Execution of Off-Airport Rental Car Permits and Collection of Certain Fees**  
**Approved**

Operations & DBE Committee:

Item 18 **2020 Cooperative Endeavor Agreement for Law Enforcement Services**  
Jefferson Parish Sheriff’s Office \$5,100,000 NTE  
Harvey, Louisiana  
**Approved**

Construction Committee:

Item 19 **Louisiana Department of Transportation and Development Project Permit**  
**Approved**

Item 20 **North Terminal Project** \$314,804 NTE  
**Ratification of Change Order #31A**  
Hunt Gibbs Boh Metro, Joint Venture  
New Orleans, Louisiana  
**Approved**

H. Schedule for Next Meetings

**October 17, 2019; 1:00 p.m. – Regular Meeting**

I. Adjournment

Meeting Adjourned at 2:49 P.M.

# AGENDA

## Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at  
**Louis Armstrong New Orleans International Airport**  
**Nolan A. Marshall, Sr. New Orleans Aviation Board Room**  
**Thursday, October 17, 2019**  
**1:00 P.M.**

Meeting Called to Order at 1:05 P.M.

- A. Call of Roll
  - Present: Hon. Michael Bagneris; Ti Martin; Todd Francis Joseph Nicolosi, Jr.; Gary Smith; Roger Ogden; Hon. Neil Abramson; Ruth Kullman (arrived at 1:09 P.M.)
  - Absent: Doug Thornton
  
- B. Approval of Minutes of Prior Meeting
  - September 19, 2019 Regular Meeting Minutes**
  - Approved
  
- C. Reports by the Director of Aviation (Information Only)
  - Item 1 **Director of Aviation**
    - New Airport Terminal – ORAT Update**
    - Michelle Wilcut, Deputy Director – Customer Service**
  
  - Item 2 **Aviation Activity Report**
    - Walter Krygowski, Deputy Director – Operations and Maintenance**
  
  - Item 3 **Financial Activity Report**
    - Henrietta Brown, Deputy Director – Finance & Business Management**
  
  - Item 4 **North Terminal Project**
    - Chris Spann, Burns & McDonnell Engineering Company, Inc.**
    - Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV**
    - Philistine Ferrand, LANOIA DBE Liaison Officer**
  
- D. Public Comment (If any)
  
- E. Review and Approval of “Consent” Agenda

- Item 5 **Resolution Approving the Operating and Maintenance Budget for the Consolidated Rental Car Facility for Bond Year Ending December 31, 2020 and an adjustment to the 2019 Budget**
- Item 6 **Approval of Settlement Agreement and Allocation of Funds to Settle Amounts Due to Akerman L.L.P. (Akerman) for Providing Professional Legal Services**
- Item 7 **Approval of Settlement Agreement and Allocation of Funds to Settle Amounts Due to BLD Services, LLC for Providing Airport Sewer Lift Station Maintenance Services**
- Item 8 **Approval of Professional Services Agreement** \$15,000 NTE  
Adams and Reese, LLP
- Item 9 **Approval of Commercial Support Activity Permit** Revenue  
G.A.T. Airline Ground Support Company, Inc.
- Item 10 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**
- A. **Federal Project Auditing Services** \$100,000 NTE  
Kushner LaGraize, LLC
  - B. **Financial Consulting Services** \$770,000 NTE  
Unison Consulting, Inc.
  - C. **Fire Alarm and Protection Systems Maintenance** \$70,000 NTE  
Johnson Controls Fire Protection LP
  - D. **Shared Use Passenger Processing System & Resource Management System** \$15,000 NTE  
Amadeus Airport IT Americas, Inc.
  - E. **Airport Lease Agreements** Revenue
    - 1. General Aviation, L.L.C. d/b/a Atlantic Aviation Services, Inc.
    - 2. Transportation Security Administration (TSA)
  - F. **Other Transaction Agreement Modification** Revenue  
Transportation Security Administration
  - G. **Mutual Aid Agreement Tropical Weather Parking**  
City of Kenner

**All Consent Agenda Items Approved.**

- F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 11 **Director’s Credit Card Report**  
**Approved**

- Item 12 **A Fifth Series Resolution Authorizing the Sale and Issuance of Not Exceeding \$53,640,000 New Orleans Aviation Board General Airport Revenue Refunding Bonds (Gulf Opportunity Zone Projects) Series 2019 (NON-AMT); Approving the Form and Authorizing the Execution of a Fifth Supplemental Series Indenture; Providing the Details of and the Security for the Series 2019 Bonds; and Providing for Other Matters in Connection Therewith.**  
**Approved; Hon. Neil Abramson and Todd Francis recused themselves from vote.**
- Item 13 **Rent Abatement for News, Gift & Specialty Retail Concession Agreement with NOAV II**  
**Approved**
- Item 14 **Approval for Disposition of Certain Noise-Acquired Properties**  
**Approved**
- Item 15 **Approval of License Agreement**  
SITA Information Networking Computing USA, Inc.  
Atlanta, Georgia  
**Approved**
- Item 16 **Approval of Concession Permits – Concierge Meet & Greet Passenger Services**  
1. Air General, Inc.  
2. Huntleigh USA Corporation  
3. Menzies Aviation (USA), Inc.  
**Approved**
- Item 17 **Design, Construction and Operations of Food and Beverage Package - North Terminal Program – Contract Amendments**  
Chase North LLC – LLC Members:  
Delaware North Companies Travel Hospitality Services, Inc.  
Buffalo, New York  
Chase Catering and Concessions, LLC  
New Orleans, Louisiana  
  
