

# AGENDA

## Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at  
**Louis Armstrong New Orleans International Airport**  
**Nolan A. Marshall, Sr. New Orleans Aviation Board Room**  
**Thursday, November 17, 2022**  
**1:00 P.M.**

A. Call of Roll

B. Approval of Minutes of Prior Meeting

### **October 20, 2022 Regular Meeting Minutes**

C. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

**A. 2021 Audit Report**

**Becky Hammond, Carr Riggs & Ingram, LLC**

**B. 2023 Airport Budget Report**

**C. Financial Activity Report**

**Henrietta Brown, Deputy Director – Finance & Administration**

**D. Planning, Development and Construction Report**

**James McCluskie, Deputy Director – Planning, Development & Construction**

D. Public Comment (If any)

E. Review and Approval of “Consent” Agenda

Item 2 **Resolution – 2023 Airline Rates & Charges**

Item 3 **Resolution Approving the Operating and Maintenance Budget for the Consolidated Rental Car Facility for Bond Year Ending December 31, 2023**

- Item 4 **Approval of Short-Term Parking Garage / Surface Parking Lot 2023 Budget and Ratification of the Long-Term Parking Garage / Economy Parking Garage 2023 Budget**
- Item 5 **Approval of 2023 Rates and Charges of the O&M Consortium**
- Item 6 **Ratification of FAA AIP Grant Agreements (3-22-0037-111-2021, 3-22-0037-117-2022, and 3-22-0037-118-2022)**
- Item 7 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**
- |   |               |
|---|---------------|
| A. <b>Court Reporting Services</b>                            | \$25,200 NTE  |
| Professional Shorthand Recording Services                     |               |
| B. <b>Airport Terminal Window Washing Services</b>            | \$68,750 NTE  |
| Mesalain Consulting Group, LLC                                |               |
| C. <b>Airport On-Call Planning Services</b>                   | \$750,000 NTE |
| The Mumphrey Group, Inc. dba TMG Consulting/Leigh Fisher Team |               |
| D. <b>Building Automation System Maintenance Services</b>     | \$413,424 NTE |
| Siemens Industry, Inc. Building Technologies Division         |               |
| E. <b>Federal Intergovernmental Affairs Services</b>          | \$72,000 NTE  |
| Squire Patton Boggs (US) LLP                                  |               |
| F. <b>Concession Permit – Registered Traveler Services</b>    | Revenue       |
| Alclear, LLC  |               |
- G. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda
- Item 8 **On-Call Architectural and Engineering Design Services - Amendment**  
 Gresham Smith \$7,109,677 NTE  
 Tampa, Florida

Finance Committee:

- Item 9 **Director’s Credit Card Report**
- Item 10 **Director’s Travel Request**
- Item 11 **Selection of Underwriters for Bond Issuances**
- Item 12 **Resolution Providing Preliminary Approval and Authorization for the Issuance of the Not to Exceed Thirty-Five Million Dollars (\$35,000,000) of New Orleans Aviation Board Revenue Bonds in One or More Series to Finance the Construction and Equipping of a Board Room, Military Lounge, and Baggage Handling System Enhancements at the Louis Armstrong New Orleans International Airport; And Providing for Other Matters In Connection Therewith**

- Item 13 **Assignment of Vending Concessions Services Permit from Refreshment Solutions, LLC to Five Star Food Service, LLC.**
- Item 14 **Commercial Support Activity Permit** Revenue  
G2 Secure Staff, L.L.C.
- Item 15 **2023 Comprehensive Insurance Program**  
**Pre-Paid Liability Claims Funds** \$100,000 NTE  
**All Policy Premiums** **TOTAL: \$5,873,361 NTE**
- **Airport Liability**  
Chubb
  - **Excess Liability**  
Chubb/Lloyds
  - **Public Officials/Practices**  
Chubb
  - **Property & Casualty**  
Zurich
  - **Boiler & Machinery**  
Hartford
  - **Flood Insurance**  
Hartford
  - **Automobile Liability**  
Travelers
  - **Workers Compensation**  
LWCC
  - **Cyber Liability**  
Tokio Marine
  - **Commercial Crime**  
Travelers

Operations & DBE Committee:

- Item 16 **Approval to Reject All Bids and Re-Advertise for Airport Security Guard Services**

Construction Committee:

- Item 17 **North Terminal Project** \$6,500,000 NTE  
**Change Order #40**  
Hunt Gibbs Boh Metro, Joint Venture  
New Orleans, Louisiana

G. Schedule for Next Meetings

**January 19, 2023; 1:00 p.m. – Regular Meeting**

H. Adjournment