HOST CEI KSL MSY, LLC – LLC Members:  
Host International (HMS Host)  
Bethesda, Maryland  
Coaxum Enterprises, Inc.  
New Orleans, Louisiana  
Kalediscope Strategies, LLC  
Baton Rouge, Louisiana  
**Approved**

Item 18 **Design, Construction and Operation of News, Gift and Specialty Retail Package North Terminal – Contract Amendments**

Paradies-Lagardere @ MSY II, LLC – LLC Members:

The Paradies Shops LLC  
Atlanta, Georgia  
Coaxum Enterprises, Inc.  
New Orleans, Louisiana  
Stanton McKenna Venture, LLC  
New Orleans, Louisiana

Pacific Gateway Concessions, LLC – LLC Members:

Pacific Gateway Concession, LLC  
San Francisco, California  
Harley London, LLC  
New Orleans, Louisiana

Approved

Operations & DBE Committee:

Item 19 **Disadvantaged Business Enterprise (DBE) Fiscal Years 2020 - 2022 Goal Methodology**

Approved

Item 20 **Approval of Assignment of Airport On-Call Staffing Services Contract from Topp Knotch Personnel, Inc. to Henry Consulting, LLC**

Approved

Item 21 **Traffic Law Enforcement Services – City of Kenner**

\$20,000 NTE

Kenner Police Department  
Kenner, Louisiana

Approved

Construction Committee:

Item 22 **Correction to Pavement Settlement Runway 11-29 Project Approval of Funding**

\$2,000,000 NTE

Barriere Construction Co., LLC  
Metairie, Louisiana

Approved

Item 23 **North Terminal Project Ratification of Change Order #31B**

\$271,476 NTE

Hunt Gibbs Boh Metro, Joint Venture  
New Orleans, Louisiana

Approved

G. Schedule for Next Meetings

**November 21, 2019; 1:00 p.m. – Regular Meeting**

H. Adjournment

Meeting Adjourned at 2:01 P.M.

# AGENDA

## Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at  
**Louis Armstrong New Orleans International Airport**  
**Nolan A. Marshall, Sr. New Orleans Aviation Board Room**  
**Thursday, November 21, 2019**  
**1:00 P.M.**

Meeting Called to Order at 1:10 P.M

A. Call of Roll

Present: Hon. Michael Bagneris; Joseph Nicolosi, Jr.; Gary Smith; Roger Ogden; Ruth Kullman; Hon. Neil Abramson (arrived at 1:15 P.M.)

Absent: Doug Thornton; Ti Martin; Todd Francis

B. Approval of Minutes of Prior Meeting

**October 17, 2019 Regular Meeting Minutes**

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

**New Airport Terminal – Marketing & PR Campaign Update**  
**Erin Burns, Director of Communications**

Item 2 **2020 Airport Budget Report**

Item 3 **Aviation Activity Report**

**Walter Krygowski, Deputy Director – Operations and Maintenance**

Item 4 **Financial Activity Report**

**Henrietta Brown, Deputy Director – Finance & Business Management**

Item 5 **North Terminal Project**

**Chris Spann, Burns & McDonnell Engineering Company, Inc.**  
**Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV**  
**Philistine Ferrand, LANOIA DBE Liaison Officer**

D. Public Comment (If any)

E. Review and Approval of “Consent” Agenda



Chubb	
• <b>Excess Liability</b>	\$48,980
Chubb/Lloyds	
• <b>Public Officials/Practices</b>	\$125,388
Chubb	
• <b>Property &amp; Casualty</b>	\$2,261,340
Great American	
• <b>Boiler &amp; Machinery</b>	\$17,116
Hartford	
• <b>Flood Insurance</b>	\$37,224
Hartford	
• <b>Automobile Liability</b>	\$217,541
Travelers	
• <b>Workers Compensation</b>	\$156,121
LWCC	
• <b>Cyber Liability</b>	\$49,704.14

Approved

Operations & DBE Committee:

Item 13 **Louisiana Department of Transportation and Development – Guide Sign Permit**

Approved

Item 14 **Approval of Short Term Parking Garage and Surface Parking Lot 2020 Budget and Ratification of the Long Term Parking Garage 2020 Budget**

Approved

Construction Committee:

Item 15 **North Terminal Project – Professional Consulting Services Allocation of Funds** \$500,000 LSNTE

**LOA #2 Amendment 5 – Advisory Services** \$368,200 LSNTE  
 Burns & McDonnell Engineering Company, Inc.  
 Kansas City, Missouri

Approved

Item 16 **North Terminal Project – Program Management Services** \$166,774 LSNTE  
**LOA #12 Amendment 3 – Closeout & Document Control Services**  
 WSP USA, Inc.

New York, New York

Approved

Item 17 **North Terminal Project – Design Services** \$3,000,000 LSNTE  
**Allocation of Funds**

**LOA #36 Amendment 3 – Continuing Construction Phase & Close-Out Services** \$444,410 LSNTE

**LOA #40 Amendment 3 – Design Services for MSY Administrative Offices and Board Room** \$53,324 LSNTE

Crescent City Aviation Team  
New Orleans, Louisiana

**Approved**

Item 18 **North Terminal Project** \$753,404 NTE

**Ratification of Change Order #31C**

Hunt Gibbs Boh Metro, Joint Venture

New Orleans, Louisiana

**Approved**

G. Schedule for Next Meetings

**December 19, 2019; 1:00 p.m. – Regular Meeting**

H. Adjournment

**Meeting Adjourned at 2:44 P.M.**